





Australian Government

National Emergency Management Agency

The Drought Community Outreach Program

A successful Public – Private Partnership



Final Report

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Drought Community Outreach Program Final Report contents

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Executive Summary

The Drought Community Outreach Program (DCOP) was a highly successful cross sector partnership between the Australian Commonwealth Government and Rotary, designed to support rural families and communities through the worst drought in the history of the nation. It directly supported 13,043 families through provision of cash vouchers, advice, counselling and support and conducted outreach events in 138 selected communities across Australia.

The DCOP project delivered :-

- \$500 vouchers to **13,043** drought affected families. **\$6,521,500** of direct aid.
- Outreach events delivered to 138 drought affected communities.
- An opportunity for direct delivery of information on Government support programs to drought impacted families.
- An opportunity for numerous support agencies to directly meet with drought affected Communities and individuals.
- An average boost to each of the local economies of the small and remote towns where Outreach events were held, of more than \$20,000.
- More than **9,500** hours of Rotary volunteer work.
- An additional opportunity for farming families to get together, socialise and provide mutual support in dealing with the drought.
- Significant **mental health support** to many victims of the long and intense drought.

The DCOP has played an important part in assisting farming families to survive the worst drought on record, to know where to seek support in the next drought and the programs and tools that are available to help their preparations. The DCOP formed a significant Government sponsored contribution to building rural resilience delivered through the Australian network of Rotary Clubs.

Background

The DCOP was conceived in late 2019 through a recognition by the Commonwealth Government and Rotary that the persistent severe drought was having cumulative negative economic and emotional consequences on affected farms and rural communities and further support was required. Governments at all levels had initiated support programs for primary producers and affected rural businesses and their communities and many not-for-profit (NFP) organizations were applying donated funds to assist in various practical ways. In particular the Commonwealth Drought Community Support Initiative (DCSI) had provided financial assistance to eligible families through distribution partnerships with Rotary (RAWCS), St Vincent de Paul Society and the Salvation Army and had also provided funding for separate distribution by the Country Women's Association.

The Drought Situation

Drought periods are a reasonably well understood and expected cyclic phenomena in the Australian landscape and experience had prepared many rural enterprises and communities to be resilient in the dealing with their impacts. However, the drought that commenced in many areas in 2017 and progressively worsened during 2018 and 2019 was far more severe than many people had ever previously endured. In many areas the rainfall measured during calendar 2019 was less than half the lowest ever previously recorded annual total.

By late 2019 crops had failed or been severely reduced in many areas, livestock producers had been hand feeding stock for so long that their capacity to continue buying in feed was nearing exhaustion and water supplies for stock and domestic use had failed or soon would. On top of this, bushfires had broken out in many areas and created additional damage to homes and farms. Many farmers quipped that they were not worried about fire as there was nothing left on their farms to burn.

Farming families in many areas were suffering mental and physical exhaustion and financial hardship from which it would take many years to recover, when the drought finally broke.

The recognition of the economic



consequences for rural families and the survival of rural communities, together with the growing concerns over the mental health consequences to the long term 'slow-burn' nature of drought as a natural disaster, prompted Rotary and the Commonwealth Government to consider additional ways to assist.

The Partnership

Rotary Australia World Community Service Ltd (RAWCS) is a NFP Company limited by Guarantee that facilitates the humanitarian service projects of Australian Rotary Clubs and Districts in both overseas aid and in Australia. In November 2019, RAWCS leaders visited Canberra and met with the then Minister for Agriculture, Drought and Emergency Management, the Hon David Littleproud and staff of the National Drought and North Queensland Flood Response and Recovery Agency (NDNQFRRA - Drought Agency) and discussed ways in which the Rotary Club network could further assist in supporting drought affected communities and increasing awareness of the Commonwealth Government's drought assistance programs.

The Drought Community Outreach Program was developed from these and follow-up discussions and formalized as Grant Agreement DCOP000002 signed on 9th June 2020 by RAWCS and the Department of Industry Innovation and Science, representing the Commonwealth Government.

Grant Agreement DCOP000002 was formally amended by Deed of Variation on 2nd March 2021 to increase the grant amount from \$5M to \$7.5M and subsequent variations amended the agreement end date to 31st December 2022 to allow for delays caused by Covid shutdowns and related travel and operating restrictions.

During the course of the DCOP the Commonwealth 'Drought Agency' was reorganized from the original NDNQFRRA to the National Recovery and Resilience Agency (NRRA) and subsequently further reorganized as the National Emergency Management Agency (NEMA).

Program design

The intended outcomes of the DCOP were:

- To provide immediate and direct support to farming households facing hardship arising from the impact of drought;
- To improve levels of economic activity in regions by supporting local communities and businesses, and;
- To increase coordination of drought support and enhance community awareness of the Australian Government's drought assistance measures through community events.

These outcomes were to be achieved by conducting outreach events in selected rural towns across the drought affected parts of the nation and by delivery of \$500 vouchers to drought affected families. Drought affected areas were determined by RAWCS, in close collaboration with the Drought Agency, but were flexible enough so that eligible families would not be rejected due to artificial lines on maps such as LGA boundaries. Numerous sources of information were considered including the Bureau of Meteorology two-year rainfall deficiency map, State drought declaration maps and field reports.

Towns selected to host outreach events were selected by the Drought Agency in collaboration with RAWCS. These towns represented a fair distribution of the resources available (budget for events) across populated drought affected areas in each State.

Outreach Events

Outreach events were designed as 4 hour 'one-stop shop' events in community buildings where a dozen or more Government and non-Government (NFP) agencies were represented to offer information on available support programs, advice, leaflets and some giveaways. Appendix 1 lists all participating Agencies by State where the relevant outreach events were held.

RAWCS regional representatives facilitated the voucher distribution and free catering was provided by local Rotary Clubs. As much as possible, all consumables, accommodation and fuel were sourced from local businesses. Generally, the events were grouped into itineraries of five events over a week.

The events were promoted jointly by RAWCS, the local Rotary Clubs and the Drought Agency using local focused social media, print media radio and mail drops. Promotion was targeted to the catchment of each Outreach event by using the networks of the local Rotary Clubs and other organisations such as Rural Financial Councillors, Chambers of Commerce, Local Government, and relevant local businesses such as Stock and Station Agents, Rural Merchandise Stores and local Accountants. The Drought Agency produced a Media Pack of promotional resources for each itinerary including editorial, posts, posters, social media tiles. (See examples in Appendix 3)

Advertisements were placed in local Newspapers, on local radio stations, including real time on-air interviews, and posters and flyers were put up in shopfronts and distributed so that all local networks were informed. Rotary Clubs employed their targeted social media which was often picked up by 'community champions' and disseminated widely. In several cases announcements were made at local Stock Selling Centres and at other Rural Community events in the leadup to the Outreach Event.

