



MEMORANDUM

TO: District Governors in RDU Group 5 – D9500, 9520
COPY: PDG Euan Miller
FROM: RDU Board of Directors
DATE: 20 March 2018
SUBJECT: **RDU BOARD OF DIRECTORS ELECTIONS**

Dear Governor

In accordance with Clause 17 of the Rotary Down Under Incorporated Constitution, we draw your attention to the need for election of a Past Officer of Rotary International to serve on the Board of Directors of Rotary Down Under Incorporated and RDU Pty Limited for a period of three years, commencing 1 July 2018. The successful Past Officer will represent Rotary Down Under Group 5 (comprising Rotary International Districts 9500 and 9520). The term will conclude on 30 June 2021.

The retiring Board member for Group 5, PDG Euan Miller, has served just one three-year term and is therefore eligible for re-election in accordance with Clause 16.2 of the said Constitution.

Accordingly, we call for nominations from RI Past Officers within the above listed Districts for the position of representative for Group 5 – for the three-year period from July 2018 to June 2021, and suggest promotion of the vacancy in your first available District Newsletter. Such nominations must be signed by the nominee and contain brief (one page) details of the nominee's Rotary service and the skills and resources he or she possesses that will be of advantage to the RDU organisation. Nominations must be received at the Rotary Down Under office by 5.00pm on Tuesday, 17 April 2018.

At the close of nominations at the appointed time, ballot papers will be prepared and distributed to the Governors in your Group.

Please note that in accordance with the Constitution, District Governors, District Governors Elect and District Governors Nominee are not eligible for nomination at this time.

Please do not hesitate to contact a Director of RDU or the RDU office if you require further information. Thank you for your continuing assistance and co-operation.

RDU Board of Directors

PS A suggested election notice for your District Newsletter is attached.

*Suggested copy for your newsletter . . .
Or for you to email directly to Clubs in your District . . .*

NOMINATIONS CALLED FOR ROTARY DOWN UNDER BOARD OF DIRECTORS VACANCY

In accordance with Clause 17 of the Rotary Down Under Incorporated Constitution, nominations are now sought from Past Officers of Rotary International for the position of Group 5 representative on the Board of Directors of Rotary Down Under Incorporated and RDU Pty Limited.

Such representative will be required to represent both Districts in Group 5 (9500 and 9520) for three years from 1 July 2018, and will be one of a board of six working in conjunction with RDU executive staff to plan future policies and direction of the magazine serving Rotary Down Under's ANZO circulation area. A detailed job specification is available from the District Governor; however, all candidates must be aware of the obligations and legal responsibilities of a company director under the Corporations Act.

All nominations must be personally signed by the nominee, who must already be a Past Officer of Rotary International.

A one page summary of *relevant experience* must be attached to the nomination.

This shall comprise a quarter page describing the nominee's Rotary service, and three quarters of a page describing any professional qualifications, experience, (communications, media, legal, finance, management, etc) and characteristics demonstrating business acumen, that would enable the nominee to make a significant contribution.

Directors must act in the interests of the Corporation and not in the interests of any shareholder, employee or themselves. They cannot allow themselves to be in a position where they have a conflict of interest. Whilst they are elected to the Board by one group of Districts, all decisions they make must relate to the organisation in its entirety.

Nominee shall confirm a knowledge of standard corporate governance requirements and an ability to interpret financial statements and budgets.

Nominee shall confirm a clear understanding of the essence of corporate responsibility, the declaration of any conflict of interests and the need to provide sound policy to encourage cost effective publishing and benefits to members.

The nominee may also attach his/her standard CV (maximum 2 pages) as additional information.

Nominations close at 5.00pm on Tuesday, 17 April 2018 and should be mailed to Rotary Down Under House, PO Box 779, Parramatta NSW 2124 or emailed to judydrake@rotarydownunder.com.au.

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