

District 6440

District Grants Policies 2025-26

Adopted by the Grants committee: June 12, 2025.

This document presents the D6440 policies for Clubs that desire to participate in The Rotary Foundation (TRF) grant implementation program during the current and future Rotary Years. District 6440 policies are proposed by the Grants Committee and approved by the District Governor. Complete information regarding the various Rotary grants is available at www.rotary.org/grants. Specific District 6440 grant information is outlined below; detailed documents are available at [District 6440 website](#).

GENERAL GUIDELINES FOR MATCHING GRANTS

Organizational Structure for Matching Grants

- District Designated Funds (DDF) in Rotary are contributions from clubs within a district to The Rotary Foundation's Annual Fund - SHARE, which can then be used to support local and international humanitarian projects. The general giving totals for each district will be divided by TRF into two categories indicating the actual fund into which they will be placed: the District Designated Fund (50%) and the World Fund (50%).
- The District's annual DDF eligibility is determined by TRF as a portion of the total amount contributed by members to **TRF's Annual Fund - SHARE** during the third year preceding the current Rotary Year. For example, DDF eligibility for the Rotary Year 2025-2026 is based on the contributions to the Annual Fund - SHARE by members during the 2022-2023 Rotary Year. Only contributions to Annual Fund - SHARE are eligible for DDF eligibility.
- The available total which is given by TRF to the District before the start of each year is inclusive of the available District DDF plus a portion of the interest earned on investments by TRF.
- D6440 is the recipient of District Designated Funds (DDF) distributed by TRF each Rotary Year. The DDF can be applied to:
 - District Grants
 - Global Grants
 - Global Scholarship Grants
 - Other Rotary Programs, including End Polio Now, Rotary Endowments and Peace Centers
- By District policy, the DDF received by the District is made available to clubs for District or Global Grants, in the following manner:
 - A Club's annual DDF Maximum Matching Grant Eligibility) received from TRF through the District Grants Committee is equal to 47.5% of the total amount of giving by the club and its members to the TRF's Annual Fund Share during the third year preceding the current Rotary Year.
 - Each year the District Governor designates the split of TRF's Matching Grant funding up to a maximum of fifty percent (50%) to the District Grant allocation with the balance to Global Grants. Each Rotary Year the selected ratio will be announced prior to the preparation of the grant applications by the Clubs.

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- Clubs may use up to 50% of their DDF eligibility for District Grants. Any DDF not used for District Grants may be used for Global Grants.
- Newly formed clubs will be allocated \$1,000 by District 6440 as DDF for its charter year and the two following years. Each year up to \$500 may be used for a District Grant and the balance for Global Grants.
- The eligibility of each Club for District and Global Grants is shown on the District website: DDF ELIGIBILITY.
- District Grants: The Rotary Foundation accepts only one application annually per District for all District Grants. Following the submission of the District Grant applications by clubs, the Committee prepares a Block Grant application to TRF for District Grants.
- The total amount requested in the Block Grant is a compilation of the applications for District Grants submitted by the Clubs plus a reallocation of the uncommitted DDF to funds administered by the District Governor and the Grants Committee.
- If any District Grant eligible DDF held by a club is not included in the Block Grant, that DDF may be distributed to that club's eligible Global Grants.
- Any funds given to a club for an approved District Grant which are not used must be reported as part of the Final Grant and be returned to TRF

Club Qualifications for a District Matching Grant

- To qualify for any District Matching Grant – including all involving the use of TRF and District funds -- each Club must prequalify by completing four (4) identified steps prior to the submission of any grant application:
 - The President-Elect or a designated representative who will be directly involved in leading the preparation of grant submittals must participate in the annual District Grant Management Seminar (GMS), usually held in February. A Memorandum of Understanding for each Rotary Year must be filed by the President-Elect and witnessed by the current President and/or Secretary. The appropriate form is Memorandum of Understanding which is available on the D6440 website
 - Each Rotary Year the President-Elect must register the Club's GOALS for Annual Fund - SHARE, End Polio Now, and Club Membership in the Rotary Club Central site, and
 - The President-Elect must file a Youth Protection Certificate which is also available on the D6440 website.
 - Additionally, the Club President must ensure that, for each District Grant awarded during the year, a timely and complete final report is filed with the Grants Committee within thirty (30) days following the completion of the project but not later than June 15th of that Rotary Year. The Final Report document is posted on the District website. The at Final Report must include supporting documentation of the District and club cash disbursed in conjunction with the project. Clubs are required to retain a record of finances for a period of seven (7) years following the submittal date of each Final Report.

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DDF Match Guidelines

- The DDF eligibility of each Club for the current Rotary Year is shown on the District website DDF ELIGIBILITY.
- Each application for a District Grant must specify the amount of Club funds being committed to match the requested grant amount. The minimum match is one-to-one; Clubs may choose to contribute a larger match. Any funds from other sources may be included in the application as part of the Club funds.
- Clubs determine the project(s) and amount(s) to be committed, governed by TRF policies.

DISTRICT GRANT GUIDELINES

General District Policies

- Each Club is encouraged to have a post office box for mail security.
- Current District Policy sub-defines District Grants as Domestic District Grants and International District Grants.
 - Domestic District Grants are intended to fund small-scale, short-term humanitarian projects in the Club's community. There is no definition of a community's boundary.
 - International District Grants are intended to fund small-scale humanitarian projects in a foreign country. International District Grants are not "Global Grants"; there is no involvement by TRF.
- Clubs are expected to include hands-on service in the completion of each Domestic District Grant project; there is no requirement for hands-on service on International District Grants.
- There is no minimum amount for a District Grant.
- In addition to conventional service projects, the following activities also qualify for grant matching:
 - Educational projects including service travel,
 - Support of local Rotary Clubs in disaster recovery projects,
 - Scholarships for any level, duration, location, or area of study and training, and
 - Special community needs assessment in conjunction with an application for a Global Grant to be filed with TRF, including travel to meet with the Host Club and visit the site.
- The objective of all projects having expenditures of \$2,500 or more must be within one of the seven Rotary Areas of Focus.
- Clubs must establish and implement a plan to publicize the success of each project within Rotary and their communities.

Application Policies

- Applications must be filed online on the District website. The eligibility of each Club is shown on the District website DDF ELIGIBILITY.
- Clubs may file three applications for District Grants - in any combination of domestic and/or international projects.

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- The deadline for filing applications is June 15th prior to the Rotary year for the intended projects. Any grant application received after that date will not be accepted.
- All applications are reviewed by the Grant Committee and a consolidated application for a Block Grant for eligible District Grants will be submitted to TRF in July.
- The District cannot submit an annual Block Grant application until all Final Project reports from the previous year have been accepted by the Committee. The failure of any Club to file a final report on time for each of its District Grants will delay the receipt of funding from TRF of all District Grants for the next Rotary Year.
- Clubs are encouraged to deposit checks from District 6440 as soon as possible.

For assistance on all aspects of District Grants, contact the District Grants chair:
distgrants@rotary6440.org.

NOTE: Information about D6440 Global Grant policies can be found at Policies on Global Grants.