

How to enter Foundation Goals and Foundation Chairs

To set a Foundation Goal go to RI website at www.rotary.org

Go to **My Rotary**

Go to **Member Center**

Under the list titled **Rotary Global Rewards Online Tools**

Click on **Rotary Club Central**

Click on **Goal Center** on the left

Choose **Rotary Foundation Giving**

Choose **EDIT**, go to **Annual Fund** and **enter your goal**.

To name a Foundation Chair go to the District website at www.rotary7910.org

Log in

Go to **Member Area**

The **Administration page** will come up

Go to the **For Club Executives** area

Choose **Define Club Executives**

Go to **Foundation chair**, choose **EDIT** on the right

Enter the name of the Foundation Chair which you choose from the drop down list.