

Statement of Compliance and **Commitment for 2024-25**

By making this commitment to participate in the RYE (Rotary Youth Exchange) program, the Rotary Club of _____ agrees to:

- Comply with current versions of the Rotary International [Rotary Code of Policies \(RCP\), Sections 2.120 and 41.070](#) and the [District 6290 Youth Protection Policy](#).
- *For clubs in the USA:* Comply with the [U.S. Department of State J1 Visa Regulations](#).
- Participate under the direction of CSRYE (Central States RYE) and District 6290 RYE, and not arrange for student exchanges outside this structure.
- Store and maintain all required documentation for RYE Volunteers, Students, and Host Families in a timely manner within the CSRYE YEAH (Youth Exchange Administrative Hub) Database.

VOLUNTEERS

- Provide, at a minimum, a YEO (Youth Exchange Officer) and a YEC (Youth Exchange Counselor). These should be two distinct volunteers.
- Ensure all RYE volunteers from the club who have ongoing and/or sustained contact with students (especially any who may be alone with a student) will complete:
 - A RYE volunteer application submitted to YEAH (every four years)
 - Two satisfactory References verified (every four years)
 - Criminal Background Check (every year for USA volunteers - run through InCheck and billed back to your club by D6290 RYE) or Vulnerable Sector Criminal Records Check (every second year for Canadian volunteers)
 - NAYEN online training module: "Volunteer Training" (every year)
 - NAYEN online training module: "Youth Protection Awareness" (every four years)
 - *For clubs in the USA:* US DOS Local Coordinator Training (every year by the club YEO)
- Send at least one club RYE volunteer to at least one District RYE Conference each year.

HOST FAMILIES

- Provide two to three host families per student, who will be responsible for room and board. Neither the current YEO nor the current YEC may be a host parent for any exchange student (including those sponsored by other clubs).
- Accurately record, and keep updated, the student's residence at all times.
- NOT place a student with a host family until all of the following are completed:
 - Host Family Application, including required photographs (updated for each school year);
 - Two satisfactory References verified (each school year);
 - In-home interview ("first visit") conducted by the Rotary Club YEO or his/her designate;
 - Criminal background checks (or Vulnerable Sector Criminal Record Checks in Canada) for every adult (18 or older) living in the host home at any time during the RYE student's stay (every year for US-based hosts, every two years for Canadian-based hosts);
 - Host Family Orientation checklist completely reviewed and signed by the host parents.
- Follow up during the student's stay with each host family, having a club representative:
 - Conduct at least one home visit within 30-60 days after the student has moved in. This must be done by a different volunteer than the one who completed the "first visit".
 - Communicate with the host family at least once a month, and submit a report through YEAH including the date of contact, place and overview of the discussion. The YEC and/or YEO are cautioned not to record confidential discussions using this form.

INBOUND STUDENT(S)

Inbound (IB) students will be assigned to a club approximately 4-6 months prior to arrival.

- Return the required Club/District/School Endorsement (Guarantee) Form and applicable School Enrollment Forms to the District IB Coordinator within 30 days of receiving the inbound student assignment. **Clubs not able to submit completed forms within this time frame may be required to pay rescue fees** (CSRYE fee, District Fee, plus monthly allowance) to another club or district which subsequently agrees to host the student. Due to sensitive timelines, please actively communicate with the District IB Coordinator during this process - these documents are critical to your student securing their visa.

After the exchange student is residing with the host family:

- Have the YEC meet with the exchange student at least once a month and submit a report through YEAH including the date of contact, place and overview of the discussion. The YEC is cautioned not to record confidential discussions using this form.
- Instruct the student on program rules, advise them of the consequences tied to breaking rules, and monitor them for compliance.
- Inform the District RYE Inbound Coordinator and/or Chair of any non-compliance with program rules by the student and, only when agreed between the Rotary Club and District Chair, terminate the student's exchange. Students must be returned home at the earliest practical time by a route agreed upon by the District RYE Chair, the host Rotary Club, the sponsor Rotary Club, the sponsor District, and the student's parents or legal guardians. **Under no circumstance shall a Rotary Club terminate and return the student on their own initiative.**
- Pay a program fee of \$1,250.00USD to "District 6290 Rotary Youth Exchange" for each inbound student (after assignment) to cover CSRYE program and District conference and administrative fees. Inbound students will pay for their CSRYE insurance prior to arrival.
 - Pay a portion of the bus cost (variable - based on length of trip) for the winter Canadian conference, typically \$50-150.
- Pay a minimum \$75 USD per month allowance to each inbound student for the duration of their stay. This is not intended to cover transportation to/from school, or school lunches.

OUTBOUND STUDENT(S)

- Follow the CSRYE and District timelines for selection of Outbound candidates.
- Recognize that the club is not eligible to select an Outbound Candidate if it has not committed to host an Inbound student during the same school year.
- Understand that while parents of Outbound students may be encouraged to host an Inbound student, it must not be required.



District 6290:
Rotary International Youth Exchange
*Promoting Peace and Understanding throughout the World,
One Exchange at a Time*

ROTARY CLUB OF _____

INBOUND PREFERENCES

Please note: while country and gender preferences will be considered, no guarantees will be made.

Student	August vs. January Arrival*		Gender Preference			Country/Continent
1st Inbound student	August	January	Female	Male	No preference	
2nd Inbound student	August	January	Female	Male	No preference	
3rd Inbound student	August	January	Female	Male	No preference	

*Students arriving in January are typically from the Southern Hemisphere, and arrive/depart based on the summer break in their home country's school calendar.

Total Inbound Commitment: _____ students.

	Club President	Club Youth Exchange Officer	Club Youth Exchange Counselor
Print Name			
Phone			
E-Mail			
Date			
Signature			

Please submit completed forms by September 30, 2023 to:

Megan Wigmore, District Chair • megan.wigmore@gmail.com (scanned email attachments preferred) • 705-297-4484

If after September 30, 2023, please contact us directly before submitting - it may still be possible to commit to a student!