



ROTARACT CLUB CERTIFICATION FORM

Rotaract is a club for adults ages 18 to 30 who are dedicated to community and international service. Rotaractors develop leadership and professional skills and build connections worldwide. Each Rotaract club is sponsored by one to three Rotary clubs.

To officially charter a Rotaract club:

1. Adopt the [Standard Rotaract Club Constitution and Bylaws](#).
2. Complete all required fields on this form (those marked with an asterisk [*]).
3. Have the sponsor Rotary club president or presidents and the district governor sign the form. Rotary will not charter the club if any signature is missing.
4. Distribute copies of the signed form to the Rotaract club, sponsor Rotary club or clubs, district governor, and the Rotaract committee chair, if the district has one.
5. [Pay the one-time US\\$50 certification fee](#) by check, credit card, or bank transfer.
6. Send the completed form and your payment or proof of payment to Rotary. Email them to rotaract@rotary.org or mail or fax them to the [Rotary International office](#) that serves your area.

Once Rotary receives your form and proof of payment, it will take four to six weeks to charter the club and prepare the certificate. Rotary will email it to the sponsor Rotary club presidents to sign and present to the new Rotaract club.

Even before the official certificate arrives, members of the Rotaract club — under the guidance of the sponsor clubs' members — can meet, organize, and take action in the community.

ROTARACT CLUB NAME AND CONTACT INFORMATION

*Rotary district number _____

*Rotaract club name _____

Founded on _____
(date) (name of month) (year)

*Rotaract club base (check one): ☐ School ☐ Community

*In what language does the Rotaract club prefer to receive correspondence? (check one):

☐ English ☐ French ☐ Italian ☐ Japanese ☐ Korean ☐ Portuguese ☐ Spanish

*Rotaract club's city _____ *State/Province _____

*Country _____ *Postal code _____

Rotaract club email _____

Rotaract club website _____

ROTARACT ADVISER INFORMATION

The Rotaract adviser is a Rotarian, faculty member, or community leader who supports the Rotaract club. The adviser attends meetings, offers guidance on projects, and serves, along with the club president, as a primary contact for the club.

*First name _____ *Last/Family name _____

*In what year(s) will this adviser serve? (check all that apply): ☐ Current Rotary year ☐ Next Rotary year
☐ Year following next Rotary year

(The Rotary year begins 1 July and ends 30 June.)

*Is the Rotaract adviser a Rotarian? ☐ Yes ☐ No

*Rotaract adviser's personal email _____

*In what language does the Rotaract adviser prefer to receive correspondence? (check one):

☐ English ☐ French ☐ Italian ☐ Japanese ☐ Korean ☐ Portuguese ☐ Spanish

ROTARACT CLUB PRESIDENT INFORMATION

*First name _____ *Last/Family name _____

*Rotaract club president's individual email _____

*In what language does the Rotaract president prefer to receive correspondence? (check one):

☐ English ☐ French ☐ Italian ☐ Japanese ☐ Korean ☐ Portuguese ☐ Spanish

SPONSOR(S)

Active and meaningful sponsorship by a Rotary club or clubs is necessary for success. Rotaract clubs may be sponsored by one to three Rotary clubs; district governors must approve in writing any additional sponsor Rotary clubs after carefully considering whether their involvement is in the best interest of the Rotaract club. List all sponsor clubs and provide the name and signature of the president of each.

By signing below, I understand and accept the [Rotaract Statement of Policy](#) and the [Standard Rotaract Club Constitution and Bylaws](#). I agree to mentor club members, guide them in service, and ensure that Rotary receives club contact information annually.

*Rotary club name	*President's name (printed)	*President's signature

Rotary club name	President's name (printed)	President's signature

Rotary club name	President's name (printed)	President's signature

DISTRICT GOVERNOR'S ENDORSEMENT

By signing below, I approve the establishment of the Rotaract club. I will support and promote the club, connect its members with other clubs, and include its members in district service and training events. I will consider appointing a district Rotaract committee to strengthen connections between Rotaract and Rotary.

*District governor's name (printed)	*District governor's signature