



March 30, 2021

Dear Rotary Club Presidents and Presidents-Elect,

**Rotary District 7210 wants to help you fund your projects to DO GOOD in the world!**

Our Foundation Grants Committee is seeking local and international projects for our 2021-22 District Grants. The District Grant process is very simple if approved: apply, do good, report, get funds!

Please submit the fully completed District Grant Application (*copy enclosed and on the District website*) in digital pdf format, **not later than Friday, May 14, 2021** to our Foundation Grants Committee via District Rotary Foundation Chair Louis Turpin at [Rotary.Turpin@gmail.com](mailto:Rotary.Turpin@gmail.com).

Please note the following regarding the District Grant application and approval process:

- Provide ALL of the information required on the Rotary District 7210 District Grant Application.
- See District Grant Review Criteria (attached) for guidance on how Applications are evaluated.
- It is preferred that the Project address one or more of Rotary's seven Areas of Focus.  
Learn more: <https://www.rotary.org/en/our-causes>
- Your Club must have posted at least 13 Goals each for 2020-21 and 2021-22 on Rotary Club Central prior to submitting this District Grant Application (see attached instructions).
- A minimum total project amount of \$1,000 is strongly encouraged, with the Club or Clubs funding 50% or more of the total project amount.
- The District Grant Application must be for a single significant project or program, not for a collection of various dissimilar small projects or programs undertaken by the Club. A Club may not submit separate applications for more than one Project. Choose your most significant Project!
- The project must not begin before July 1, 2021 or when notice of final approval is given, whichever is later, and must be completed not later than June 30, 2022.
- The District Grant applications will be reviewed by the Grants Committee and a preliminary response will be provided to the Club on or about June 14, 2021, but final approval is contingent upon receipt of approval from The Rotary Foundation.
- All costs will be borne by the Club and only reimbursed by District funds, subject to approval and limitations by Rotary International, after satisfactory completion of the project, including:
  1. A Progress Report (form attached and on District website) not later than May 1, 2022.
  2. A Final Report once the Project is completed (same form), with all required documentation in a single digital pdf file, not later than June 15, 2022. If your Project will be completed between June 15 and June 30, you must indicate this on your Progress Report and confirm the pending details by June 15.
  3. Confirmation of ALL Club expenditures for the project (bank statement or cancelled checks).
  4. PDF copy of the Project's posting on Rotary Showcase.  
[https://map.rotary.org/en/project/pages/project\\_showcase.aspx](https://map.rotary.org/en/project/pages/project_showcase.aspx)
  5. Proof that the Project was publicized in your community using Rotary's "People of Action" resources. Visit Rotary's Brand Center: <https://brandcenter.rotary.org/en-GB/App/Approval>
- The Club must adhere to appropriate stewardship measures and grant management practices, and is encouraged to complete the applicable Rotary Grant Management Seminar courses available on the Rotary Learning Center: <https://learn.rotary.org/members/pages/36/course-catalogs>  
Past District Grant process performance by the Club will be a consideration by the Committee on this and future grants. Further information is available [www.rotary.org/myrotary/district-grants](http://www.rotary.org/myrotary/district-grants).

As noted above, this is intended to be a very simple process. If for any reason you have questions about how to qualify and/or complete the process, please feel free to contact the Grants Committee, as we are here to help you achieve your goals and DO GOOD in the world!

Sincerely,

J. Louis Turpin  
District 7210 Rotary Foundation Chair  
[Rotary.Turpin@gmail.com](mailto:Rotary.Turpin@gmail.com)  
*Attachments*



## **District Grant Review Criteria**

Rotary Year 2021-22

### **Review Criteria Points**

The following is a summary of the Review Criteria used in evaluating the quality of the Projects for which District Grants have been requested. Points are calculated based upon these criteria, then the points are used to award funds in proportion of the total amount of approved District Grant application requested funds to the available District Designated Funds from Rotary International for this Rotary year, with the Projects with the higher points receiving proportionally more funds. If the calculated Total Preliminary Award Amount, after applying each Project's Review Criteria points score, exceeds the available Total District Designated Funds, Projects with calculated Preliminary Award Amounts which exceed that Club's average donation to The Rotary Foundation Annual Fund for the prior three years may have their Award Amounts reduced to be approximately that average donation amount.

1. **Project Merit** 40 points maximum
  - a. The Project is directly related to one or more of Rotary's seven Areas of Focus. 15 points
  - b. The Project responds to a significant and apparent need in the Project location. 15 points
  - c. More than 100 people in need will benefit directly from this Project. 10 points
2. **Club Participation** 30 points maximum
  - a. More than 33% of the Rotary Club's members directly participate in the Project. 10 points or  
More than 67% of the Rotary Club's members directly participate in the Project. 20 points
  - b. More than 33% of the Club's sponsored Interact and/or Rotaract Club's members directly participate in the Project. 10 points
3. **Foundation Support** 30 points maximum
  - a. \$100/member to Annual Fund average & 100% participation, past 3 years. 5 points/year
  - b. Club donation to the Annual Fund exceeded this requested Grant, past 3 years. 5 points/year
4. **Bonus Points!**
  - a. The Grant Funds requested are 25% or less than the Total Project amount. 5 points
  - b. The Project is a collaboration of 2 or more Rotary Clubs. 2 points for 2 Club collaboration to a maximum of 5 points for a collaboration of 5 Clubs or more.
  - c. More than 33% of the Club's members actively participate in Rotary Direct donations (5 points) or more than 67% of the Club's members actively participate in Rotary Direct donations (10 points) or 100% of the Club's members actively participate in Rotary Direct donations (15 points).

