**FORM 6**

**Special Events RISK ASSESSMENT**

**Revision 1**

**DATE: 4/2/2019**

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|  **Risk Assessment Checklist** | **NA** | **C** |
| **6.1.1** | Name of the event. **COLD PLUNGE (Rotary Club of Glenelg) (***this**is**inserted as*a*typical event)***(***For each special function fill in your task, your club and number the details to suit.)*Date:  |  |  |
| **6.1.2** | Every participant must sign an Indemnity Form prior to participation. |  |  |
| **6.1.3** | One Rotary member or a member of the SLSC **must** carry a mobile phone with current emergency Police, Fire and Ambulance numbers inserted.  |  |  |
| **6.1.4** | SLSC personnel provide safety briefing, provide rescue vessels, have a warning siren or device and maintain a safety watch.  |  |  |
| **6.1.5** | A water safety plan must be developed to suit the local requirements on the day and such safety equipment as required is to be provided. Ensure that everyone involved is fully briefed on the requirements. |  |  |
| **6.1.6** | When the participants enter the water and for the duration of the plunge, there must be an appropriate number of lifesavers in the water with them maintaining a close watch. |  |  |
| **6.1.7** | 1st Aid provisions in place.  |  |  |
| **6.1.8** | Remind participants involved that under WHS requirements they must: * Comply with instructions given for work health and safety.
* Use any provided personal protective equipment (PPE) and must be properly trained in how to use it.
* Not willfully or recklessly interfere with or misuse anything provided for WHS at the workplace
* Not willfully place others at risk and.
* Not willfully injure themselves.
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| **6.1.9** | Hot showers to be provided. |  |  |
| **6.1.810** | ***IMPORTANT.*** *Be aware of all/any additional hazards which may exist specific to the venue being used, (for example if the venue has been changed etc.) Plan controls/ mitigation of hazards. Anticipate and prepare for the weather conditions.* |  |  |
| **Approval** | Sign Date |  |  |
| Note: NA = Not applicable C = Complied with.  |

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