

*District 7080, Canada
Youth Exchange Manual*



Chapter 10

***Guidelines in the Event of Serious
Injury or Death***

SERIOUS INJURY

Insurance requirements are covered in Chapter 7. Each student must have adequate insurance coverage for medical expenses resulting from accidents or other causes.

DEATH

Should the death of the exchange student occur while the student is in the care of the Host Rotary District, the Club Chair will immediately contact the Hosting District Chair or in his absence the Hosting District Deputy Chair, who will:

- confirm that the deceased is the exchange student
- notify the deceased student's parents, guardians or next of kin
- notify the Sponsoring District's Chair
- Notify the District Governor so that he can inform Rotary International and the Governor of the Sponsoring District
- assist the parents or guardians of the student in all respects:
 - contact the embassy for advice
 - check with the police for local regulations and to obtain a copy of any police report

- with the assistance of the host family, reclaim the deceased's possessions, especially the passport
- check with the local hospital and mortuary regarding the claiming of the body and the performance of an autopsy
- obtain a death certificate
- check with the host Rotary Club for assistance and guidance
- contact the local funeral director, ensuring that the funeral director possesses an internationally recognized practice licence so that the body can cross international borders
- obtain the required permits for export and import
- ensure that all necessary permits are obtained for the body to be transported over international borders
- hold a memorial service for the student
- write a complete report to Rotary International, sending copies of the report to the District Governors of both the Hosting and Sponsoring Districts