# Rotary District 7210 District Grant Application

February 3, 2021

Rotary Club(s): \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Project Title: \_\_\_\_\_

## **Project Description** (please limit additional/attached information to only that absolutely required to support your application)

1. Describe the Project briefly. What will be done, where, when will project activities take place, etc.?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What Rotary Areas of Focus will be addressed? \_\_\_\_\_

3. What significant need in this location does the Project respond to? \_\_\_\_\_

4. How many people in need will benefit directly from this project? \_\_\_\_\_

5. What % of your Club's Rotary and/or Interact/Rotaract members will participate directly? Rotarians \_\_\_\_\_ % Interact \_\_\_\_\_ %

6. What will the Rotarians do? Please give at least two examples (not including financial support provided to the project).

\_\_\_\_\_  
\_\_\_\_\_

7. If this Project is a collaboration between multiple Clubs and/or other cooperating organizations, what are the roles of each?

\_\_\_\_\_  
\_\_\_\_\_

8. ☐ Yes, we have posted at least 13 Goals on Rotary Club Central for each of the current and upcoming Rotary Years as required.

9. ☐ Yes, we will post the information and photos about this completed Project on Rotary Showcase as required.

10. ☐ Yes, we will use Rotary's "People of Action" resources to promote this Project in our community as required.

## **Financial Report**

11. Anticipated Income (please be specific) Amount

a. Club contribution \_\_\_\_\_ \$ \_\_\_\_\_

b. District Grant Funds Requested (*ultimately this amount is likely to be less than requested*) \_\_\_\_\_ \$ \_\_\_\_\_

c. Other \_\_\_\_\_ \$ \_\_\_\_\_

**Total Anticipated Project Income** \$ \_\_\_\_\_

12. Anticipated Expenditures (categorize, but please be specific)

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

**Total Anticipated Project Expenditures** (*Total Expenditures must equal Total Income above*) \$ \_\_\_\_\_

## **Certifying Signature**

By signing this report, I confirm that any/all District Grant funds awarded will be spent only for eligible items and in accordance with Trustee-approved guidelines, including but not limited to the Terms and Conditions for Rotary Foundation District Grants, and that all of the information contained herein is true and accurate. I also certify that our Club will adhere to appropriate stewardship measures and proper grant management practices. If requested, our Club will cooperate with any financial, grant or operational audits and will retain appropriate records as required to facilitate same for a minimum of seven years, or longer if required by local law.

Signatures: President \_\_\_\_\_ President-Elect \_\_\_\_\_ Date: \_\_\_\_\_

Email: President \_\_\_\_\_ President-Elect \_\_\_\_\_

**Approval of Grant** to be completed by District Rotary Foundation Chair, Grants Chair or District Governor:

Certifying Signature \_\_\_\_\_ Amount \$ \_\_\_\_\_

Print Name and Rotary Title \_\_\_\_\_ Date: \_\_\_\_\_

## Rotary District 7210 District Grant Project Report : Progress Report ☐ Final Report ☐

Rotary Club(s): \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Project Title: \_\_\_\_\_

### Project Description (please limit additional/attached information to only that absolutely required to support your report)

1. Describe the Project briefly. What was done, where, when did project activities take place (note changes from application)?  
If this is a Progress Report, what remains to be done?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. What Rotary Areas of Focus were addressed? \_\_\_\_\_

3. What significant need in this location does the Project respond to? \_\_\_\_\_

4. How many people in need benefited directly from this project? \_\_\_\_\_

5. What % of your Club's Rotary and/or Interact/Rotaract members participated directly? Rotarians \_\_\_\_\_ % Interact \_\_\_\_\_ %

6. What did the Rotarians do? Please give at least two examples (not including financial support provided to the project).

\_\_\_\_\_  
\_\_\_\_\_

7. If this Project was a collaboration between multiple Clubs and/or other organizations, what were the roles of each?

\_\_\_\_\_  
8. ☐ Yes, we have posted at least 13 Goals on Rotary Club Central for each of the current and upcoming Rotary Years as required.

9. ☐ Yes, we have posted the information and photos about this completed Project on Rotary Showcase as required (attach)

10. ☐ Yes, we have used Rotary's "People of Action" resources to promote this Project in our community as required (attach).

