



THE ROTARY FOUNDATION (TRF)
DISTRICT 7950 – DISTRICT GRANT APPLICATION
2017-2018

- Applicants may attach pages to this as needed.
- This is an interactive form on the District Website. Just type your answers into each category, print the form and send.
- Please answer ALL the questions.
- Please refer to the Awards Criteria Page and Terms and Conditions document on line.
- Note: Incomplete applications will be returned!
- **A maximum of three (3) clubs may collaborate on one (1) project.**
- Send completed application to Ed Neff, edneff47@gmail.com, 58 Stella Drive, N. Providence, RI 02911. 401-374-5983 between June 1, 2017 and August 15, 2017 (the earlier, the better because we will be awarding grants on a rolling basis beginning June 1st thus opening the possibility that all available monies will be awarded prior to the August 15th deadline).

1. What is the purpose of this project? Provide a brief description.

2. What is the total amount of District Funds your club/multi-club are seeking for this project and how will the money be spent? (This is only the amount that your club (or all participating clubs) are requesting from the district. Not the total project budget. Minimum is \$500, Maximum is \$1,500).

AMOUNT: _____

3. How will this project meet the needs of the community? Who will be the beneficiaries of this project? How many people? How will they be helped? (Be specific).

4. Describe the involvement of Rotarians in the project. How many will participate? _____ and/or the % of members _____. What will they do? **If more than one club is collaborating on this project, ONLY the lead club should complete this application and coordinate the project.**

5. What will take place? When? Where? (Include the beginning and end dates – or estimate. Terms such as summer, spring, fall are acceptable). **Club(s) may begin planning at any time prior to notification of award – however, project may not start (or monies spent) prior to July 1, 2017.**

6. Detail the total costs of the project: *(explain)*

- a. What is the total cost of the project? _____
- b. Club funds to be used. _____
- c. District funds to be used. _____ *(this is the award \$ from the district)*
- d. If the project cost is greater than the award request, how will you obtain the additional funds?

Note: Please be sure that all receipts are dated between July 1, 2017 and May 31, 2018.

7. If we cannot meet the total amount of district funds you request, will you still be able to implement the project? YES _____ NO _____

8. Please provide contact information for person completing this application.

- a. CLUB Name: _____
- b. Name: _____
- c. Address: _____
- d. Phone: _____
- e. Email: _____

9. Please attach a signed letter of support/endorsement from the project beneficiary stating they are aware of the project and support it and the time frame.

10. Complete the following check list to ensure you have completed all the required steps for submitting an application.

- a. ____ For EACH participating club, one or more club members attended a Grants Training Webinar.
- b. ____ For EACH participating club, your club President **and** President-Elect signed and submitted the Rotary Int'l Memorandum of Understanding **and** the District Addendum.
- c. ____ You have attached the endorsement letter required by Item 9 above.
- d. ____ The total amount of Grants requested by your club is between \$500 and \$1,500.
- e. ____ EACH participating club must have contributed at least \$200 to TRF Annual Fund during 2015-2016 Rotary Year.
- f. ____ EACH participating club must not be in arrears for Rotary Int'l or District 7950 dues as of July 31, 2017.

Rotary Club of: _____
PRESIDENT'S SIGNATURE (sign and scan) _____ DATE _____

If additional clubs are collaborating on this project, please obtain signatures of the club presidents:

Rotary Club of: _____
PRESIDENT'S SIGNATURE (sign and scan) _____ DATE _____

Rotary Club of: _____
PRESIDENT'S SIGNATURE (sign and scan) _____ DATE _____

Send completed application to Ed Neff, edneff47@gmail.com 58 Stella Drive, N. Providence, RI 02911. 401-374-5983 (email submittals are preferred either in pdf or Word format).

Note: All participating clubs must be qualified to receive grant funds. Awards will be paid individually to each club once the project's final report (and receipts) are submitted. Final report is due on or before June 1, 2018.