Often as a final reminder, Rotarians and NRRA staff walked through the main street of the towns talking with businesses and community members to highlight the place and time of the outreach event on the day. The program was also promoted with a presence at major Regional Rural Events backed up with pull-up banners, posters and booths manned by the Drought Agency staff.

A limited number of Outreach events also featured a guest speaker such as Mary O'Brien and her "Are you Bogged Mate" rural mental health presentation. A few events also included entertainment such as the "Crack Up Sisters" just before Christmas 2021 in Mungindi and Coolatai NSW. These special presentations at outreach events were organised by the Drought Agency.

Voucher Distribution

An important aspect of the DCOP was the provision of \$500 vouchers to eligible families who were suffering financial strain due to the sustained drought. The vouchers were in the form of \$500 prepaid debit cards that could be used in local 'bricks and mortar' retail outlets but not on the internet. The vouchers were intended to be both financial assistance as well as an incentive to families to attend the outreach events and thus be acquainted with the full range of support programs.

Very specific eligibility criteria were tested with each applicant. Criteria included:-

- Be an Australian Citizen or Permanent Resident.
- Be 18 years of age or older.

- Be a farmer, farm worker, farm supplier or contractor. -Live and/or work in an area that is identified as drought-affected, in line with RAWCS's drought assistance arrangements.
- Be in need of financial assistance to pay for household expenses.
- Not have previously received a DCOP voucher.

Applicants were required to agree that they met these criteria in completing and signing the application form and additional information including: Address, phone number, driver's licence number, date of birth, Property PIC or NGR were recorded to ensure that only one voucher was issued per household. [PIC: Property Identification Code; NGR: National Grower Registration Number for broad acre cropping.]



In most cases Rotary volunteers, Drought Agency Regional Support Officers (RSOs) or Councillors assisted applicants in completing the application form.

When completed applications were accepted, the applicants were advised that on receipt of the voucher they should **spend it Locally, spend it All and spend it Quickly**. This was to encourage the boost to local business and discourage recipients seeing the voucher as a resource to be preserved for future need. In addition to the \$500 debit card, the package received by successful applicants included a letter co-signed by the Federal Minister and the Chairman of RAWCS, explaining the program, as well as printed material summarising all the

relevant Government drought support programs that the recipient may also be eligible to apply for.

The commencement of the DCOP coincided with the start of Covid lockdowns which severely restricted travel and the ability to conduct outreach events. Understanding this, the contract, and subsequent contract variations, provided for \$3.2M (54%) of the budget of \$6M for vouchers (12,000 vouchers) to be distributed at Outreach 'Activities' and the remaining \$2.8M to be available for direct distribution by mail to eligible families identified through Rotary, Drought Agency RSOs and Rural Financial Councillor networks.

Contributions by the Rotary Club network

Rotary engagement with the DCOP was facilitated by RAWCS through direct contact with Rotary Clubs in or near the towns selected to host an outreach event and with the Rotary District Governor for that area. In many cases the DCOP was an additional support program to local support projects that the Clubs were already undertaking. In agreeing to participate, Rotary Clubs signed a letter of acceptance acknowledging their understanding and acceptance of the program guidelines (see Appendix 4) and agreement to observe RAWCS policies on Child Protection, Vulnerable Persons Protection and Workplace Health and Safety.

RAWCS also provided advice on Covid avoidance procedures that were appropriate to the time and location. The Drought Agency ensured compliance with the Covid requirements of the relevant State and Local authorities and provided a Covid Marshal and Covid commodities for each event.

The participating local Rotary Clubs provided free catering at each event and were able to talk with the community members who attended to offer advice and to highlight existing drought support programs that the Rotary Club was undertaking or had plans to undertake in the area. In general, local Rotarians were not directly involved with the voucher distribution process to avoid concerns over confidentiality or embarrassment to local eligible family members.



Participating Rotary Clubs received an 'event fee' of \$1,500 to put towards their fund raising for local community support. This was another form of support to local rural economies.

It is estimated that between the June 2020 start and the December 2022 completion of the DCOP Rotary volunteers contributed 9,500 hours of volunteered time to the program.

Fraud and Double dipping avoidance

RAWCS remains confident that eligibility checks were robust and appropriate to the DCOP. At most outreach events, applicant's names were checked against the online data base as an initial screening to avoid duplicate applications. All applications were subsequently checked for duplication of several key identity elements before vouchers were issued. In signing the completed voucher application form, applicants signified that they met criteria including that they were:- An Australian Citizen or Permanent Resident;18 years of age or older; A farmer, farm worker, farm supplier or contractor; Living and/or working in an area that was identified as drought-affected (as defined by RAWCS and the Drought Agency); in need of financial assistance to pay for household expenses; And Not already in receipt of a DCOP voucher.

Additional information including: Address, phone number, driver's licence number, date of birth Property PIC or NGR were recorded to ensure that only one voucher was issued per household. Rotarians, RSOs or Councillors assisting with the application indicated, by initialling the drivers licence and PIC lines, that they had sighted the drivers licence to verify the photo ID, the date of birth recorded and that the address was the same as recorded on the application and also signed the application to indicate that all checks had been conducted and the advice regarding use of the vouchers (i.e. Spend: Locally, Quickly and All of the voucher) had been discussed with the applicants.

The DCOP extended to two and a half years because of delays caused by Covid travel restrictions and a consequence was that some applicants genuinely forgot that they had previously received a DCOP voucher. RAWCS procedure of preliminary checks on-site at the outreach events, using the on-line DCOP database, was able to screen many of these unintended double-dipping applications. Additional checks, during application processing in Sydney, also subsequently identified additional apparent application duplications which were resolved by on-line checking of some details and, in some cases, by phoning the applicant for additional checks and verifications. This later group were mostly from applications received by RSOs, outside of the outreach events.

The DCOP database was encrypted and only accessible by a small number of trained RAWCS representatives. It was available on-line (password protected) to enable real-time applications checking at the Outreach events and in the head office. At the completion of the DCOP, the database was taken off-line to secure storage so that the contained personal details cannot be hacked or misused. RAWCS has in place a robust Privacy Policy.

As described above the DCOP data base was actively used at Outreach events and in head office to screen applications for any indication of fraud or double-dipping. Numerous duplicated applications were identified and rejected. In most cases these duplicated applications were likely due to the applicant simply forgetting that they had received a DCOP voucher earlier in the program by direct mail or in some cases that a member of the same household had already received a DCOP voucher. No cases of direct reportable fraud were identified.

