

# Rotary District 7210: RYLA 2018

Club President: Please give this complete packet to the Rotarian who will oversee your club's RYLA 2018 program. Thank you!

Dear Club RYLA Committee Chair,

With your help, the Rotary Youth Leadership Awards (RYLA) Conference will once again be a great experience for all involved. Please send your name, Rotary Club, and e-mail address ASAP so that we know you are your club's RYLA 2018 contact to: Paula Hernandez, [rotarypaula@gmail.com](mailto:rotarypaula@gmail.com).

The District RYLA committee has created this packet so that you may properly:

- Promote the RYLA program in your community
- Interview and select potential RYLA candidates
- Send the completed applications to the RYLA registrar in a timely manner

Qualified candidates are high school students finishing their sophomore year who demonstrate the potential to benefit from a program designed to nurture and instill confidence in their leadership skills and abilities.

Your club may sponsor a maximum of **FIVE** students, at a cost of **\$375 per student**. We kindly ask that you please respect this limit of five students sponsored per club. With this being said, we also ask that you sponsor only your own students, and refrain from sponsoring students for another club.

Please follow the procedures outlined in the enclosed material. If you have questions, please contact RYLA Chair Ray Blonar at (845) 590-9437 (Monday through Friday, from 9:00AM to 5:00PM), or [coachray23@gmail.com](mailto:coachray23@gmail.com).

Please make copies of this packet right away, especially the application packets. **ONLY THE APPLICATION SHOULD BE GIVEN TO YOUR APPLICANTS. THE STUDENT FACT SHEET AND MEDICAL FORMS WILL BE GIVEN ONLY TO THE STUDENTS YOU SELECT.** The students you select are in; the District RYLA committee does not need to give approval. Include the high school administrators in your promotion plans, but be sure to have Rotarian interview and select the students you sponsor for RYLA. Thank you for your cooperation! We are looking forward to another successful year!

## **LIST OF ENCLOSED MATERIALS FOR RYLA CANDIDATE SELECTION AND REGISTRATION**

### **MATERIALS FOR THE ROTARY CLUB:**

1. PROCEDURES FOR RYLA CANDIDATE SELECTION AND REGISTRATION: This is your guide for the entire process of student selection and registration. Please read and follow the instructions carefully. (1 page)
  
2. FACT SHEET FOR ROTARY CLUBS: This is a general overview of the RYLA conference. Note: the fee for RYLA 2018 is \$375 per student. You may send a maximum of 5 students. All applications are due to the RYLA Registrar no later than **May 1, 2018**. **\*\*Any applications submitted after May 1st will be accepted on a first-come, first-serve basis\*\*** (1 page)
  
3. COVER SHEET FOR SUBMITTING RYLA APPLICATIONS: Attach this sheet to your package of student applications. Please give careful attention to all requests in this process. Be sure all information is complete and that all signatures, requested attachments, and payment check are included. (1 page)

### **MATERIALS FOR THE STUDENT:**

4. APPLICATION: This is to be distributed to all potential candidates. Please ensure that each student who indicates interest in attending the conference receives his/her own copy. The front portion of the application is information that should be seen and retained by the student's family. Please be sure to insert all of your club information on this form before distribution. Note: the student must complete the application before he or she is accepted. (3 pages)
  
5. STUDENT INFORMATION (Medical, etc.): **This should only be given to students whom you have selected.** This sheet requires pertinent student information and required signatures. Make sure all information is affixed correctly. Students will indicate group placement preference on the reverse of this sheet. (3 pages)
  
6. FACT SHEETS FOR STUDENTS ATTENDING THE CONFERENCE: **This should only be given to students whom you have selected.** The students and his or her parents should retain these sheets. (2 pages)

## **PROCEDURES FOR RYLA CANDIDATE SELECTION AND REGISTRATION (1 of 1)**

### **COMMITTEE ORGANIZATION/DECISIONS:**

- Recruit a committee of 2-3 people from your club
- Establish a plan for promoting RYLA in your community and interviewing, selecting, and registering this year's students
- Determine how many students your club will sponsor at \$375 per student (5 students max)
- Select a time schedule to ensure application submission by **May 1, 2018**

### **TIME SCHEDULE:**

- Design a plan for promotion and recruitment
- Set dates for interviews and for students to return forms to your club
- Distribute materials
- Retrieve/collect completed applications
- Review all applications prior to conducting interviews
- Set interview schedule, determine each member's interviewing role, and conduct interviews
- Select and notify students
- Work with selected students to complete registration procedures
- Mail/submit materials to the RYLA Registrar no later than **May 1, 2018**

