

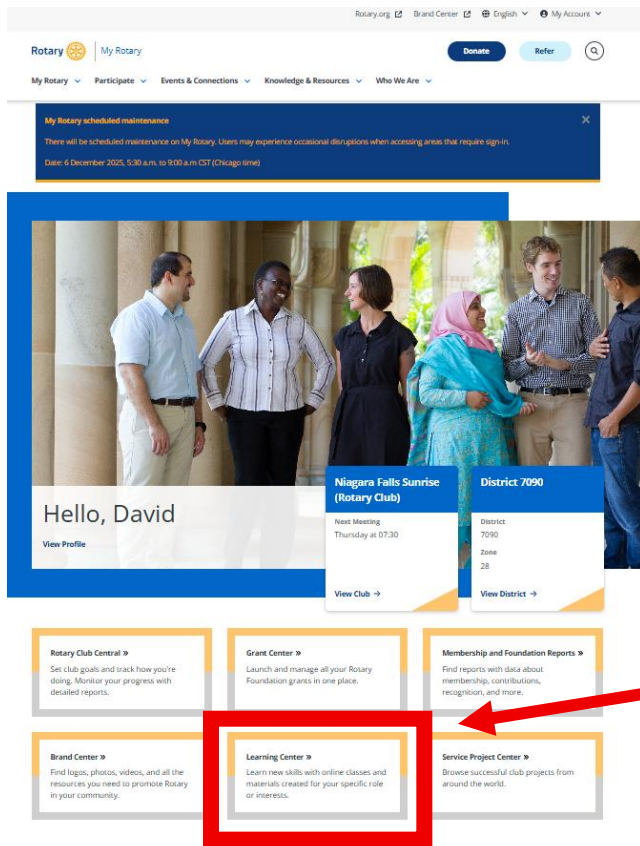
# Welcome to PELS 2026-7 On-line course

All this will be completed via the RI Learning Center. Whether you are a first-time PE or this is a return adventure for you; you are required to complete this course. If you have done any one of the two courses required; please be aware that some elements of the course might have changed and you will need to complete only the new segments. So... please look over both courses to ensure you have completed the full program.

## Sign into The Learning Center

You will need an email address that is registered with Rotary International and a Password to access the program.

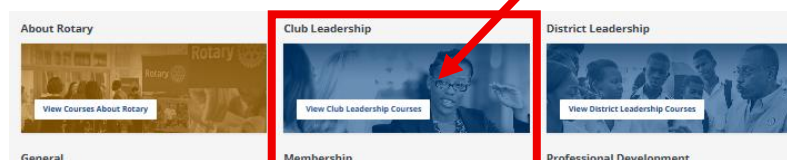
Go to [my.rotary.org](https://my.rotary.org).



Click sign-in in top right corner and then sign in using your email address and Password. You'll have to "Register" if you have no Password for RI, see separate Instruction on how to access / register on RI platform.

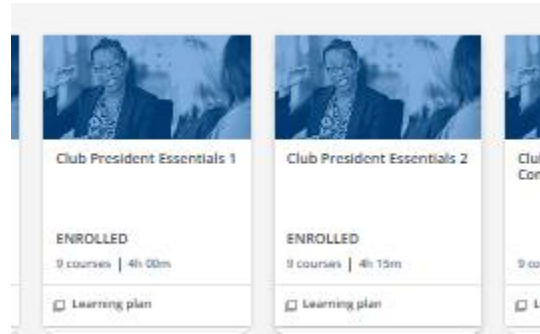
In the home page for My.Rotary.Org click on the Box for **the Learning Center**.

In the Learning Center you will be required to complete two (2) courses that will be accessed through Club Leadership, so click on **"View Club Leadership Courses"** that is on the top center of the page.



Of the 26 courses in this Leadership area, the two courses you need to complete should be located on the top row. They are:

**1) Club President Essential 1 and 2) Club President Essentials 2**



Each course will take about 4 hours to complete, with 9 sections that can be done in 15 minutes to 45 Minutes. (OK... 1 section is 60 minutes)

### Club President Essentials 1

	Course Title	Expected Time to Complete
1	Get Ready: Club President	15M
2	Managing Club Business	30 M
3	Working with other Club Leaders	30M
4	Minimizing Risk	15M
5	Rotary's Action Plan and You	15M
6	Best Practices for Engaging Members	45M
7	Rotary Club Central Resources	15M
8	Online Membership Leads	30M
9	Rotary Foundations Basics	45M

### Club President Essentials 2

	Course Title	Expected Time to Complete
1	Is your club Healthy?	60M
2	Vibrant Club in Action	15M
3	Creating a Club Culture of Belonging.	15M
4	Promoting Club as People of Action	15M
5	Fostering Engagement and Belonging	15M
6	Preventing and Addressing Harassment	45M
7	Protecting Personal Data	30M
8	Rotary's Change Model	30M
9	Protecting Youth Program Participants 25/26	30M

## When in either of the two courses...

**Club President Essentials 1**  
Learning plan

Learning plan description  
Looking for ways to help your club succeed? Get advice on planning for your year, creating an engaging club experience, and working with your leadership team to help your club run smoothly.  
Updated June 2025

Courses in the Learning plan  
9 E-learning | 4h average time

- Completed Get Ready: Club President  
Mandatory | EN | E-learning | 15m 00s | Course completed | RETAKE
- Completed Managing Club Business  
Mandatory | EN | E-learning | 30m 00s | Course completed | RETAKE
- Completed Working With Other Club Leaders  
Mandatory | EN | E-learning | 30m 00s | Course completed | RETAKE
- Completed Minimizing Risk  
Mandatory | EN | E-learning | 15m 00s | Course completed | RETAKE
- Completed Rotary's Action Plan and You  
Mandatory | EN | E-learning | 15m 00s | Course completed | RETAKE

Best Practices for Emerging Members

Learning plan progress **Completed**

Mandatory courses  
9 of 9 completed | 4h 0m of 4h 0m  
Completed on: 01/14/2025 02:33:04 pm

Optional courses  
0 of 0 completed | 0h 0m of 0h 0m

DOWNLOAD CERTIFICATE  
RETAKE THE LEARNING PLAN

Learning plan details

- Average completion time  
4 hours
- Time to complete  
Unlimited access
- Completion time  
01/14/2025 02:33:04 pm
- Certificate  
You earned the learning plan certificate.  
Download certificate.
- Learning plan ID  
LP-7902CV

- On the left side is the list of all course segments
- Start at the top and progress down
- As you complete each segment it will automatically be marked “Complete”
- You can sign out and come back later to continue uncompleted segment.
- It is best to complete the Segment before leaving the course.

When all segments in either course are completed there will be a notification of completion posted in the top right corner of the summary page.

Be sure to Download your Certificate of Completion for your own records and send a copy to [DBerry@cogeco.ca](mailto:DBerry@cogeco.ca) ..

Learning plan progress **Completed**

Mandatory courses  
9 of 9 completed | 4h 0m of 4h 0m  
Completed on: 01/14/2025 02:33:04 pm

Optional courses  
0 of 0 completed | 0h 0m of 0h 0m

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