DCOP Operational Achievements

In all, 138 Outreach events were conducted by Rotary and the Drought Agency, covering drought affected or recovering areas in every State. These included 41 events in Queensland, 34 events in NSW, 17 events in Victoria, 8 events in Tasmania, 30 events in South Australia and 8 events in Western Australia. (See Appendix 2 for complete list of Outreach events.)

In supporting the Outreach events, 108 Rotary Clubs participated (in some cases in several remote locations), and one Lions Club, one local school support group and one CWA branch also helped when no Rotary Club was available. In every case Rotarians representing RAWCS attended to facilitate the \$500 voucher distribution and processing.

At the end of the program the \$6M budget for vouchers was exceeded by \$521,500 as **13,043** vouchers, worth **\$6,521,500** were distributed. Of these 7,199 (55%) were distributed to applicants

identified at one of the 138 outreach events or smaller less formal mini events conducted by RSOs and 5,844 were distributed by direct mail. The increased budget allocation was possible because the DCOP had to be extended to 2 years and 6 months to cope with delays caused by Covid travel restrictions. As a result, some vouchers issued early in the program (valid for 12 months) expired with funds still



not fully expended. These funds were recycled to provide the additional vouchers required as a result of a last-minute surge in applications over the last itinerary of outreach events which concluded in July 2022.

Through the DCOP outreach events and the information pack supplied with the vouchers, the program has achieved a wider and better understanding of the available Government and other agency support programs that are available to drought affected families and communities. The project has also contributed to strengthening and maintaining rural town service centres, in drought

affected areas, and boosting confidence to persist in the next drought. Significantly the project has played a part in improving the mental health and averting the suicide of drought impacted farmers.

The Outreach events provided an additional opportunity for Rotary Clubs and many participating agencies to talk to farming families directly and to offer counselling, advice and practical support during the drought and the recovery phase, also contributing to planning and preparations that could be made to prepare for dealing with the next drought. The Outreach events also provided a social opportunity for often remote families to get together and offer mutual support and understanding to each other.

The positive effect of the interactions with participants, the vouchers and the practical advice had a much greater effect on boosting the mental health in the families, that were assisted, than had been anticipated. The effect on the mental health of the community members who received the vouchers is, of course, hard to quantify. However, the comments from recipients at the time of the Outreach Events and subsequent letters of appreciation indicate that this material sign of care, from the Government and participating agencies, had a catalytic effect as a positive indication of understanding of the difficult circumstances that many people endured in dealing with and recovering from drought.

The economies of towns that hosted DCOP event were not only boosted by the expenditure of vouchers received by eligible local families, but local businesses also enjoyed the expenditure brought by the logistics supply of the events being as much as possible sourced locally. These expenditures included accommodation, meals and fuel supporting the RAWCS representatives, Drought Agency staff and the staff of the many contributing stake holder agencies as well as the catering supplies purchased by the local participating Rotary Club. It is estimated that these expenses and the local use of vouchers contributed \$20,000 on average in communities where Outreach events were held. Some communities with much higher engagement and voucher up-take received an even greater boost to the local businesses.

For many farmers, whose losses amounted to hundreds of thousands of dollars, the \$500 was not material in terms of cashflow but it was very significant as a sign of care and support in that difficult time. Of course, to farm workers, suppliers and contractors it was also financially material.



Conclusions

The DCOP demonstrated the value of the network of Rotary Clubs across the nation. Rotary Clubs are integrated in their communities and into the community leadership. Rotary members often include members and leaders in the Chambers of Commerce of the towns, the Local Government, schools and other significant community institutions. Rotarians represent a standing army of volunteers ready, willing and able to assist their communities at all times but in particular in times of need. Collaboration with national projects like the DCOP and careful application of Federal funding can provide a significant boost to programs that are usually already commenced by Rotary when help is needed.

The partnership between a national volunteer organisation focussed on humanitarian projects (RAWCS) and a Federal Agency focussed on supporting recovery and building resilience (NEMA) can deliver fantastic outcomes for communities impacted by natural disasters, as demonstrated by the DCOP in the case of drought.

In all 13,043 families received a DCOP voucher in the form of a pre-paid debit card. The vouchers served several purposes including direct financial assistance to the eligible families, injection of cashflow into local businesses, who were also suffering a downturn due to the drought restricting family budgets, as an incentive for families to attend the outreach events and as a much-needed mental health boost to many recipients. In addition to the \$500 debit card, the package received by successful applicants included a letter co-signed by the Federal Minister and the Chairman of RAWCS, explaining the program, as well as printed material summarising all the relevant Government drought support programs that the recipient may also be eligible to apply for.

<u>Acknowledgments</u>

The valuable volunteer work of the following Regional and National focussed Rotarians is gratefully acknowledged:

Mike Whitehouse (Former RAWCS National Treasurer and DCOP Project Manager 2020 – 2021).

PDG Brian and Carol Coffey (Representing RAWCS at DCOP events in NSW and WA)

PDG George and Mary Grant (Representing RAWCS at DCOP events throughout Queensland)

PDG Bob and Marylin Cooper (Representing RAWCS at DCOP events in SA, NSW and Tasmania)

PDG Jerry and Briony Casburn (Representing RAWCS at DCOP events in SA, Victoria and Tasmania)

PDG Robyn Yates (Representing RAWCS at DCOP events in SA and WA)

PDG Tim and Bronwyn Klar (Representing RAWCS at DCOP events in SA and NSW)

Brad Quilliam (Representing RAWCS at DCOP events in Victoria, NSW and Tasmania)

Sam and Elizabeth Cozens (Representing RAWCS at DCOP events in SA)

Notable contributions to the smooth running and great outcomes of the DCOP include:

RAWCS Staff:

Andrew Woodward (CEO)

Belinda Griffen (National Administrator)

Pauline Lane (DCOP voucher processing and eligibility verification in Sydney and in the field)

Drought Agency Staff with key roles in the DCOP at a National level:

Hannah Wandel

Kate Woodbridge

Steve Taylor

Katrina Mihajlovic

Jennifer Jeffery

Mary Jane (MJ) McLeod

Caren Carey

Jess Huntley

Commonwealth Dept. of Industry Innovation and Science – Grants Hub Staff:

Noel Taloni

Emma Odede



APPENDIX 1 DCOP Participating Agencies



DCOP Participating Agencies in NSW

Coordinators:

Rotary Australia World Community Service Ltd Rotary Clubs (see Appendix 2) NEMA (as NQFDRRA & NRRA)

Participants:

