How to navigate to the Global Grant Application on the RI Web Site

1. Go to [www.rotary.org](http://www.rotary.org)
2. Click on **My Rotary** at the top of the page
3. If requested **sign in and/or register**
4. Hover over **The Rotary Foundation** in the top dark blue ribbon
5. Slide into the drop down menu and click on **Grant Center** in the lower left corner of the drop down menu.’
6. When the Grant Center opens, click on **My Grants** at the top of the page
7. When My Grants page opens, if you have no grants in progress there may be nothing on the page. Click on **Apply For a Grant** at the top of the page.
8. Select Global Grant as the Type of Grant you are applying for. (Note, one of the options is a District Grant. This is NOT the same thing as the District Local and District International Grants which you find on the District Web site at <www.ridistrict6290.org>)
9. You are now at the **Global Grant Application Page.** Just follow the prompts, answer the questions, keep it simple and **DON’T FORGET TO SAVE YOUR WORK BEFORE YOU MOVE FROM ONE PAGE TO ANOTHER 0R YOU WILL LOSE YOUR WORK.**
10. Note all the resources on the right edge of the Global Grant Application page.
11. After you save your work you can close the page and come back later. Your grant draft will be on the **My Grants** page (see number 6 above)