



800 Lakeview Avenue  
Jamestown, NY 14701  
716-484-8814

**Title of Position:** District 7090 Chair of Multi-District PETS

**Reports to:** Director of Training

**Duration of Appointment:** Up to 3 years; (renewable annually)

**General Description of Position:** Sit on the Multi-District PETS Committee to plan, organize and deliver training to further prepare presidents elect to become club presidents. Once every three years to chair the Multi-District PETS Committee.

**Specific Duties and Responsibilities:**

- Represent District 7090 on the Multi-District PETS Committee to plan the agenda, dates and location for Multi-District PETS,
- Arrange for payment of District 7090 expenses incurred by the Committee,
- Promote and communicate Multi-District PETS to each club,
- Help coordinate the preparation of handouts,
- Develop and implement a strategy for ensuring that PEs register for Multi-District PETS,
- Help to prepare a suitable way to evaluate the training experience.

**Desired Skills & Experience:** Ability to work within a collaborative context.

**Expected Time Commitment:** One multi-district face-to-face meeting, usually in August followed by monthly 1-hour online meetings. Onsite for the usual late Friday afternoon and all day Saturday event.