ATO

(Gwydir and McIntyre Resources Management Committee) Landcare

AOD Services South West LQD, Lives Lived Well Drug and Alcohol support/New Access Mental Health Support

Armidale Council

Australian Red Cross

Broken Hill Flying Padre

Central Tablelands Landcare

Cowra District Landcare

Coonamble CWA

Department of Business and Training

Dept Agriculture, Water & Environment

Drought Angels

Farmgate Counsellors

Frontier Services

GIVIT

HealthWISE

Home Support Services

Intereach

Irrigation Research & Extension Committee

Landcare

Lifeline

Live Better Community Services

Local Land Services

Mental Health Program

Murrumbidgee Local Health District

NBN Co

New England Family Support Service

NSW Farmers

NSW Health

Ombudsman NSW

Regional Agricultural Landcare Facilitator

Resilience NSW

RFCS

RHEALTH

RIC

Riverine Plains

Royal Financial Counselling Service

Rural Adversity Mental Health Program (RAMHP)

Rural Aid

Rural Crime Prevention team

Rural Financial Counselling Service

SAFE work NSW

Salvation Army

Services Australia

Social Futures

SVDP

TAFE NSW

The Hub at Guyra

Western NSW Local Health District

Western Women's Domestic Violence Court Advocacy Service

WorkSafe

DCOP Participating Agencies in Victoria

Coordinators:

Rotary Australia World Community Service Ltd (RAWCS) Rotary Clubs (see Appendix 2)

NEMA (as NQFDRRA & NRRA)

Participants:

ATO

Australian Red Cross

Drought Angels

Inter-tech (NDIS)

Northern District Community Health

Rural Aid

Rural Financial Counselling Service

Services Australia

SVDP

Youthrive (Rural Health Network)

DCOP Participating Agencies in Queensland

Coordinators:

Rotary Australia World Community Service Ltd (RAWCS) Rotary Clubs (see Appendix 2) NEMA (as NQFDRRA & NRRA)

Participants:

AgForce QLD

ATO

Capricornia Catchments

Catholic Care

Charleville Neighbourhood Group

Department of Agriculture and Fisheries

Dept of Wildlife

Drought Angels

Drug Arm

Ergon

Farmgate Support program, NSW Health

Fitzroy Basin Association

Frontier Services

GIVIT

Legal Aid

Lifeline Uniting Care

Lives Lived Well

Macintyre Ag

NBN Co

Neami National

Need a tutor

Northern Australia Climate Program, QLD Health

Primary Health Networks

QLD Dept. of Agriculture

QLD Health

QLD Rural & Industry Development Authority

QRIDA

Queensland Rural and Industry Development

RFCS

RHEALTH

RIC

Rockhampton Housing Service Centre

Royal Flying Doctor Service

Rural & Remote Mental Health

Rural Aid

Rural Financial Counselling Service

Services Australia

Southern Downs Mental health Service

SQ Landcare

SVDP

Toowoomba Regional Council

TRACT - Landscape Architecture

Tackling Regional Adversity through Integrated Care (TRAIC)

DCOP Participating Agencies in Tasmania

Coordinators:

Rotary Australia World Community Service Ltd Rotary Clubs (see Appendix 2) NEMA (as NQFDRRA & NRRA)

Participants:

ATO

Department of Natural Resources and Environment Tasmania

National Resource Management (NRM) North

National Resource Management (SRM) South

Relationships Australia

Rural Alice & Well Inc

Rural Business Australia

Salvation Army

Services Australia

Rural Business Tasmania

RIC

Tasmanian Farmers & Graziers Association (TFGA)

Ausindustry

Hearing Australia

Safe Farming

Diabetes Australia

Landcare Tasmania

BOM Climate Services

DCOP Participating Agencies in South Australia

Coordinators:

Rotary Australia World Community Service Ltd (RAWCS) Rotary Clubs (see Appendix 2) NEMA (as NQFDRRA & NRRA)

Participants:

ACT for Ag

ATO

Australian Red Cross

CFS Regional Prevention

CWA

Department of Agriculture, Water and the Environment

Department of Primary Industries and Regions, SA (PIRSA)

District Council of Karoonda East Murray/Regional Development Australia

Drought Angels

Economic Development Officer - Southern Flinders

Eyre Peninsula Landscape Board

fAbs Mentor

Farmer Assist

Flinders Ranges Council

Frontier Services

Future Drought Fund

Grain Gowers

Grow - Mental wellbeing programs

Landcare

Landscape SA

Mission Australia

Murraylands and Riverland Landscape Board

National Bushfire Recovery Agency

National Disability Insurance Scheme

Northern & Yorke Landscape Board

Office of the Premier's Advocate for Suicide Prevention

PIRSA

RAWCS

Reach Out

Regional Development South Australia

RFCS

RIC

Rural Business Support

SA Arid Lands Landscape Board

SA Country Fire Service

SA Mental Health Service

SA Primary Health Network

SafeWork SA

Salvation Army

Services Australia

Services Australia

SVDP

UniHub

DCOP Participating Agencies in Western Australia

Coordinators:

Rotary Australia World Community Service Ltd (RAWCS) Rotary Clubs (see Appendix 2) NEMA (as NQFDRRA & NRRA)

Participants:

Foundation for Rural & Regional Renewal Lions Club of Lake Grace Men's Shed Kellerberrin

NBN Co

Regional Men' Health

RIC

Rural Financial Counselling Service (Rural West)

Rural Men's Health

Rural West

Services Australia

SVDP

APPENDIX 2

DCOP Outreach Events

Locations, dates, venues, Rotary Clubs.



