

## District 6040 Grants 2026-2027 Club Project Final Report

Return this completed form to Jeff Deatherage, Chair D-6040 Grants Subcommittee.  
Use the expandable boxes for your answers. Projects approved during the 2026-2027 Rotary year must be completed and a final report submitted within 2 months of the completion of the project or by May 31, 2027 whichever is earliest. Late reports will disqualify the club from receiving a 2027-2028 District Grant unless previous approval is given by Jeff Deatherage and Erik McGuire, the District Rotary Foundation Chair.

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Rotary Club: \_\_\_\_\_  
Project Title: \_\_\_\_\_

### **Project Description**

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1. Describe the project. What was done, when, and where did project activities take place?
  
2. How many people benefited from this project? \_\_\_\_\_
3.
  - a. Who were the beneficiaries and how were they affected?
  - b. What area of focus did this project address?
  - c. What Humanitarian need was met?
  - d. What were the measurable outcomes of the project?
4. How many Rotarians participated in the project? \_\_\_\_\_
5. What did the Rotarians do? Please give at least two examples, not including financial support provided to the project.
6. If a cooperating organization was involved, what was its role and how did they participate in the project?
7. Did an Interact or Rotaract Club participate in the project? If so, what were the club name(s) and how did they contribute to the project?

### **8. Budget/Financial Report**

**(the district and club must retain receipts of all expenditures for at least five years)**

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Currency Used: \_\_\_\_\_ Exchange Rate: \_\_\_\_\_ = 1 USD

Note: Income and Expenditures should match.

Expenditures **Be specific and add lines as needed. ESSENTIAL - submit receipts for all expenditures listed below. Expenditures must match the budgeted items listed in the club's approved application.**

**BUDGET AND FINAL REPORT GRANTS 2026-2027**

(Budget amounts should reflect the amounts shown on the Budget document from the District Grant Application)

INCOME:		Budget Amount		Actual Receipt Amount
Sources of Income				
1) District Grant Funds Received		\$ -		\$ -
2) Club Funds		\$ -		\$ -
3) Other (Specify)				
	Total Project Income	\$ -		\$ -

EXPENDITURES:	Name of Supplier		Budget Amount		Actual Receipt Amount
Budget Items			\$ -		\$ -
1)			\$ -		\$ -
2)					
3)					
4)					
5)					
6)					
7)					
8)					
9)					
10)					
	Total Expenditures	\$ -		\$ -	

Please attach with Budget, bid estimates

Please attach with Final Report, receipts and bank statements

9. What was done to promote your project such as Club programs, letters from recipients, community officials or agencies, social media coverage, newspaper coverage and TV or Radio station coverage. How was the Rotary wheel promoted at the project.? Attach copies of public image materials.

### **Certifying Signature of the Current Club President**

By signing this report, I confirm that these District Grant funds were spent only for eligible items in accordance with the Terms and conditions of the Rotary Foundation, and according to the D-6040 Memorandum of Understanding, which I have signed. All of the information contained herein is true and accurate.

I also understand that all photographs submitted in connection with this report will become the property of D-6040, Rotary International (RI) and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant D-6040, RI and The Rotary Foundation (TRF) a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of D-6040, RI and TRF.

The following items are attached:

- 1. Invoices shown in Financial Report and matched to receipts
- 2. Receipts shown in Financial Report and matched to invoices
- 3. Copies of statements from Club District Account Bank account and checks
- 4. JPG picture(s) of the completed project and signage in jpg format).  
Please send each picture as a separate file
- 5. Copies of public image materials

Certifying Signature (President) \_\_\_\_\_ Date: \_\_\_\_\_  
Print name and club name \_\_\_\_\_

**The final report, by whatever means submitted, must show an original signature**

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To be completed by the District Rotary Grants Chair:

District Grant # \_\_\_\_\_

Individual Project Report # \_\_\_\_\_

**Send completed report and receipts to:**

**Jeff Deatherage**

Chair, D-6040 Grant Subcommittee

[6040districtgrants@gmail.com](mailto:6040districtgrants@gmail.com)

Email as a PDF file is the preferred method of submission. Include the club name as part of the file name. For example: <your actual club name> DG Final Report 2026-2027.

USPS Mailing Address is:

**Jeff Deatherage**

333 W. Meyer Blvd. #112

Kansas City, MO 64113

(816) 516-1317

**Deadline for final reports: Within 2 months of the completion of the project or at the latest May 30, 2027.**