



District Team Training Session

Friday, February 3 to Sunday, February 5, 2017

Best Western Hotel and Conference Centre, North Bay

Please Note: Arrival times will vary. The program for the Executive and Assistant Governors (current and incoming) will begin on Friday evening at 5:00 with meetings followed by dinner. The program for Directors and Committee Chairs (current and incoming) will begin on Saturday at noon with lunch.

Friday February 3rd:

5:00: Executive Meeting: DG Margaret
(Meeting agenda will be sent under separate communication)

AG Round Table: PDG Brian

(Goal: to allow AGs the opportunity to discuss concerns, challenges, successes and best practice, and identify two or 3 goals for the weekend.) AGs will be encouraged to identify 2 or 3 goals or objectives for the weekend.)

7:00: Dinner: Executive and AGs together

- AGs and Executive will assemble binders after dinner

Saturday February 4th:

8:00: Breakfast

8:30 – 12:30

The Year Ahead: DGE Mike Kinsey

Welcome

- Review of Agenda
- R.I. Theme, Logo
- District Governor Elect Theme: "You are the One"
- D.G.E. personal goals for the Rotary year
- Significance of the Role of AGs

The Role of Assistant Governors: DGE Mike Kinsey and Leadership Team

(Goal: to clearly define the role and expectations of Assistant Governors and the resources and support available to help them achieve the goals.)

- **Expectations for Role of the AG**
 - Official Responsibilities
 - DTTS, Rotary Weekend and DAC meetings
 - Club visits
 - Ongoing communication
 - AG's Timeline
 - Meetings With Presidents
 - Pre-Pets Meetings
 - Things to highlight
 - Use of binder
 - Presidents Timelines
 - Official Club visits
 - Timing
 - Sample speeches
 - Meeting with Boards of Directors –
 - Ongoing club visits (official and informal)
 - Responsibilities
 - Expectations/requests
 - Communication with the DG
 - Club rating chart
 - Reporting to DAC
 - Other
 - Expense forms (Scott Brumwell)

Resources: Lynne Chant

- AG Manual
- AG Binder
- Directors and Committee Chairs
 - Working together to support clubs

Working with Clubs: DGE Mike, DG Margaret, PDG Brian and PDG Bob

- District Strategic Plan and Budget: DG Margaret
 - Strategic plan –role of AGs in supporting clubs to meet goals
 - Budget implications
- Club Assessment and Goal Setting: PDG Brian Menton and PDG Bob Wallace

- Analyzing club strengths, trends and current practices
- Supporting clubs in development of goals
- **Supporting Clubs: Sue Davidson**
 - Working with difficult/struggling clubs
 - Identifying struggling clubs, minimum requirements of clubs
 - Conflict resolution
 - Case examples

12:15 to 1:00 pm: Lunch

1:00 – 2:30: Directors meetings with Committee chairs (break out rooms will be provided)

(Goal: To allow directors the opportunity to work with their committees to review the status of goals for the current year, begin to develop goals for next year and to look at budget implications)

- Committee planning: Review of goals for year and identification of goals for next year
- Budget implications
- Review of strategic plan

1:00 – 2:30: AGs RCC Workshop: PDG Bob Wallace and Lynda Rickard

(Goal: To provide a hands on opportunity for AGs to work with RCC, enter information about their clubs, access information and access information from the District website.)

- Hands on session:
 - Rotary Club Central, Rotary Showcase, Rotary Ideas, Learning Centre, Brand Centre
 - 7010 website: accessing and using member and club information

2:30 – 2:45 Break

2:45 – 4:00 p.m.: Working Together to Achieve our Goals: DGE Mike Kinsey

(Goal: Update 7010 Strategic Plan based on RI Plan, Presidential Citation, and committee goals and associated budget and identify strategies to work together to achieve the goals.)

Official Welcome to Directors and Committee Chairs (DGE Mike)

- Strategic Planning: (DGE Mike and DG Margaret)
 - RI Strategic plan
 - Presidential citation
 - Input from Directors and Committees
 - Associated budget
- Working with District committees
 - Best practices
- Club Achievement Award

- Working session to provide input into Governor's Club Achievement Award based on Strategic Plan and Presidential Citation.

4:00 – 4:30: Rotary Weekend: Sue Davidson

- Review of draft agenda/expectations and roles of district leaders

4:30 – 5:00: AG Follow-up: PDG Brian Menton

6:00: Dinner

Sunday February 5th

8:00: Breakfast

8:30 – 10:30

8:30 – 9:15 a.m. COL (PDG Brian Menton)

- How has COL impacted District operations and clubs?
- Best practices and working with clubs to understand expectations balanced with the autonomy they have

9:15 – 10:00 Membership: Rotary Coordinator PDG Bob Wallace and Lynne Chant

- Alternate memberships

10:00 – 10:30 a.m. Foundation: PDG Sue Cook

- Everything you need to know – the basics

10:30 – Wrap up and evaluation of the weekend

- What did we hit? What did we miss?