### **IMPORTANT:**

- Ensure that your club information is written on all student materials
- Keep on schedule! Ensure students submit their applications by the date requested
- Retrieve and examine applications and attachments in advance of interviews to ensure a good interview process and on-time mailing to the RYLA Registrar
- Inform the students you have selected. Give them the STUDENT MEDICAL INFORMATION sheets and FACT SHEET FOR STUDENTS. Make sure they understand the necessity of returning all forms, properly signed, by the due date.
- Assemble a registration package on each you have selected. Complete and attach the "Checklist for RYLA Applications."
- Enclose your Club's check made payable to "ROTARY DISTRICT 7210" for \$375 per student

### **ADDITIONAL CONSIDERATIONS:**

- Make this opportunity available to many students by working with the sophomore class officers, a guidance counselor, or the principal of your local high school
- Do NOT accept candidates who will not attend the entire conference
- Perhaps submit an article to local newspapers announcing your Club's RYLA Scholarship
- Select an interview site where your candidates can feel at ease. Encourage students to dress appropriately. Give them information about what your Rotary Club does.
- Prepare open-ended questions that stimulate thought/conversation, that also refer to points made in the student's application.

**Mail all completed registrations no later than May 1, 2018 to:**

Rotary Youth Leadership Awards, C/O Ray Blonar, 22 Candlelight Drive, Danbury, CT 06811

## **FACT SHEET FOR ROTARY CLUBS (1 of 1)**

**Applications due to RYLA Registrar:** May 1, 2018

**Conference Dates:** Sunday, June 24 - Thursday, June 28

**Location:** Mount Saint Mary College, Newburgh, NY

**Participant Arrival Time:** Sunday, June 24 -- 2:30PM - 3:15PM

**Departure Time:** Thursday, June 28 -- 5:30PM (after Graduation)

**Cost to Rotary Club: \$375 per student** (non-refundable after May 20<sup>th</sup>)

### **RYLA Participant Qualifications:**

- Entering 11th grade in September 2018
- Good academic record
- Demonstrated leadership potential/qualities
- Correctly submits a completed application, with all requested attachments
- If selected, will attend the entire conference

### **Sponsoring Rotary Club responsibilities (START NOW):**

- Qualify students according to district criteria (above)
- Ensure timely submission of correctly completed applications to the RYLA Registrar (Paula Hernandez, [rotarypaula@gmail.com](mailto:rotarypaula@gmail.com))
- Ensure reliable round-trip transportation to the conference for all sponsored students

### **Ways Rotarians can help:**

- Visit the RYLA conference (Call the RYLA Chair)
- Submit RYLA stories to local media for coverage. Toot your own horn!
- Provide a post Conference opportunity for your student(s) to share his/her experience at a meeting of your club

**RYLA Chair:** Ray Blanar, (845) 590-9437 (Monday through Friday, from 9:00AM to 5:00PM), [coachray23@gmail.com](mailto:coachray23@gmail.com)

Rotary Youth Leadership Awards, C/O Ray Blanar, 22 Candlelight Drive, Danbury, CT 06811

**COVER SHEET FOR SUBMITTING RYLA APPLICATIONS (1 of 1)**

This is the cover sheet for your Club's RYLA registrations. Please complete this form and attach it to your packet of application materials.

**Due date to RYLA Registrar:** no later than May 1, 2018

**Name of Rotary Club:** \_\_\_\_\_

**Submitted by (Club contact person):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ (home) \_\_\_\_\_ (work)

**Date of mailing:** \_\_\_\_\_ **E-mail address:** \_\_\_\_\_

**We are submitting student applications for \_\_\_\_\_ students and are enclosing our check made payable to "Rotary District 7210" for \$375 per student.**

**Total enclosed: \$ \_\_\_\_\_**

**Checklist of enclosed materials:**

- \_\_\_ Student application, with parent or guardian signatures
- \_\_\_ Student composition
- \_\_\_ Letters of reference (3)
- \_\_\_ School transcript for freshman year and sophomore year to date
- \_\_\_ Student medical information form, with photo
- \_\_\_ Physician/school nurse information and signatures
- \_\_\_ From parent: Emergency contact, photo release, signatures
- \_\_\_ Participant Group Interest Indicator
- \_\_\_ All signatures on all forms correctly affixed

**Mail to:** Rotary Youth Leadership Awards, C/O Ray Blonar, 22 Candlelight Drive, Danbury, CT 06811

**NOTE:** Application packets that are incomplete or having missing signatures cannot be accepted. Applications received after May 1st will be accepted as space allows.