### Financial Report

11. Income (please be specific, attach/include records to confirm any "Other" income) Amount

a. Club contribution \$ \_\_\_\_\_

b. District Grant Funds (*this is the actual approved amount, not the amount requested*) \_\_\_\_\_ \$ \_\_\_\_\_

c. Other \_\_\_\_\_ \$ \_\_\_\_\_

**Total Project Income** \$ \_\_\_\_\_

12. Expenditures (categorize and **attach cancelled checks/bank statements to confirm all expenses**)

a. \_\_\_\_\_ \$ \_\_\_\_\_

b. \_\_\_\_\_ \$ \_\_\_\_\_

c. \_\_\_\_\_ \$ \_\_\_\_\_

**Total Project Expenditures** (*Total Expenditures must equal Total Income above*) \$ \_\_\_\_\_

### Certifying Signature

By signing this report, I confirm that to the best of my knowledge any/all District Grant funds awarded were/will be spent only for eligible items and in accordance with Trustee-approved guidelines, including but not limited to the Terms and Conditions for Rotary Foundation District Grants, and that all of the information contained herein is true and accurate. I also certify that our Club will/has adhered to appropriate stewardship measures and proper grant management practices. If requested, our Club will cooperate with any financial, grant or operational audits and will retain appropriate records as required to facilitate same for a minimum of seven years, or longer if required by local law.

Signatures: President \_\_\_\_\_ President-Elect \_\_\_\_\_ Date: \_\_\_\_\_

Email: President \_\_\_\_\_ President-Elect \_\_\_\_\_

**Authorization for Grant payment** to be completed by District Rotary Foundation Chair, Grants Chair or District Governor:

Certifying Signature \_\_\_\_\_ Amount \$ \_\_\_\_\_ Date Approved \_\_\_\_\_

Name and Rotary Title \_\_\_\_\_ Check # \_\_\_\_\_ Date Sent \_\_\_\_\_

# HOW TO SET A GOAL

## For club officers



# 1

## NAVIGATE TO GOALS

Dashboard

Welcome to Rotary Club Center. Explore data and trends related to your club's goals and tracking progress. Please note: data reported in other Rotary systems and third party vendor systems will be delayed for at least 24 hours.

Global View

Service Activities

Resources

Reports

Contact Us

SETTINGS

Language

Global

Membership Trends

2012-13 2013-14 2014-15 2015-16 2016-17

Select **Goal Center** from the navigation menu on the left

# 2

## FIND GOALS TO TRACK

Goal Center

The Goal Center is where you can set goals your club will focus on, and track progress. Please note: data reported in other Rotary systems and third party vendor systems will be delayed for at least 24 hours.

All Club Groups All Clubs Search clubs...

Rotary Club of

0 OF 8 ACHIEVEMENT

Members & Engagement Rotary Foundation Giving Service Young Leaders Public Image Rotary

Before choosing your club's goals, make sure the **appropriate year** is listed

EDIT

The goals you select will appear below. To report progress or add, remove, or edit a goal, select

If the **Edit** button appears, click or tap it to find goals your club wants to track. If this button reads **Save** and goals are displayed, proceed to the next step

Dashboard
Goal Center
Global View
Service Activities
Resources
Reports
Contact Us
SETTINGS
Language

# Goal Center

The Goal Center is where you choose and set the goals your club will focus on, and track progress.  
Please note: data reported in other Rotary systems and third party vendor systems will be delayed for at least 24 hours.

All Club Groups
All Clubs
Search clubs...

Rotary Club of
2017-18

0 OF 9 ACHIEVEMENT

Members & Engagement
Rotary Foundation Giving
Service
Young Leaders
Public Image

SAVE

Which goals will your club track this year? Browse goals by category and select only those you plan to pursue. Then save.

Sort selected goals

ACHIEVEMENT	GOAL	SELECT GOAL
Inbound Youth Exchange students Show goal details and history	<div>-</div> <div>Enter Goal Value</div>	<input checked="" type="checkbox"/>

Select the goals that your club wishes to track by clicking or tapping the check boxes next to them

# 3 SET A GOAL

Dashboard
Goal Center
Global View
Service Activities
Resources
Reports
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SETTINGS
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# Goal Center

The Goal Center is where you choose and set the goals your club will focus on, and track progress.  
Please note: data reported in other Rotary systems and third party vendor systems will be delayed for at least 24 hours.

All Club Groups
All Clubs
Search clubs...

Rotary Club of
2017-18

0 OF 9 ACHIEVEMENT

Members & Engagement
Rotary Foundation Giving
Service
Young Leaders
Public Image

SAVE

Which goals will your club track this year? Browse goals by category and select only those you plan to pursue. Then save.

Sort selected goals

ACHIEVEMENT	GOAL	SELECT GOAL
Inbound Youth Exchange students Show goal details and history	<div>3</div> <div>Enter Goal Value</div>	<input checked="" type="checkbox"/>
Rotaract club Show goal details and history	<div>-</div> <div>Enter Goal Value</div>	<input type="checkbox"/>

Enter a goal value in the box titled **Goal**

Click or tap **Save** after you've entered a goal value