DCOP Outreach Events in NSW

| Event | | | Rotary | |
|-------------|------------------------|-------------------------|----------|------------------------------------|
| Date | Town | Rotary Club | District | Venue |
| 19/Oct/20 | Quirindi | Quirindi | 9650 | Longfield Pavilion |
| 20/Oct/20 | Scone | Scone | 9670 | Arts & Crafts Centre Hall |
| 21/Oct/20 | Merriwa | Merriwa | 9670 | Show ground |
| 22/Oct/20 | Coolah | Coonabarabran | 9650 | Shop front, 50 Binnia St. |
| | | | | |
| 12/Dec/20 | Mungindi | Moree | 9650 | Mungindi Golf Club |
| 13/Dec/20 | Coolatai | Warialda | 9650 | |
| | | | | |
| 18/May/21 | Blayney | Blayney | 9705 | Blayney Community Centre |
| 17/May/21 | Oberon | Oberon | 9705 | Malachi Gilmore Hall |
| 22/Feb/22 | Wallangara | Tenterfield | 9640 | Wallangara School of the Arts Hall |
| 23/Feb/22 | _ | Glen Innes | 9650 | Deepwater Hall |
| | Deep Water Bundarra | Uralla | 9650 | Bundarra School of the Arts Hall |
| 24/Feb/22 | | | | |
| 25/Feb/22 | Guyra | Guyra | 9650 | Guyra Memorial Hall |
| 7/Mar/22 | Balranald | Swan Hill Sunrise & | 9780 | Greenham Park Hall |
| 8/Mar/22 | Moulamein | Swan Hill | 9780 | Moulamein Town Hall |
| 9/Mar/22 | Deniliquin | Deniliquin | 9790 | Deniliquin Sunday School Hall |
| 10/Mar/22 | Colleambally | Narrandera | 9705 | Colleambally Community Hall |
| 10/10/10/22 | Colleanibally | ivali alluel a | 3703 | Colleanibally Colliniumity Hall |
| 21/Mar/22 | Packsaddle | No RC catering required | 9510 | Packsaddle Roadhouse |
| 22/Mar/22 | Tibooburra | Unley / Coromandel | 9510 | Albert Hall |
| 23/Mar/22 | White Cliffs | Unley / Coromandel | 9510 | White Cliffs Community Hall |
| 24/Mar/22 | Wilcannia | Cobar | 9670 | Wilcannia Community Hall |
| | | | | · |
| 4/Apr/22 | Broken Hill | Broken Hill | 9510 | Broken Hill Civic Centre |
| 5/Apr/22 | Menindee | Red Cliffs | 9510 | Menindee Civic Hall |
| 6/Apr/22 | Pooncarrie | Irymple | 9510 | Pooncarrie Hall |
| 6/Apr/22 | Mungo | No RC catering required | 9510 | Mungo Lodge |
| 7/Apr/22 | Wentworth | Wentworth | 9510 | Wentworth Town Hall |
| | | | | |
| 2/May/22 | Walgett | CWA Walgett | 9650 | Walgett CWA Hall |
| 3/May/22 | Coonamble | Coonamble | 9650 | Coonamble Bowling Club |
| 4/May/22 | Piliga | Coonamble | 9650 | Pilliga Community Centre |
| 5/May/22 | Rowena | Moree | 9650 | Rowena School Hall |
| 6/May/22 | Narrabri | Narrabri | 9650 | Crossing Theatre lawns |
| | | | | |
| 28/Jun/22 | Goolgowi | Griffith Avanti | 9705 | Goolgowi Hall |
| 29/Jun/22 | Morundah | Narrandera | 9705 | Paradise Palladium Theatre |
| 30/Jun/22 | Finley | Finley | 9790 | School of Arts Hall |
| 1/Jul/22 | Oaklands | Corowa | 9790 | CWA Rooms |

DCOP Outreach Events in Victoria

| Event Date | Town | Rotary Club | Rotary District | Venue |
|---------------|------------|----------------------------|--------------------|---------------------------------|
| Date | 104111 | notary class | District | venae |
| 22/Mar/21 | Birchip | Warracknabeal | 9780 | Birchip Cropping Group |
| 23/Mar/21 | Kerang | Kerang | 9780 | Kerang Memorial Hall |
| 23/Mar/21 | Sea Lake | No Club needed | | Royal Hotel Sea Lake |
| 24/Mar/21 | Ouyen | Mildura Deakin | 9510 | Ouyen United Football Club |
| 25/Mar/21 | Robinvale | Robinvale/Euston | 9510 | Robinvale Community Arts Centre |
| 29/Mar/21 | Murtoa | Horsham | 9780 | Neighbourhood House Murtoa |
| 30/Mar/21 | Hopetoun | Warracknabeal | 9780 | Gateway Beet - 75 |
| | | | | |
| 14/Feb/22 | Omeo | Orbost / Lakes Enterance / | 9820 | Soldiers Memorial Hall |
| | Nowa | | | |
| 16/Feb/22 | Nowa | Barnsdale Sunrise / | 9820 | Nowa Nowa Public Hall |
| 17/Feb/22 | Buchan | Mitchell River / Barnsdale | 9820 | Buchan Mechanics Hall |
| 18/Feb/22 | Mallacoota | As above; 5 clubs | 9820 | Mallacoota Mudbrick Pavillion |
| | | | | |
| 2/May/22 | Euroa | Euroa | 9790 | Memorial Oval Function room |
| 3/May/22 | Benalla | Benalla | 9790 | Benalla Town Hall |
| 3/May/22 | Milawa | Milawa Oxley | 9790 | Milawa Hall |
| 4/May/22 | Nathalia | Nathalia | 9790 | Nathalia Showgrounds |
| 5/May/22 | Cobram | Cobram | 9790 | Cobram Civic Centre |
| | | | | |
| 27/Jun/22 | Cheshunt | Miliwa Oxley | 9790 | Cheshunt Hall |