**RYLA APPLICATION (1 of 3)**

**RYLA (Rotary Youth Leadership Awards) Conference**  
**Sponsored By Rotary District 7210: "The Heart of the Hudson Valley"**  
**(Columbia, Dutchess, Greene, Orange, Putnam, Rockland, Sullivan, & Ulster Counties)**

**Mount Saint Mary College, Newburgh, NY**  
**Sunday, June 24, 2018 -- Thursday, June 28, 2018**

**\*\*FOR SOPHOMORE STUDENTS ONLY\*\***

\_\_\_\_\_ invites you to apply to become a scholarship  
(Name of sponsoring club)

participant in this year's RYLA (Rotary Youth Leadership Awards) Conference.

**Sponsoring Club's Contact Information:**

Rotarian: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_ (h) \_\_\_\_\_ (w)

Address: \_\_\_\_\_

Please detach and return the completed application, with requested attachments, to your

Rotarian contact (above) no later than \_\_\_\_\_ (Due Date).

## RYLA APPLICATION (2 of 3)

### WHAT IS THE ROTARY YOUTH LEADERSHIP AWARDS CONFERENCE?

The Rotary Youth Leadership Awards (RYLA) Conference is a program for high school sophomores who have shown leadership potential in their home, school, and community. The conference is designed to introduce participants to thoughts and ideas, which if utilized, will strengthen and develop their leadership skills.

It also provides an environment where participants may feel comfortable discussing their ideas with other students from the Mid-Hudson Valley. The conference lasts five days and is held on the campus of Mount Saint Mary College in Newburgh, NY.

### THE PROGRAM INCLUDES...

Personal assessment	Goal setting	Delegating	Time management
Communication and listening	Public speaking	Problem solving	Team-building
Compromising	Setting priorities	Interpersonal relationships	Brainstorming

### RYLA ACTIVITIES

Group Projects: Each student will be a member of a group during the conference. Each group works on a project that provides hands-on experience with planning, implementation, and evaluation.

Small Group Activities: Discussion-based activities are held to share and explore notions of leadership.

Social Time: There is space in the program for organized athletic activities, dancing, and developing friendships with other participants and staff.

### IN ORDER TO ATTEND RYLA, THE APPLICANT MUST...

1. Be a sophomore ready to enter his/her junior year in the fall
2. Have shown demonstrated leadership potential in school and the community
3. Demonstrate the qualities of a good student
4. Submit a completed application
5. Be selected and sponsored by your local Rotary Club

**RYLA APPLICATION (Page 3 of 3)**  
Rotary Club Information

<b>Sponsoring Rotary Club:</b>	
<b>Rotarian Contact</b>	
<b>Home contact phone #:</b>	
<b>Work contact phone #:</b>	

Student Last Name, First Name: \_\_\_\_\_

Name of High School: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Student Cell Phone #: \_\_\_\_\_

This student, \_\_\_\_\_, has my permission to apply to and be a participant in this conference. I understand that acceptance to be a participant in the Rotary Youth Leadership Awards Conference obligates the student to attend the entire conference. I also understand that participation may be terminated for inappropriate behavior, violation of conference rules and regulations, or for possession of an unpermitted property.

\_\_\_\_\_  
(Printed name of parent/guardian)

\_\_\_\_\_  
(Signature of parent/guardian)

\_\_\_\_\_  
(Home phone number of parent/guardian)

\_\_\_\_\_  
(Cell phone number of parent/guardian)

\_\_\_\_\_  
(Work phone number of parent/guardian)

**REQUIRED ATTACHMENTS**

1. Briefly describe your (1) participation and (2) leadership experiences in your extracurricular activities, service, and employment, as well as the reasons why you are interested in attending this conference.
2. Submit two letters of recommendation from teachers, administrators, or community leaders who can comment on your accomplishments and/or potential. Submit a similar recommendation from a parent or guardian.
3. Submit a copy of your school transcript indicating your subjects and grades for freshman and sophomore year, to date.



