

# District 6440 District Grant Policies

**Introduction** – This document highlights The Rotary Foundation Grants programs and District 6440 policies approved by the District 6440 Grants Committee in February 2018. Complete information about Rotary Grants is available at [www.rotary.org/grants](http://www.rotary.org/grants). District specific information and documents are available at [www.rotary6440.org](http://www.rotary6440.org).

## 1. Organizational Structure:

- Grants will be administered through the District 6440 Grants Committee.
- Allocation of District Designated Funds (“DDF”) between grant types will be determined annually by the District 6440 Grants Committee in consultation with the district governor group (DG, DGE and DGN).

## 2. DDF Match Guidelines:

- The District 6440 Grants Committee approves DDF match for each of the Global Grants and District Grants based on a matching formula described below.
- For clubs applying for a Global Grant and/or a District Grant, the total requested DDF match may not exceed 50% of the club’s contribution to the Annual Fund - SHARE of The Rotary Foundation from three years ago (e.g., 2018-19 grants are based on 2015-16 contributions to Annual Fund – SHARE).
- New clubs will have a waiver of TRF donation minimums for the charter year and succeeding year to encourage donations and participation.
- Clubs with low donations to Annual Fund – SHARE are encouraged to partner with other clubs (either in or outside District 6440) to reach minimum size requirements.

## 3. Key Requirements for Clubs to Receive Matching Funds (DDF) for District and/or Global Grants in 2018-19

- Clubs must be current on all grant reports (District and Global Grants).
- Clubs must have entered the following goals into Rotary Club Central:
  - Foundation – Annual Fund – SHARE
  - Foundation – End Polio Now
  - Membership

## 4. District Designated Funds (DDF) Allocation for District Grants

### General Features

- District Grants fund small-scale, short-term activities that address needs in your community and communities abroad.
- There is a lot of freedom to customize District Grant projects. There aren’t many restrictions, as long as the District Grant supports the mission of The Rotary Foundation.
- All applications for District Grants must be made on-line.
- Applications need not show project sustainability.
- Grants for \$2,500 or more, must be aligned with one of The Rotary Foundation’s Areas of Focus.
- The District receives one BLOCK grant from TRF to fund District Grants.
- Our District manages and disburses funds to clubs.
- This local administration offers more flexibility – Allows local and international activities including, but not limited to, the following:
  - Humanitarian and educational projects, including service travel and disaster recovery efforts.
  - Scholarships for any level, length of time, location, or area of study.
  - Vocational training teams.
- Clubs may submit one domestic or one international District Grant Application.
- **Instead of a domestic or international District Grant, clubs may elect to contribute an amount as high as their club’s maximum District Grant DDF match to End Polio Now. That contribution will be matched by District 6440 DDF 1:1.**

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- Sponsors of Global Grants may apply for a special community needs assessment District Grant to fund that activity. Requests will be evaluated by the Grants Committee.

## TRF Funding and Matching Policy

- Funded by Club Cash and DDF
- No TRF Match

## District Funding and Matching Policy

- District 6440 has established two levels of DDF matching for District Grants. The levels are:
  - For grant requests between \$500 and \$3,200, the District will match 1:1 for club cash. No matches will be less than \$500. These projects need to be aligned with the general mission of The Rotary Foundation. Unless indicated below, grants in this category require a hands-on component to the project.
  - The maximum District 6440 match for any single project is \$7,500. This level of match is available only if multiple clubs combine their efforts on a District Grant project.
- Club Presidents may determine their Clubs' giving to The Rotary Foundation's Annual Fund – SHARE for a specific year by viewing the "Monthly contribution report – Club level" report which is available when logged into My Rotary on The Rotary Foundation website. Double click on the year and then double click on the month and select June to see the report. DDF eligibility for the upcoming program year (2018-19) will be posted on the District 6440 website.
- District Grants generally require a hands-on component to be described in the application. However, the following District Grant applications **do not** require a hands-on component:
  - Applications for international projects
  - Applications to support scholarships
  - Applications to support a Rotary sanctioned organization such as ShelterBox.
- RYLA and Youth Exchange programs **are eligible** for District Grants and fit under the scholarship exemption described above.
- Clubs are encouraged to partner with other clubs to increase the size of the project and its impact.

## Time Line

- District Grant applications for the coming Rotary Year are available on February 17, 2018 at [www.rotary6440.org](http://www.rotary6440.org)
- The deadline for submitting District Grant applications is June 11, 2018 (earlier than 2017 due to RI Convention in late June).
- District will review and forward the consolidated application to TRF no later than July 25, 2018.
- Clubs will receive DDF when TRF approves the District 6440 consolidated District Grant plan (expect checks during August of 2018)

## Reporting

- All District Grant recipients must submit final reports upon the completion of their District Grant project. Those reports must be submitted on-line through the District Website, [www.rotary6440.org](http://www.rotary6440.org). In addition, clubs must keep receipts relating to their District Grant projects for seven years.

## Retention of Project Records

- The Grants Committee will keep records on District Grants for seven years.