

**MINUTES**  
**Budget and Finance Committee**  
**Thursday, August 1, 2019**

|   |  |
|---|--|
| <b>Gov. 16-17 Chris Knapp (Chair)</b>         | <b>Jon Augustus (Accountant)</b>       |
| <b>Gov. 17-18 Mike Ruby</b>                   | <b>Emmi Miller (Treasurer)</b>         |
| <b>Gov. 18-19 Tom Narak (Secretary)</b>       | <b>Matt Corwin (Ex-Officio)</b>        |
| <b>Gov. 19-20 Erna Morain</b>                 | <b>Bill Tubbs (Ex-Officio)</b>         |
| <b>Gov. 20-21 Steve Dakin</b>                 | <b>Carolyn Scharff District Admin.</b> |
| <b>Gov. 21-22 Alka Khanolkar (Ex-Officio)</b> |  |
| <b>Gov. 15-16 Loring Miller</b>               |  |

All present except Loring Miller and Matt Corwin. Emmi Miller, Bill Tubbs, and Jon Augustus attended by phone.

MSA=Motion, Second, Approval

1. Meeting Called to Order **Chris Knapp**

11:03 AM

2. Ascertain Quorum **Tom Narak**

Yes

3. Approval of Agenda **Chris Knapp**

MSA

4. Minutes of May 16, 2019 **Tom Narak**

MSA

5. Financial Reports **Jon Augustus**

Jon reviewed the budget as of 6/30/19. He will update the report later with more information from after that date. He stated the actual budget is looking good. It will be finalized next month.

6. Old Business

Form A Blanket Bond Report

**Chris Knapp**

**Previously the Budget and Finance Committee voted to acquire the Blanket Bond as recommended, and the Budget and Finance Committee then requested the Board of Directors to authorize payment. It has not been paid yet, and Jon will check with Denny Skinner.**

**Online Credit Card Processing Service**

**Carolyn Scharff**

**Carolyn discussed the 5 options that she reviewed for online registrations. Her recommendation is Eventbrite. The cost is \$1.99 per transaction plus 2.5% of the amount processed. These additional costs will be paid by the registrant when registering. Events that Carolyn registers for members will be continued with Square as she has done in the past**

**7. New Business:**

**Budget Discussion**

**Steve Dakin**

**Steve shared that his proposed DG budget will be presented to the Board at the October meeting.**

**8. Other Items**

**Chris Knapp estimated that the polio sculpture and related costs for display and other expenses paid to date has been about 80K. Some additional expenses will be coming. He also shared that about \$14,600 has been donated so far to help with the costs to the District.**

**Carolyn shared information about a question on reimbursement to AGs for required meetings according to the District's Policies and Procedures Manual. The sub-committee will clarify this topic in their upcoming recommendations to the Board of Directors.**

**9. Adjourn**

**Chris Knapp**

**12:10 PM**

**Tom Narak  
Secretary**