**RYLA CONFERENCE -- STUDENT INFORMATION (1 of 3)**

**STUDENT MEDICAL INFORMATION:**

Last Name: \_\_\_\_\_

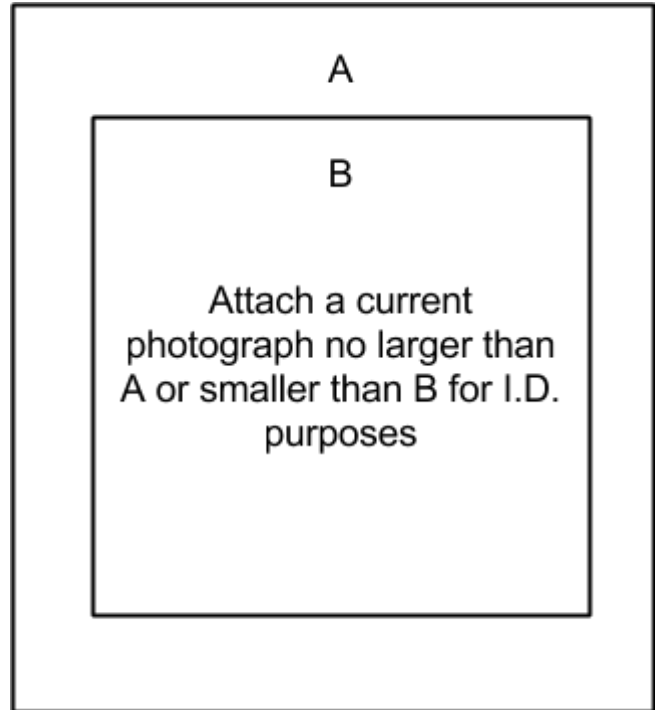
First Name: \_\_\_\_\_

Town/City: \_\_\_\_\_, NY

Zip Code: \_\_\_\_\_

DOB: \_\_\_\_\_

Male/Female: \_\_\_\_\_



**PHYSICIAN'S SECTION:**

(School physical/health record may be attached if accompanied by signed consent form from parent/guardian)

This is to certify that the above student has had a recent complete physical examination including a vision test; has current immunity to Diphtheria, Pertussis, Tetanus, Polio, and Measles; and is in good physical condition with the following exceptions:

He/she may engage in a full program of strenuous program activities and enjoy a normal diet with the following exceptions:

\_\_\_\_\_  
(Printed name of physician/school nurse)

\_\_\_\_\_  
(Signature of physician/school nurse)

## RYLA CONFERENCE -- STUDENT INFORMATION (2 of 3)

**PARENT SECTION:**

In the event of an emergency, I hereby give my permission to the physician selected by the Conference Chair to render any necessary medical or surgical care to my child/ward, as named above, during the RYLA Conference. I understand that the Conference will notify me immediately, or if I am unavailable, my designated emergency contact. I understand that participation in the RYLA Conference obligates the student to attend the entire conference. I also understand that participation in the RYLA Conference may be terminated for inappropriate behavior or for a violation of conference rules (such as possession of alcohol or non-prescribed controlled substances).

\_\_\_\_\_  
(Printed name of parent/guardian)

\_\_\_\_\_  
(Signature of parent/guardian)

\_\_\_\_\_  
(Home phone number of parent/guardian)

\_\_\_\_\_  
(Cell phone number of parent/guardian)

\_\_\_\_\_  
(Work phone number of parent/guardian)

\_\_\_\_\_  
(Date)

Please record any significant past medical or surgical problems experience by your child:

In the event of an emergency and I am unavailable, I am naming the following person as the emergency contact for my child/ward:

\_\_\_\_\_  
(Name of Contact)

\_\_\_\_\_  
(Relationship)

\_\_\_\_\_  
(Contact phone number)

**INTERNET/PHOTO/LUGGAGE RELEASE:**

I, being the parent/guardian of \_\_\_\_\_, hereby consent that my child/ward use computers, which have Internet access, during the RYLA Conference.

I, being the parent/guardian of \_\_\_\_\_, hereby consent that any videotapes, photographs, audio recordings, and/or motion pictures taken of this minor may be used for promotional purposes only by Rotary District 7210 or Rotary International and may appear on a private RYLA website.

### RYLA CONFERENCE -- STUDENT INFORMATION (3 of 3)

Furthermore, for the safety and wellbeing of all RYLA participants, I am aware that all luggage is subject to search upon arrival at RYLA.

\_\_\_\_\_  
(Printed name of parent/guardian)

\_\_\_\_\_  
(Signature of parent/guardian)

\_\_\_\_\_  
(Date)

#### PARTICIPANT GROUP INTEREST INDICATOR

Each RYLA participant is a member of a Group. Each Group plans and carries out a project. Indicate the Group you would enjoy most by numbering **four** of the activities below in order of your preference, from 1-4. (Number 1 is your top preference, number 2 is your second preference, etc.)

