

**Minutes**  
Executive Leadership Team Committee Meeting  
Tuesday, February 22, 2011  
District Office, Pella, Iowa

1. Meeting was called to order by DG Gary Welch, Chair, at 5:00 pm.
2. PDG Diana Reed, Secretary, ascertained that a quorum was present.

The following were in attendance:

Gov. 10-11 Gary Welch, Chair	Gov. 04-05 Bill Tubbs* (Absent)
Gov. 09-10 Cal Litwiller	Gov. 11-12 Donald Patterson
Gov. 08-09 Susan Herrick	Gov. 12-13 Terry Geiger*
Gov. 07-08 Diana Reed, Secretary	Gov. 13-14 Rita Perea* (via phone)
Gov. 06-07 Del Bluhm	

Carolyn Scharff\* (District Administrator)

\*Note = Ex-Officio.

3. Chair Welch called for approval of the agenda. There were no additions.
4. Chair Welch called for approval of the December 7, 2010 minutes. PDG Herrick made the motion to approve the minutes. DGE Patterson seconded the motion. The motion passed unanimously by voice vote.
5. PDG Reed reported the following actions from the Budget and Finance Meeting:
  - a. A motion was passed that the district support the PR grant expense for newspapers, for up to but not to exceed \$1000.
  - b. PDG Skinner agreed to rewrite By-Laws Article 6.1(a) (vi) as it relates to the Youth Service Fund and Extension. This will be presented at the District Assembly Business Meeting during District Conference for approval.
  - c. District Administrator Scharff was authorized to spend up to \$3400 on a replacement copier/printer.
6. Gov. 11-12 Patterson presented his final budget. It was discussed and forwarded by the Budget and Finance Committee. PDG Reed made the motion to approve the final budget. PDG Herrick seconded the motion. The motion passed unanimously by voice vote.
7. Approval of money for PR -- see note above from B & F report.
8. Approval of Replacement of Copier -- see note above from B & F report.

9. The current Year Financials 2010-11 were presented after having been reviewed by the Budget and Finance Committee. PDG Reed made the motion to accept the report. PDG Bluhm seconded the motion. The motion passed unanimously by voice vote.
10. There were no items of new business.
11. Other topics of discussion included:
  - a. The resignation of AG Editing and AG Spenceri. PDG Tubbs agreed to fill out the term of AG Editing. AG Coordinator Reed would pursue PDG Dave Piersel to fill out AG Spenceri's term.
  - b. The reminder that the District will again do "Festival" for Iowa Public Television on March 8<sup>th</sup> from 5:30-11:00. Those wanting to participate should get their names to Carolyn.
12. The next meeting was scheduled for October 13, 2011.
13. The meeting adjourned at 5:35 pm

Respectfully submitted,

PDG Diana Reed, Secretary