

Date: April 28, 2017

Rotary District 5440 Executive Committee

Time: 2:00 am

Location: Little America – Casper Room

MEETING MINUTES

Members	Role/Position	Present	Members	Role/Position	Present	Others Present
Phyllis Abt	District Trainer	P	Mike Tormey	PDG Rep (2015-2017)	A	DGND Chris Woodruff
Bryan Cooke	PDG Rep (2016-2018)	P	Chuck Rutenberg	Ex-Officio/DGN	P	Incoming DT Teresa Mueller
Bill Emslie	DGE	P	Joni Kumor	Ex-Officio/ Treasurer	A	
Barbara Redder	DG	P	Jim Epstein	Ex-Officio/DRFC	P	
David Scriven	PDG Rep (2016-2017)	P	Kellie Tovar	Ex-Officio/Secretary	P	
Ken Small	Chair/PDG	P				

P=Present A=Absent

AGENDA/TOPIC	DISCUSSION	ACTION PLAN	Open/ Closed
Call to order at 2:08 pm by Chairman Ken Small	We do have a quorum for today's meeting.		
1. December 2, 2016 Meeting Minutes – Chairman Small Insert info on other meeting minutes	The December 2, 2016 meeting minutes were distributed prior to this meeting. Chairman Small called for questions, hearing none he asked for a motion to approve these minutes as written.	PDG Bryan Cooke moved to accept the December 2, 2016 meeting minutes as written, DGE Bill Emslie seconded. Discussion was called and hearing none the motion was approved.	C
2. January 30, 2017 Meeting Minutes – Chairman Small Insert info on other meeting minutes	The January 30, 2017 meeting minutes were distributed prior to this meeting. Chairman Small called for questions, hearing none he asked for a motion to approve these minutes as written.	DGE Bill Emslie moved to accept the January 30, 2017 meeting minutes as written, District Trainer Phyllis Abt seconded. Discussion was called and hearing none the motion was approved.	C

<p>3. District Financial Report</p>	<p>The March 31, 2017 financial report was distributed prior to this meeting for review. District Treasurer Joni Kumor was not able to be present at this meeting..</p>	<p>PDG Bryan Cooke moved to accept the financial report as presented, DGE Bill Emslie seconded. Discussion was called.</p> <p>DGN Chuck Rutenberg suggested to incoming District Treasurer to include a cover page of key points that the committee should be aware of. Discussion was held on how the committee would like the reports presented. Hearing no other comments, PDG Ken Small called for a vote, motion passed unanimously.</p>	<p>C</p>
<p>4. District Governor Report – DG Barbara Redder</p>	<p>The Centennial dinner is tomorrow night with 110 people registered including PRIP Ron and Jetta Burton, Ron is the keynote speaker. DG Redder thanked PDG Small for agreeing to be aides to Ron and Jetta. Christine Grodecki from TRF will also be here helping with the assembly and attending the dinner. In the unlikely event that the Burton's can't make it from the airport due to weather, Christine is prepared to give a 20-minute talk. We do anticipate a few cancellations due to weather.</p> <p>The Youth Exchange committee has come to DG Redder and DGE Emslie and they want to establish a ROTEX program which is students who have gone out on exchange and come back and want to continue being involved in the CCRYE program. They will interact with inbounds/outbounds, etc. This would be a sub-committee of their committee but we do need to be prepared for additional conference funding needs to add this group.</p>	<p>PDG Dave Scriven moved that the executive committee support the establishment of ROTEX to be responsive to the YE committee, PDG Bryan Cooke seconded. Discussion was held on this concept. PDG Ken Small called for a vote, motion</p>	<p>C</p> <p>C</p>

	<p>The District's Subcommittee on Satellite Groups has created a document they are calling the Satellite Roadmap. We have a lot of clubs considering the satellite group concept so this document is fulfilling a need when there are questions. The committee did a good job on it and it is a good reference tool for clubs but we are not setting this as policy, it is for guidance only in establishing a satellite group. DG Redder stated no action needs to be taken by the Executive Committee but she did want the committee to see and it. It will be presented during a breakout session tomorrow. This is an informational matter only.</p> <p>District conference registration is open. Some free time activities are sold out. House of Friendship displays and the silent auction is under way.</p> <p>DG Redder has submitted all necessary receipts to RI to receive her final allocation and it was received.</p> <p>For informational purposes only, Rotary International clarified its policy on guns and the association of Rotary and Rotary events. DG Redder sent a letter to each club president explaining the policy and how they can communicate their opinion of the policy. An RI Representative has been accumulating feedback which the RI Board will receive at their next meeting. If any changes are made to the policy DG Redder will advise the clubs.</p>	<p>passed unanimously.</p> <p>If there is any feedback from assembly we will provide it at the next meeting.</p>	<p>C</p>
<p>5. District Governor Elect Report- DGE Bill Emslie</p>	<p>The 2018 District Conference will have a table at the Casper Conference for a special opening registration rate for the 2018 event. You must be present to sign up.</p> <p>DGE Emslie discussed the creation of a District 5440 Crisis Management Team. This concept came to his attention from Zone training. Discussion was held on</p>	<p>DGE Emslie will decide on and report the team members at the next Executive</p>	<p>O</p> <p>O</p>