___ Art	___ Engineering	___ Hollywood	___ Nightly News
___ Broadway	___ Game Show	___ Media	___ Skit-Com
___ Chorus	___ Graduation	___ Music Video	___ T-Shirt
___ Dance			

Student Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **FACT SHEET FOR STUDENTS ATTENDING RYLA (1 of 2)**

(Please share this information with your parents)

Congratulations! You have been selected and sponsored by the Rotary Club in your area to attend the Rotary Youth Leadership Awards Conference.

**Conference dates:** Sunday, June 24 - Thursday, June 28, 2018

**Arrival time:** Sunday, June 24 -- 2:30PM - 3:15PM

**Departure time:** Thursday, June 28 -- 5:30PM (after Graduation)

**Location:** Mount Saint Mary College, Newburgh, NY

**Transportation to/from RYLA:** You may make your own transportation arrangements. However, if you are unable to do so, your sponsoring Rotary Club is prepared to help you. Please notify them in time to make arrangements. **NO student drivers, please!**

**Cost per participant:** Your sponsoring Rotary Club has fully covered the cost of your participation

**Number of RYLA participants:** Approximately 140 students from around the Hudson Valley, all entering 11th grade in September 2018.

**Visitor policy:** Family members can visit, but there can be **NO** student visitors.

**NOTICE:** Your attendance for the entire conference is required.

### **PACKING LIST**

(Please mark your belongings with your name) You will be sleeping in comfortable, air-conditioned dorm rooms.

- Bedding (sheets, blankets/sleeping bag, pillows)
- Casual clothing for 5 days
- All necessary toiletries
- Towels
- Raingear
- Several pens
- SNEAKERS (many activities at RYLA REQUIRE sneakers. Do not forget them!)
- You may want to bring: athletic apparel, sports equipment, musical instruments

**Unnecessary:** Expensive jewelry, Laptops, iPads TV's, valuables, fans, camping equipment

**NOT PERMITTED:** Alcohol, non-prescribed controlled substances, tobacco products, or automobiles.

**\*\*Students who take prescribed medications must notify the RYLA Chair prior to attending the conference.**

\*\*Please note, if during the RYLA conference a student should become ill, fall unconscious/faint, suffer a seizure, break a bone, or exhibit any other symptoms that would prevent them from successfully participating in the entirety of the conference, in the interest of the health and safety of all involved, our staff will politely ask that the student depart from campus. Should a staff member deem that a student is unfit to continue with the conference, a parent/guardian **MUST** return to campus to bring the student home, with no exceptions. If, following a medical emergency, a student wishes to return to RYLA, they **MUST** receive a doctor's note and present it to a RYLA staff member before rejoining the conference. \*\*

**RYLA Chair:** Ray Blonar, (845) 590-9437 (Monday through Friday, from 9:00AM to 5:00PM), [coachray23@gmail.com](mailto:coachray23@gmail.com)

## **FACT SHEET FOR STUDENTS ATTENDING RYLA (2 of 2)**

(Please share this information with your parents)

The Rotary Youth Leadership Awards (RYLA) Conference is a program for high school sophomores who have shown leadership potential in their home, school, and community. The conference is designed to introduce participants to thoughts and ideas, which if utilized, will strengthen and develop their leadership skills. It also provides an environment where participants may feel comfortable discussing their ideas with other students from the Mid-Hudson Valley. The conference lasts five days and is held on the campus of Mount Saint Mary College in Newburgh, NY.

You will receive a phone call from your counselor about two weeks prior to the conference. He or she will let you know if there is anything special you need to bring for your group project, as well as fill you in on more details about RYLA and answer any questions you or your parents have!

Arrival and registration at MSMC is Sunday, June 24th from 2:30PM - 3:15PM

RYLA Graduation is Thursday, June 28th from 4:00PM - 5:40PM. Family is invited to attend. Graduation will be held in Aquinas Hall at MSMC. Follow signs on campus for directions. Departure is immediately following graduation.

### **DIRECTIONS TO MSMC**

From the West: Take I-84 East to Exit 10. At the bottom of the ramp, take a right onto 9W South. At the first traffic light, take a left onto North Plank Road (Sunoco station is on the left.) Stay on North Plank for ¼ mile. Turn right at the first traffic light onto Powell Ave. The college is ¼ mile down on the left.

From the North or South: Take the NYS Thruway to exit 17 (Newburgh). Take I-84 East and then follow the directions for traveling from the west.

From the East: Take I-84 West to Exit 10S. At the bottom of the ramp, turn right onto Route 32. Turn right at the first traffic light onto 9W south. At the second traffic light, take a left onto North Plank Road (Sunoco station is on the left.) Stay on North Plank for ¼ mile. Turn right at the first traffic light onto Powell Ave. The college is ¼ mile down on the left.