Rotary District 6290

Local Grant Report Form

|  |
| --- |
| District Grant Number: |

|  |  |  |  |
| --- | --- | --- | --- |
|  | Progress Report |  | Final Report |

**Submit report (with signatures) along with copies of all receipts electronically to District Grant Committee Stewardship Chair, Bob Marcus, at** [rdmarcus@yahoo.com](mailto:rdmarcus@yahoo.com)

|  |  |
| --- | --- |
| Rotary Club: |  |
| Project Title: |  |

|  |
| --- |
| **Project Description** |

1. Briefly describe the project. What was done, when and where did project activities take place, and who were the beneficiaries?
2. How many Rotarians participated in the project?
3. What did they do? Please give at least two examples.
4. How many non-Rotarians benefited from this project?
5. What are the expected long-term community impacts of the project?
6. If a cooperating organization was involved, what was its role?

###### **Financial Report** *(Club must retain receipts of all expenditures & include copies in all district reports.)*

1. Income

|  |  |
| --- | --- |
| 1. District funds received from the District | $ |
| 2. Other funding (specify) | $ |
| 3. | $ |
| **Total Project Income** | $ |

1. Expenditures (please be specific and add lines as needed)

|  |  |
| --- | --- |
| 1. | $ |
| 2. | $ |
| 3. | $ |
| 4. | $ |
| 5. | $ |
| 6. | $ |
| 7. | $ |
| **Total Project Expenditures** | $ |

9. Indicate the amount of District funds not used at the completion of the project \_\_\_\_\_\_\_\_, and those funds must be returned to the District 6290 Grant Committee.

10. Please submit at six pictures of your project to show the depth and scope of the doing good in your community.

11. Please provides short summary of how the project was recognized and promoted in local media and your efforts to increase the Rotary Brand Awareness in the community.

12. By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate.

|  |  |  |  |
| --- | --- | --- | --- |
| Certifying Signature |  | Date: |  |

|  |  |
| --- | --- |
| Print name, Rotary title, and club |  |

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Rotary/Grants Committee-District Local/Final Report-Club/2020-2021