DCOP Outreach Events in Queensland

| Event Date | Town | Rotary Club | Rotary District | Venue |
|------------|-------------|---------------------|--------------------|-----------------------------------|
| 24/Nov/20 | Roma | Roma | 9630 | Roma Saleyards |
| 25/Nov/20 | St George | St George | 9630 | Riversands Winery |
| 26/Nov/20 | Goondiwindi | Goondiwindi | 9640 | Goondiwindi Community Centre |
| 15/Mar/21 | Cloncurry | Mt Isa South West | 9550 | Cloncurry Shire Memorial Hall |
| 16/Mar/21 | Julia Creek | Townsville Daybreak | 9550 | Julia Creek Civic Centre |
| 17/Mar/21 | Richmond | Charters Towers | 9550 | Richmond Race Course |
| 18/Mar/21 | Hugenden | Charters Towers | 9550 | Hughenden Diggers |
| 19/Mar/21 | Winton | Longreach | 9550 | Winton Council Hall |
| 19/Apr/21 | Gin Gin | Bundaberg | 9570 | Gin Gin RSL Hall |
| 20/Apr/21 | Childers | Childers | 9570 | Isis Cultural Centre |
| 21/Apr/21 | Gayndah | Gayndah | 9570 | Gayndah RSL Hall |
| 22/Apr/21 | Kingaroy | Kingaroy | 9600 | Kingaroy Town Hall |
| 13/Jul/21 | Surat | Kingaroy | 9600 | Surat Shire Hall |
| 13/Jul/21 | Meandarra | Kingaroy | 9600 | Meandarra School of Arts |
| 14/Jul/21 | Millmerran | Toowoomba Sth | 9630 | Millmerran Comm. & Cultural Cent. |
| 15/Jul/21 | Pittsworth | Toowoomba Sth | 9630 | Pittsworth Town Hall |
| 16/Jul/21 | Allora | Allora | 9630 | Allora Community Hall |
| 17/Aug/21 | Dululu | Mt Morgan | 9570 | Dululu Hall |
| 17/Aug/21 | Banana | Mt Morgan | 9570 | Sutherland Hall |
| 18/Aug/21 | Monto | Monto | 9570 | Monto Shire Hall |
| 19/Aug/21 | Eisvold | Mundubbera | 9570 | Eidsvold Community Hall |
| 30/Aug/21 | Clermont | Emerald | 9570 | Clermont Civic Centre |
| 31/Aug/21 | Blackwater | Blackwater | 9570 | Blackwater Civic Centre |
| 1/Sep/21 | Springsure | Emerald | 9570 | Springsure Memorial Hall |
| 1/Sep/21 | Bauhinia | Blackwater | 9570 | Bauhinia Community Hall |
| 2/Sep/21 | Taroom | Toowoomba Sth | 9630 | Taroom Town Hall |
| 20/Sep/21 | Muttaburra | Barcaldine | 9560 | Muttaburra Memorial Hall |
| 21/Sep/21 | Aramac | Barcaldine | | Harry Redmond Centre |
| 22/Sep/21 | Barcaldine | Barcaldine | | Barcaldine Showgrounds |
| 23/Sep/21 | Alpha | Barcaldine | | Alpha Town Hall |
| 3/Nov/21 | Charleville | Next Gen | 9640 | The Raceview Complex |
| 4/Nov/21 | Augathella | Next Gen | 9640 | Augathella Town Hall |
| 5/Nov/21 | Tambo | Next Gen | 9640 | Grasslands Art Gallery |
| 5/Nov/21 | Blackall | Next Gen | 9640 | Blackall Memorial Hall |

| 22/Nov/21 | Texas | Goondiwindi | 9640 | Texas Memorial Hall |
|------------------------|---------------------|---------------------|--------------|---|
| 23/Nov/21 | Ma Ma Creek | Lockyer Valley | 9620 | Ma Ma Creek Community Centre |
| 21/Feb/22 | Stanthorpe | Stanthorpe | 9640 | Stanthorpe Civic Centre |
| | | | | |
| | | | | |
| 20/Apr/22 | Theodore | Theodore | 9560 | Theodore RSL Hall |
| 20/Apr/22 20/Apr/22 | Theodore Biloela | Theodore Biloela | 9560 9560 | Theodore RSL Hall Biloela Civic Centre |
| • • | | | | |

DCOP Outreach Events in Tasmania

| Event Date | Town | Rotary Club | Rotary District | Venue |
|---------------|-----------------|------------------------|--------------------|-------------------------|
| | | • | | |
| 1/Dec/20 | St Marys | Kingston | 9830 | |
| 3/Dec/20 | Bothwell | Kingston | 9830 | |
| | | | | |
| 14/Sep/21 | Swansea | Spring Bay | 9830 | Swansea Court House |
| 15/Sep/21 | Oatlands | Brighton & Glenorchy | 9830 | Pub |
| 16/Sep/21 | Dunalley | Sorell | 9830 | Community Hall |
| | | | | |
| 23/May/22 | Campbell Town | Hobart | 9830 | Campbell Town Town Hall |
| 24/May/22 | Latrobe | Latrobe | 9830 | Latrobe Memorial Hall |
| 26/May/22 | Flinders Island | Flinders School Assoc. | 9830 | FAEC Whitemark |

DCOP Outreach Events in South Australia

| Event Date | Town | Rotary Club | Rotary District | Venue |
|---------------|---------------|-------------------------|--------------------|-----------------------------------|
| 22/Feb/21 | Cowell | Whyalla, Whyalla Norrie | 9510 | Franklin Harbour Institute |
| 23/Feb/21 | Cleve | Whyalla, Whyalla Norrie | 9510 | Cleve Sporting Bodies Club |
| 24/Feb/21 | Elliston | Port Lincoln | 9510 | Elliston Hall |
| 25/Feb/21 | Wudinna | Port Lincoln | 9510 | Wudinna & districts Memorial Hall |
| 26/Feb/21 | Kimba | Whyalla, Whyalla Norrie | 9510 | Kimba Institute |
| 5/Mar/21 | Waikerie | Waikerie | 9510 | Waikerie Institute |
| 4/Mar/21 | Eudunda | Kapunda | 9510 | Eudunda Town hall |
| 4/Mar/21 | Robertstown | Clare | 9510 | Peace Institute |
| 3/Mar/21 | Burra | Clare | 9510 | Burra Town Hall |
| 1/Mar/21 | Quorn | Port Augusta | 9510 | Quorn Town Hall |
| 2/Mar/21 | Peterborough | Peterborough | 9510 | Peterborough Town Hall |
| 15/Mar/21 | Pinnaroo | Loxton | 9510 | Pinnaroo Institute |
| 15/Mar/21 | Karoonda | Murray bridge | 9510 | Karoonda Institute |
| 16/Mar/21 | Tailem Bend | Tailem Bend | 9510 | Tailem Bend Town Hall |
| 17/Mar/21 | Keith | Bordertown | 9780 | Keith Show Grounds |
| 15/Apr/21 | Cambrai | Onkaparinga | 9510 | Cambrai Sports Ground |
| 20/Apr/21 | Tanunda | Barossa Valley | 9510 | CWA Hall Tanunda |
| 21/Apr/21 | Angaston | Gawler | 9510 | Angaston Town Hall |
| 6/Sep/21 | Balaklava | Morphett Vale | 9510 | Balaklava Town Hall |
| 7/Sep/21 | Brinkworth | McLaren Vale | 9510 | Brinkworth memorial hall |
| 8/Sep/21 | Crystal Brook | Burnside | 9510 | Crystal Brook RSL Hall |
| 9/Sep/21 | Paskeville | North Yorke Peninsular | 9510 | Paskeville Hall |
| 7/Feb/22 | Lameroo | West Lakes | 9510 | Lameroo Memorial Hall |
| 8/Feb/22 | Alawoona | Loxton | 9510 | Alawoona Institute Hall |
| 9/Feb/22 | Nildottie | Gawler Light | 9510 | Nildottie Town Hall |
| 10/Feb/22 | Sedan | Onkaparinga | 9510 | Sedan Hall |
| 10/Feb/22 | Palmer | Murray Bridge | 9510 | Palmer Hall |
| 29/Mar/22 | Marree | Roxby District | 9510 | |
| 30/Mar/22 | Copley | Whyalla | 9510 | |
| 31/Mar/22 | Blinman | Whyalla Norrie | 9510 | |