	<p>this idea. Consensus was that each DG puts into place the persons on this team they feel will be their go-to people in the event of a crisis.</p>	<p>Committee meeting.</p>	
<p>6. District Governor Nominee Report – DGN Chuck Rutenberg</p>	<p>The 2019 District Conference will be held in Scottsbluff/Gering. A committee has started to form and a contract will be signed with the Civic Center in Gering, NE. Date are May 16-19, 2019.</p>	<p>DGN Rutenberg will update the committee as needed.</p>	<p>O</p>
<p>7. District Trainer Report – Phyllis Abt</p>	<p>This is the last assembly that District Trainer Phyllis Abt has had to plan. The preliminary count is 111 with 6 not staying all day. The Poudre Learning Center will be showcased at the morning session and Linda Jessup is keynote speaker at lunch with her presentation on Polio's impact on CO and WY. For the breakout sessions, we have some new presenters.</p> <p>There is also a mini-café between 3:00-4:00 when the assembly is over and the down time until the dinner. The iron lung display is here along with a water pump that is being used around the world in projects will also be on display. Christine Grodecki will be available to talk about foundation giving for anyone having questions.</p> <p>RLI and visioning has been very active this spring. A report will be given tomorrow on number of participants so far this year.</p> <p>We have a new District trainer who will be here this weekend. Karen Trusler is from the Windsor RC and she is a retired superintendent of schools in the Windsor area. She has been shadowing Phyllis through this assembly and will be taking over for the fall assembly.</p> <p>DG Redder thanked DT Abt for her service to this District over the last three years.</p>	<p>No further action necessary.</p>	<p>C</p>

8. Continuing Business			
a. Bylaw Recommendations – DGE Bill Emslie	<p>The recommended Bylaws with revisions was distributed to this committee prior to this meeting. The proposed bylaws were reviewed and recommended by the Bylaws Committee to be forward on to the Executive Committee to then forward on to the voting delegates at District Conference. There are three main things that were addressed in this revision to the Bylaws. 1. To correct some references to RI bylaws which are incorrect in the current version. 2. To designate a new chair for the finance committee. It is currently the District Governor Nominee and in the future it would be the immediate Past District Governor PDG Dave Scriven asked what prompted that decision and DGE Emslie explained it is based on the new funding model at Rotary International. DGN Rutenberg recommended the DGN still prepare the budget because it gives them a lot of knowledge and information about their year and the budgeting process. 3. To include new RI financial reporting requirements which are now in the RI Bylaws. With these changes the District Bylaws are complete and thorough. DGE Emslie asked for comments, questions, discussion about the proposed Bylaw changes. DG Redder thanked DGE Emslie for going through this process and she also thanked PDGs Bill and Nancy Pettus for stepping up to review these proposed changes. DG Redder asked DGE Emslie to present these proposed changes to the voting delegates at conference.</p> <p>Incoming District Treasurer Mueller asked about the 3.8c. restrictions on a District officer holding another position within the district. She commented that she is also the District 5440 Foundation Treasurer. PDG David Scriven, who is chairman of the District 5440 Foundation stated that will change. Discussion was held. PDG Small asked that the District Foundation chair, David Scriven, address the issue of the</p>	<p>DG Redder moved to forward these proposed Bylaw changes to the voting delegates at the Annual District 5440 Business Meeting for a vote, DGE Emslie seconded. Hearing no further discussion, PDG Small called for a vote. Motion passed unanimously.</p> <p>PDG David Scriven will report the name of the new District 5440 Foundation treasurer to DG Redder no later than June 30, 2017.</p>	O

	Foundation treasurer.		
b. Franklin Funds – DG Barbara Redder	It has taken over three months of trying to get Franklin Funds to change the address for the statements to go to District Treasurer Joni Kumor’s new office. An email vote to approve signatory to the account was done in January by their requirements. Kellie has written several letters to them as Secretary of the organization authorizing the signers. Finally, we have the address changed. DG Redder would like recommendations on where to move the money so we don’t have these issues any longer with an entity who doesn’t know us. DGN Rutenberg said to take a look at American Funds because they are lowest in industry for set-up and fees and have good returns. His ex-firm could take it on as he has now retired and it would not be a conflict of interest. They would send quarterly reports to the treasurer.	DGN Rutenberg will give the committee information on making this change at the June meeting.	O
9. New Business			
a. New process for paying the DG	DGN Rutenberg stated there is a training program for the District Governor and the finance committee on the new financial reporting for RI. He has suggested that incoming District Treasurer Mueller review that training.	No further action necessary.	C
10. Informational Items			
a. Foundation Reports from DRFC Jim Epstein	<p>This report was distributed prior to this meeting.</p> <p>With the polio challenge this year he thought we would be donating about \$20,000 to PolioPlus but currently we are at \$10,000 in the match. We can carry that money over to next year.</p> <p>The Annual fund doing well at \$318,000, however, only half of the clubs have met their goals so if the rest are sent in before June 30 this year will be a good year in giving to the annual fund.</p> <p>We have 13 new Major donors – goal was 7. Foundation mentors did a good job on contacting people who were close.</p>	No further action necessary.	C

	<p>About 10 new Paul Harris Society members who will be recognized at the dinner.</p> <p>Endowment fund increased to \$322,000. The RC of Fort Collins had someone who left \$260,000 to the Endowment fund. Julie Johnson Haffner is taking over as endowment fund chair for 2017-18. Krishna Murthy also did make Arch Klumph level this year.</p> <p>We had high goals as a district for bequest/benefactor but we did not meet that.</p> <p>PDG Cooke commented that there have been 5 new cases of Polio this year. Three in Pakistan and two in Afghanistan. No new case in the last 6 weeks.</p>		
Discussion items	None		
Adjournment	<p>The next meeting will be June 4, 2017 at 8:30 am. DG Barb moved to adjourn this meeting, DGE Bill seconded. Meeting adjourned 3:45 pm.</p>		