

## **How to get into the ClubRunner Grant Module**

To enter and work on District Grants go to the District website at [www.rotary7910.org](http://www.rotary7910.org)

**Log in**

Go to **Member Area**

Go to the third tab on the left **GRANTS**

Go to **Submit a Grant Request**

**Enter your grant request.**

To work on your grant move through the tabs **APPLICATION** and **BUDGET**

To add/edit to your grant after it has been entered go to the **MY GRANTS** selection and **OPEN** (blue tab on the right) the grant

Be sure to **SAVE** your work when entering or editing.