

District 6440 District Grant Policies

Introduction – This document highlights The Rotary Foundation Grants programs and District 6440 policies to be reviewed and approved by the District 6440 Grants Committee at its meeting on March 9, 2017. Complete information about Rotary Grants is available at www.rotary.org/grants. District specific information and documents are available at www.rotary6440.org.

1. Organizational Structure:

- Grants will be administered through the District 6440 Grants Committee.
- Allocation of District Designated Funds (“DDF”) between grant types will be determined annually by the District 6440 Grants Committee in consultation with the district governor group (DG, DGE and DGN).

2. DDF Match Guidelines:

- The District 6440 Grants Committee approves DDF match for each of the Global Grants and District Grants based on a matching formula described below.
- For clubs applying for a Global Grant and a District Grant, the total requested DDF match may not exceed 80% of the total amount of the club’s contribution to the Annual Fund of The Rotary Foundation for the prior Rotary year.
- New clubs will have a waiver of TRF donation minimums for the charter year and succeeding year to encourage donations and participation.
- Clubs with low donations to the Annual Fund are encouraged to partner with other clubs (either in or outside District 6440) to reach minimum size requirements.

3. District Designated Funds (DDF) Allocation for District Grants

District Grants	<p>General Features</p> <ul style="list-style-type: none"> • District Grants fund small-scale, short-term activities that address needs in your community and communities abroad. • There is a lot of freedom to customize District Grant projects. There aren’t many restrictions, as long as the District Grant supports the mission of The Rotary Foundation. • All applications for District Grants must be made on-line. • Applications need not show project sustainability. • Grants for \$2,500 or more, must be aligned with one of The Rotary Foundation’s Areas of Focus. • The District receives one BLOCK grant from TRF to fund District Grants. • Our District manages and disburses funds to clubs. • This local administration offers more flexibility – Allows local and international activities including, but not limited to, the following:
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- Humanitarian and educational projects, including service travel and disaster recovery efforts.
- Scholarships for any level, length of time, location, or area of study.
- Vocational training teams.
- Clubs may submit one domestic or one international District Grant Application. All District Grant applications are due by June 25, 2017.
- **TRF Funding and Matching Policy**
- Funded by Club Cash and DDF
- No TRF Match

District Funding and Matching Policy

- District 6440 has established two levels of DDF matching for District Grants. The levels are:
 - For grant requests up to \$2,500, the District will match 1:1 for club cash. These projects need to be aligned with the general mission of The Rotary Foundation. Unless indicated below, Grants in this category require a hands-on component to the project.
 - For grants of \$2,500 or more, the first \$2,500 in club cash will be matched 1:1 with DDF funds, the next \$2,500 in club cash will be matched .5:1 up to a maximum total of \$3,750 in DDF funds for each single club application. These projects must align with one or more of The Rotary Foundation’s Areas of Focus. Full details about the Areas of Focus may be found in this Rotary Foundation guide <https://www.rotary.org/en/document/589>.
 - The maximum District 6440 match for any single project is \$7,500. This level of match is available only if multiple clubs combine their efforts on a District Grant project. If there are insufficient funds available to grant all applications, all primary grant requests will be reduced on a pro-rata basis.
- The total DDF match for both Global and District Grants (including that for the second District Grant if applicable) may not exceed eighty percent (80%) of the amount of the club’s contribution to the Annual Programs Fund of the Rotary Foundation for the prior Rotary year.
- Club Presidents may determine their Club’s giving to The Rotary Foundation’s Annual Programs Fund by viewing the “Monthly contribution report – Club level” report which is available when logged into My Rotary on The Rotary Foundation website. Double

	<p>click on the year and then double click on the most recent complete month to get your current giving report.</p> <ul style="list-style-type: none"> • District Grants generally require a hands-on component to be described in the application. However, the following District Grant applications do not require a hands-on component: <ul style="list-style-type: none"> ○ Applications for international projects ○ Applications to support scholarships ○ Applications to support a Rotary sanctioned organization such as ShelterBox. • RYLA and Youth Exchange programs are eligible for District Grants and fit under the scholarship exemption described above. • Clubs are encouraged to partner with other clubs to increase the size of the project and its impact. <p>Time Line</p> <ul style="list-style-type: none"> • District Grant applications for the coming Rotary Year are available on April 1 at www.rotary6440.org • The deadline for submitting District Grant applications is June 25, 2017. • District will review and forward the consolidated application to TRF no later than July 25, 2017 • Clubs will receive DDF when TRF approves the District 6440 consolidated District Grant plan (expect checks during August of 2017) <p>Reporting</p> <ul style="list-style-type: none"> • All District Grant recipients must submit final reports upon the completion of their District Grant project. Those reports must be submitted on-line through the District Website, www.rotary6440.org. In addition, clubs must keep receipts relating to their District Grant projects for seven years. <p>Retention of Project Records</p> <ul style="list-style-type: none"> • The Grants Committee will keep records on District Grants for seven years.
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4. DDF Budget Allocation

Each year districts are allocated 50% of their district’s donation to the Rotary Foundation three years ago. Accounting adjustments are then made to this number that typically increases the total available DDF.

Using an amount of \$200,000 in DDF as an example, the following budget allocation is possible.

Project type	\$ Allocation	% Allocation
Global Grants – Projects	\$90,000	45%
Global Grant – Projects + VTT		
Global Grant Scholarship	\$30,000	15%
District Grant	\$80,000	40%