

## Information Sheet for RYLA Selection Partners

*(This info is summarized from the [RYLA7910.ORG](http://RYLA7910.ORG) website and "ClubPack" booklet. Please refer to those resources for more in-depth information.)*

### WHAT IS RYLA?

- 3-day Leadership Development Conference for high school students, held annually on the last weekend in June
- Organized, presented and funded by local Rotary Clubs
- A nation-wide program; regional RYLA conferences are held throughout the United States
- The District 7910 RYLA Conference is presented by Rotarians from Rotary International District 7910, which is comprised of over 51 individual Rotary Clubs and serves approximately 112 towns and communities in central Massachusetts

### HOW CAN STUDENTS PARTICIPATE?

- Students must complete an APPLICATION and be SELECTED for participation.
- Student must be a High School Sophomore at the time of application/selection.
- Sponsoring Rotary Club will cover the entire cost of the student's attendance, meals and overnight housing.
- Student must be available to attend the ENTIRE 3-day conference.

### WHAT MAKES A STUDENT A GOOD CANDIDATE FOR RYLA?

- RYLA is for students who have leadership potential and/or would benefit from leadership training.
- The best candidates for Leadership Development are *not necessarily the top students!*

**RYLA is NOT** a scholarship, trophy or citation to be simply "conferred upon" top-performing students! We want students who have an **expressed interest** in the opportunity, and **who will actively participate** in the RYLA experience! RYLA is a vibrant, dynamic opportunity for personal growth. The success of the entire conference depends upon the full participation of all students!

### YOUR RESPONSIBILITIES AS A SELECTION PARTNER:

*The Rotary District does not dictate how individual clubs approach student selection, and therefore each local club has their own way of doing it. **ONLY THE ITEMS CHECK-MARKED BELOW ARE THE ONES BEING ASKED OF YOU.** Regardless of how many items you're being asked to help with, it's important that you understand your responsibilities are critical to the selection process, and that deadlines **MUST BE adhered to.** If deadlines are not met, students will not be able to attend RYLA, and the Rotary Club will forfeit their sponsorship funds.*

### Steps in the Selection Process

### Timeframe / Deadline

- \_\_\_ • Help promote RYLA to Eligible Students --- (Flyer will be provided) ..... **Any time after school year begins, thru March 10**
- \_\_\_ • Collect Applications from interested students --- (Application Forms will be provided) ..... **prior to interviews**
- \_\_\_ • Interview Applicants --- (Interview Aids will be provided) ..... **Feb. thru Early March**
- \_\_\_ **By March 1, the Sponsoring Rotary Club will let you know how many students to select.**
- \_\_\_ • Select \_\_\_ (#) Attendees -- and optionally, one or more Alternates ..... **by March 10**  
***\*WHAT IS AN ALTERNATE?** A student who applies for RYLA, but is not selected as an "Attendee", may be designated as an "Alternate." If one of your selected Attendees cannot attend the RYLA Conference, an "Alternate" may be promoted to attend in their place. Your Alternates may also be invited to fill available openings from other communities in the Rotary District. **IMPORTANT:** Although they are not yet guaranteed the opportunity to attend, designated Alternates **MUST REGISTER AND SUBMIT SIGNED PAPERWORK** just as if they were an Attendee. This ensures that we have pre-processed all the required information for a particular student, in case the opportunity comes up for them. Openings can (and do) occur right up to the weekend of the conference!*
- \_\_\_ • Provide full list of Selected "Attendees" and "Alternates" to the Sponsoring Rotary Club ..... **by March 15**  
 Rotary Club must submit these names on the RYLA website by March 15.  
**Selection Partner is required to provide a copy of each Selected Student's application, with complete contact info, to the Sponsoring Rotary Club.**
- \_\_\_ • Notify Applicants --- (Response Letter Templates will be provided) ..... **by March 15**  
 Letters to Attendees and Alternates must include the RYLA Registration Guide, which explains how and when to register online.
- \_\_\_ • Follow Up with Selected Students to make sure they register online by the April 1st deadline ..... **by April 1**
- \_\_\_ • Follow Up with Parents/Guardians of Selected Students and alternates to make sure they receive the ..... **by April 5**  
 parent email and complete the online medical authorization.

### SPONSORING ROTARY CLUB / CONTACT INFO

### SELECTION PARTNER / CONTACT INFO

Name of Local Rotary Club	School or Organization
Contact Person from Local Rotary Club:	<b>TITLE</b> of Individual Responsible for Selection:
Name	Name
Phone	Phone
Email	Email

*After completing the Contact Info, both parties (Sponsoring Rotary Club and Selection Partner) should retain a copy of this sheet for reference.*