



Procedure/Timeline for DDF Allocation



Approved January 25, 2022

This document is provided as a guide for allocating District Designated Funds. (DDF)

DDF is comprised of:

- 50% of total contributions to the Annual Fund from 7010 (clubs and Rotarians) 3 years prior.
- Interest from 7010 share of the Endowment fund balance 3 years prior
- Roll over of unused DDF from the previous year.

District 7010 practise:¹

- Fund a global grant scholar annually for \$20,000
- Set the maximum District Grant at \$3000 with a 3:1 match
- Limit any global grant contribution to \$10,000
- Contribute 20% of DDF to polio

Due to the nature of the grant process, flexibility is required in managing DDF.

District Governor Elect	
October - December Assess available funding	<ul style="list-style-type: none"> • Work with the Foundation Director to confirm the anticipated amount of DDF available for the upcoming Rotary year. • Ask the Foundation Committee for recommendations about allocations to specific funds <ul style="list-style-type: none"> ○ Polio ○ Disaster Relief ○ Peace Centres ○ Amount to District Grants • Factor in if there is a Global Grant Scholar • Confirm status of pending global grant applications • Assess potential for a VTT • Confirm limits for District and Global grants
January Draft Allocation	<ul style="list-style-type: none"> • Prepare draft allocation <ul style="list-style-type: none"> ○ District grants ○ Polio ○ Other allocations ○ VTT ○ Factor in prior commitments • Present to Executive for approval
February Consultation with DTTS	<ul style="list-style-type: none"> • Confirm allocation with Foundation Committee • Present approved allocation at DTTS
March Circulate	<ul style="list-style-type: none"> • Circulate approved allocation to clubs- attention Club President and Foundation Chair / certified members
April AGM consensus on allocation	<ul style="list-style-type: none"> • Present approved allocation at AGM • Review details on available grant funds, limits and timing
June District grant review	<ul style="list-style-type: none"> • Review and confirm District grant applications
Ongoing	<ul style="list-style-type: none"> • Work with Foundation Committee to manage global grant fund requests
General	<ul style="list-style-type: none"> • Any significant requests that exceed past practise must be approved by the executive and endorsed at the AGM.

NOTES:

1 All funds in US\$'s.

Ver.Jan01/22