



## **Meeting & Training On-Line using 'ZOOM'**

**'ZOOM' is an amazing on-line application used to communicate or meet on-line from the comfort of home.**

**Every AG & Team Leader will have a user allocation.**

**(ZOOM is the meeting venue for the E-Club, so they can provide great support)**

Using this on-line technology will enable you to 'communicate with your team and Club leaders' to effectively support Clubs and provide the resources for building the future of Rotary and the work we do.

1. URL: <https://zoom.us/>
- 2 Install (follow the prompts)
- 3 Download 'Outlook Extension' for scheduling a meeting.  
[https://zoom.us/download#outlook\\_plugin](https://zoom.us/download#outlook_plugin)
- 4 Contact Webmaster to schedule a 'on-line meeting'  
and some tuition and support.
- 5 Email: [Webmaster@rotary9500.org](mailto:Webmaster@rotary9500.org)