District Governors
Peter Sullivan 2023-24
Leo Kaytes 2024-25
Beau Loendorf 2025-26
Carrie Hernandez 2026-27

Rotary Club Leadership SPRING Checklist
March - April – May – June 2024

The following is a summary of important responsibilities for Rotary Club leaders (Presidents & Presidents-Elect should help each other out) to complete in a timely manner:

		Deadline/Target Date	*Date Completed*
For Current Presidents			
1.	Submit Day of Service project google form	March 1 – 22	_____
2.	Participate in PETS Giving Challenge	March 8 – 22	_____
3.	Order Day of Service Tee Shirts and Banners	April 15	_____
4.	Promote 4/27 District Learning Assembly	April	_____
5.	Encourage participation in Interact Days	April 6, 13, 20	_____
6.	Submit RYLA candidate nominations	May 1	_____
7.	Nominate people for 23-24 District Awards	May 5	_____
8.	Make Final Goal Updates in MyRotary	May 15	_____
9.	Register for June 1 Learning Center Live	May 15	_____
10.	Complete District Grant Prelim & Final Rpts	May 1 & June 15	_____
11.	Achieve $144 avg TRF giving per club member	June 15	_____
12.	Achieve membership growth goals/ check data	June 15	_____
13.	Coordinate club End of Year Installation Event	June 30	_____
For Presidents-Elect			
14.	Attend Pre-PETS training in March	March 5, 19	_____
15.	Attend PETS weekend in Whuppany, NJ	March 21-23	_____
16.	24-25 Officer & Chair names in ClubRunner	April 15	_____
17.	Promote 4/27 District Learning Assembly	April 27	_____
18.	Enter 13+ club goals in MyRotary	April 30	_____
19.	Submit a 24-25 District Grant Application	May 12	_____
20.	Develop a 24-25 program/activity calendar	May 15	_____
21.	Meet with Officers & Chairs re: next year	June	_____
22.	Create a budget to submit to your Board	June 1	_____
23.	Attend District Conference/Cruise	June 11 – 15	_____
24.	Enjoy your club Installation and District Year-End Celebration Events!	June 27	_____