



June 30, 2023

Dear 2023-24 District Grant Applicant,

On behalf of our District's Foundation Grants Committee, we are extremely pleased to inform you that **your application for a 2023-24 District Grant has now been approved by The Rotary Foundation!** We received applications from 29 Clubs for an impressive list of Projects totaling over \$200,000, for which **we are awarding Grants totaling almost \$49,500 thanks to funding from The Rotary Foundation!** The amount of funding for which you have qualified (*in each case somewhat less than the full amount requested, see below*) is shown on the attached Approved District Grants Summary under the column "Approved District Grant \$".

There are further steps to be completed before you can begin your project or receive your funding, so please be certain to carefully complete the process (*see below for details*).

Please note the following regarding your remaining steps in the District Grant process:

- The project must not begin before tomorrow July 1, 2023, and must be appropriately completed not later than May 31, 2024. Final approval is contingent upon receipt of approval from The Rotary Foundation.
- The Club must adhere to appropriate stewardship measures and grant management practices and is encouraged to complete the applicable [Rotary Grant Management Seminar](#) courses available on the [Rotary Learning Center](#) on [MyRotary.org](#).
- Further information is available at www.rotary.org/myrotary/district-grants.
- All costs must be borne and fully documented by the Club, with up to 50% reimbursed by District Grant funds (not to exceed the Approved District Grant amount), subject to approval and limitations by Rotary International, after satisfactory completion of the project, including:
 1. **A Progress Report not later than March 1, 2024.** (if you have not submitted a Final Report by then). The online Report form (same form for both Progress Report or Final Report) will be available on the [District website Foundation page](#).
 2. **A Final Report immediately upon completion of the Project, not later than May 31, 2024.** If your Project will be completed between June 1 and June 30, you must indicate this on your Progress Report and confirm the pending details by May 31.
 3. **Proof of payment by the Club** (canceled checks and/or bank statements) for ALL Project Expenses, **with corresponding receipts** with sufficient detail to document that what the payment purchased was project related. Provide a detailed reconciliation summary coordinated by proof of payment item if there are more than three receipts or expense items.

As noted above, the amount of funding for which your Project has qualified is less than you had requested because of two factors. The first factor is that, although we had \$49,492 of funding to award, we received requests for nearly \$75,000 of Grants. In the interest of providing a Grant to all who applied, we must award less than requested to each. The second factor is based on the [District Grant Review Criteria](#) included in the Application and resulted in each Club's Project receiving the score indicated in the "Total Points" column on the Summary. The higher your score, the higher the proportional amount of your Approved District Grant. **Please contact us immediately if you have any questions about this review process or your score.**

Congratulations on your success in this District Grant process, now get out and DO GOOD in the world!
Sincerely,

Mike Polasek & Louis Turpin
District Rotary Foundation Committee
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