DCOP Outreach Events in Western Australia

| Event Date | Town | Rotary Club | Rotary District | Venue |
|---------------|--------------|-------------------------|--------------------|---------------------------------|
| Date | TOWIT | Rotally Club | District | venue |
| 21/Jun/21 | Pingrup | Lions Lake Grace | 9465 | Pingrup Hall |
| 22/Jun/21 | Lake King | Lions Lake Grace | 9465 | Lake King Hall |
| 22/Jun/21 | Newdegate | Lions Lake Grace | 9465 | Newdegate Sports Pavilion |
| 23/Jun/21 | Lake Grace | Lions Lake Grace | 9465 | Lake Grace Pavilion |
| | | | | |
| 21/Sep/21 | Beacon | Northam | 9455 | Beacon Town Hall |
| 22/Sep/21 | Bencubbin | | | Bencubbin Community Rec. centre |
| 23/Sep/21 | Meriden | Kellerberrin Men's Shed | | Merredin Town Hall |
| 24/Sep/21 | Kellerberrin | Corrigin | 9455 | Kellerberrin Leisure centre |

APPENDIX 3

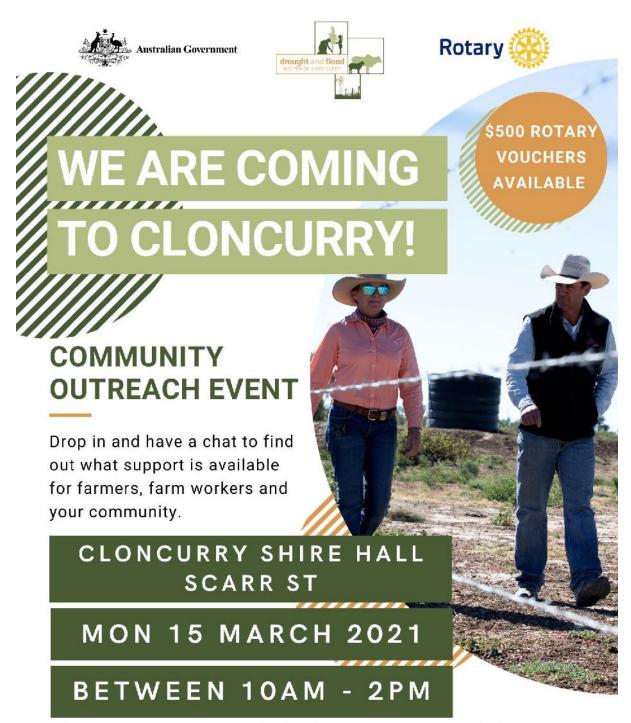
DCOP Promotional material

Examples of Posters, Editorial and social media tiles.



Kingaroy newspaper "Burnett Today" 29th April 2021

Early NDNQFRRA flyer



While you're in town why not check out our **Grant Writing Workshop**.

These free workshops will help you understand what's needed in a grant application. **Register now!** www.droughtandflood.gov.au/events/other-events

An Australian Government Drought Initiative

Due to COVID-19, events may be cancelled at short notice.Please check our website prior to the event; droughtandflood.gov.au/recovery-assistance/outreach

NRRA Flyer



An Australian Government Drought Initiative

Due to COVID-19, events may be cancelled at short notice.Please check our website prior to the event: droughtandflood.gov.au/recovery-assistance/outreach

NRRA flyer late in the program.



Communication Pack – QLD & NSW Community Outreach Events – February 2022

About this pack

You've received this communication pack because you're a valuable part of our messaging network and we appreciate the part you play in raising awareness and communicating the Australian Governments drought initiatives to help farming families, small rural businesses and regional communities.

To minimise the effort involved, we've drafted the following content about our upcoming drought community outreach events in Queensland & New South Wales which you can share across your networks.

This content may be changed to meet your organisation's style or audience, but we ask you be mindful not to lose the key messages.

Thanks in advance for your support,

The Community Engagement team communityoutreach@recovery.gov.au

Background

The National Recovery and Resilience Agency (the Agency) works hand-in-hand with communities, all levels of government, charities and agricultural organisations to support farmers and rural and regional Australians living through the immediate and longer-term effects of bushfire drought and flood. Our aim is to ensure people and communities are given the support they need to be better prepared now and into the future.

The Agency in conjunction with Rotary Australia will be conducting community outreach events throughout drought-affected districts in regional Australia to bring together community members and share with them important information about available drought support and how to access it. Under this Australian Government initiative, agencies will travel to drought-affected communities to assist farming households.

Rotary will be distributing \$500 vouchers to drought-affected households and conducting community well-being activities at the outreach events. The outreach events provide opportunities for face-to-face, confidential conversations with farmers and community members experiencing the impacts of drought.

For more information please contact us at communityoutreach@recovery.gov.au

Upcoming Events

| opcoming Evente | | |
|-----------------------|-------------------------------------|-----------------|
| Date | Location | Time |
| Monday 21 February | Stanthorpe Civic Centre | 2:00pm – 6:00pm |
| Tuesday 22 February | Wallangarra School of the Arts Hall | 10am – 2pm |
| Wednesday 23 February | Deepwater Hall | 10am – 2pm |
| Thursday 24 February | Bundarra School of the Arts Hall | 10am – 2pm |
| Thursday 25 February | Guyra Memorial Hall | 10am – 2pm |

Key Messages

- The National Recovery and Resilience Agency and Rotary Australia are bringing 'one stop shops' to rural and regional Australia to help you get through the drought and other challenges.
- The events will bring together all levels of government, charities, not-for-profit and agricultural
 organisations to support farmers and rural and regional communities living through the
 immediate and longer-term effects of drought.
- Our aim is to ensure people impacted by natural disasters and drought get the support and advice they need to recover, while also delivering initiatives that reduce the risk and lessen the impact of future such events.

Social media posts

Facebook

You can find us on Facebook at @RecoveryAust. The posts below are examples only; please feel free to tailor to your specific audience. To ensure branding is uniform across all of our multipliers, we ask you to please include the imagery we've provided with your posts.

Suggested posts

1. @RecoveryAust and @RotaryAustralia Community Outreach Events are coming to Stanthorpe on Monday 21 February to provide support and advice on drought and other challenges.

These events bring together all levels of government, charities, not-for-profit and agricultural organisations to support farmers and rural and regional communities living through the immediate and longer-term effects of drought.

It is an excellent opportunity for farmers, families and rural communities to grab a sausage sandwich, catch up with friends and neighbours and find out what support is available during tough times.

Come down to the Stanthorpe Civic Centre on Monday 21 February between 2:00pm – 6:00pm and say hello.

Twitter

You can find us on Twitter at @RecoveryAust. The posts below are examples only; please feel free to tailor to your specific audience. To ensure branding is uniform across all of our multipliers, we ask you to please include the imagery we've provided with your posts.

 @RecoveryAust and @RotaryAustralia Community Outreach Events are coming to Stanthorpe on Monday 21 February to provide support and advice on drought and other challenges. Come down to the Stanthorpe Civic Centre between 2:00pm – 6:00pm and say hello.

Instagram

You can find us on Instagram at @RecoveryAust. The posts below are examples only; please feel free to tailor to your specific audience. To ensure branding is uniform across all of our multipliers, we ask you to please include the imagery we've provided with your posts.

 @RecoveryAust and #RotaryAustralia Community Outreach Events are coming to Stanthorpe on Monday 21 February to provide support and advice on drought and other challenges.

These events bring together all levels of government, charities, not-for-profit and agricultural organisations to support farmers and rural and regional communities living through the immediate and longer-term effects of drought.

It is an excellent opportunity for farmers, families and rural communities to grab a sausage sandwich, catch up with friends and neighbours and find out what support is available during tough times.

Come down to the Stanthorpe Civic Centre on Monday 21 February between 2:00pm – 6:00pm and say hello.

#recovery #resilience #drought #droughtsupport #droughtassistance #Ausgov #Stanthorpe #queensland #regionalaustralia #regionalcommunitites #disasterassistance

Newsletter article

The National Recovery and Resilience Agency and Rotary Australia Community Outreach Events are coming to local communities in February 2022 to provide support and advice on the drought, bushfire, flood and other challenges.

These events will bring together all levels of government, charities, not-for-profit and agricultural organisations to support farmers and rural and regional communities living through the immediate and longer-term effects of drought.

It is an excellent opportunity for farmers, families and rural communities to grab a sausage sandwich, catch up with friends and neighbours and find out what support is available during drought and tough times.

The Community Outreach Events, part of the Australian Government's Drought Community Outreach Program, are coming to the following towns in February 2022:

| Date | Location | Time |
|-----------------------|-------------------------------------|-----------------|
| Monday 21 February | Stanthorpe Civic Centre | 2:00pm – 6:00pm |
| Tuesday 22 February | Wallangarra School of the Arts Hall | 10am – 2pm |
| Wednesday 23 February | Deepwater Hall | 10am – 2pm |
| Thursday 24 February | Bundarra School of the Arts Hall | 10am – 2pm |
| Thursday 25 February | Guyra Memorial Hall | 10am – 2pm |

If you're in the area, come along and say g'day!

APPENDIX 4 DCOP Guidelines for participating Rotary Clubs





DROUGHT COMMUNITY OUTREACH PROGRAM

Guidelines for participating Rotary Clubs

Background

On behalf of Rotary, RAWCS has entered a partnership with the Commonwealth Government to assist in delivery of the Drought Community Outreach Program [DCOP], an initiative of National Recovery and Resilience Agency (NRRA).

The DCOP has been conducting information outreach events in selected towns throughout the regions affected by severe drought over the last few years. These events are aimed at assisting farming families who have been adversely affected by drought and who are undergoing the long recovery from drought impacts. The aim is to increase coordination of drought and drought recovery support and enhance community awareness of the Australian Government's drought assistance measures. An additional aim is to enhance local business turnover by sourcing the event consumables in the selected town and through the local expenditure of \$500 debit cards distributed to eligible families.

Rotary's role is to

- Assist with the delivery of community outreach events through community wellbeing activities and BBQ catering.
- Distribute \$500 debit cards at these events to eligible farming households that are experiencing financial hardship due to drought as direct support and to improve levels of economic activity in regions by utilizing these cards in local communities and businesses.

This represents a fully funded Community Service Project opportunity for your Club.

Event Arrangements roles

<u>The NRRA</u> will book the venue, organise required furniture, coordinate attending Government Staff and other Agencies, estimate attendance numbers and assist with local promotion.

<u>RAWCS</u> will fund the catering and Rotary Club travel costs, coordinate debit card distribution and pay the Club a \$1500 event fee (upon receipt of your Club's invoices for both). See attached indicative catering budget.

Your Club Role:

Organise and prepare the catering and community well-being aspects. Use your local network to promote the event and attendance of eligible families. Assist RAWCS people with the debit card application process.

Promotion

The NRRA and RAWCS will provide posters and material for local newspaper, radio and social media promotion. The local Rotary Club can assist by distributing posters and seeking referrals from the Chamber of Commerce, other Service Clubs and Community organisations, Stock and Station Agents and others to have the greatest reach for inviting eligible families and individuals to attend.

Eligible Families or individuals

Eligible families or individuals live and work in drought affected areas and are:

- Farmers, farm workers, farm suppliers or farm contractors who are over the age of 18 and Australian citizens or permanent residents and their families.
- In need of financial assistance (as a result of drought) to pay for household expenses such as food, fuel, utility bills or other needs.
- Only one DCOP \$500 card is available per household.

Insurance

RAWCS will advise Rotary's insurer, AON, about the DCOP events program. Your Rotary Club should complete a local notification through your District Insurance Officer and a risk assessment as you would for any other Rotary community project. This will include a sign-on sheet for Rotarians helping at the event which RAWCS and the NRRA staff will sight and copy.

Vulnerable Persons and Child Safety

RAWCS has given undertakings to the Commonwealth Government that all DCOP activities will be conducted in accordance with RAWCS Policies on the treatment of Vulnerable persons and Children. These are available on the RAWCS web site under Admin>Key Documentation and can be accessed directly through these links:

https://www.rawcs.com.au/documents/admin/AbuseAndHarassmentPolicyJuly2013.pdf

https://rawcs.org.au/wp-content/uploads/2019/09/Youth-Protection-Policy-May-2019.pdf

These policies are best complied with by ensuring that Rotarians are never placed in a situation of being in the presence of a non-related vulnerable person or child without another adult also being present.

OH&S

RAWCS has a written Policy on Occupational Health and Safety which must be observed in undertaking this project details are available on the following link:

https://www.rawcs.com.au/documents/admin/WHS%20Policy.pdf

Detailed arrangements

RAWCS will forward more detailed information, promotional material and Covid arrangements advice once the venue and expected numbers of attendees have been advised by the NRRA. Experience to date suggests that, for most events 80 to 100 attendees is about right.

Acceptance

To accept this Project offer please complete the attached proforma letter on your Club letterhead and return by email to:

David Pearson, Deputy Chair RAWCS Ltd, deputy.chairman@rawcs.org.au