

Date: January 7, 2013

Rotary District 5440 Executive Committee

Time: 8:30 am

Location: via Conference Call

MEETING MINUTES

Members	Role/Position	Present	Members	Role/Position	Present	Others Present
Mike Forney	Member/DG	P	David Scriven	Member/PDG Rep	A	
Morrison Heth	Member/PDG Rep	P	Ken Small	Ex-Officio/DGND	P	
Mary McCambridge	Member/PDG	P	Joni Kumor	Ex-Officio/ Treasurer	P	
George McIlvaine	Member/PDG Rep	P	Barbara Redder	Ex-Officio/Trainer	P	
Philip Murphy	Member/Trainer/DGN	A	Mike Tormey	Ex-Officio/DRFC	P	
Julie Phares	Chair/DGE	P	Kellie Tovar	Ex-Officio/Secretary	P	

P=Present A=Absent

AGENDA/TOPIC	DISCUSSION	ACTION PLAN	Open/ Closed
Call to order at 8:35 am by Chairman Julie Phares.	We do have a quorum for today's meeting.		C
1. Approval of October 19, 2012 meeting minutes – Chairman Julie Phares	Chairman Phares asked everyone if they received a copy of the meeting minutes prior to the meeting and if they had any revisions to suggest. Chairman Phares called for a motion to approve the minutes as written.	PDG George McIlvaine moved to approve the meeting minutes of October 19, 2012 as written, DG Mike Forney seconded. Motion passed.	C
2. Approval of November 26, 2012 meeting minutes – Chairman Julie Phares	Chairman Phares asked everyone if they received a copy of the meeting minutes prior to the meeting and if they had any revisions to suggest. Chairman Phares called for a motion to approve the minutes as written.	PDG Morrison Heth moved to approve the meeting minutes of November 26, 2012 as written, PDG Mary McCambridge seconded. Motion passed.	C
3. Approval of December 14, 2012 meeting minutes – Chairman Julie Phares	Chairman Phares asked everyone if they received a copy of the meeting minutes prior to the meeting and if they had any revisions to suggest. Chairman Phares called for a motion to approve the minutes as written.	PDG Mary McCambridge moved to approve the meeting minutes of December 14, 2012 as written, PDG George McIlvaine seconded. Motion passed.	C
4. District Financial Report – District	The <a href="#">December 31, 2012 financial report</a> was	The committee acknowledges receipt	C

<p>Treasurer Joni Kumor</p>	<p>distributed to the committee on January 6, 2013.</p> <p>DG Forney asked for clarification on the DG budget/expense figures and Joni explained that his DGN/DGE expenses would have been shown on previous year's budgets and that this year's budget only reflects his current year expenses. Forney asked about the DG contingency reserve expenses and Kumor stated those expenses applied to that line item currently are items that were not in the original budget of \$1,000 for scholarship for peace forum, \$697 bonding insurance and \$6,000 for the Sandy Hurricane Relief.</p> <p>No other questions were heard from the committee. Kumor commented that the report was distributed on short notice and she asked that if there were further questions that she is available by phone or email.</p>	<p>of the December 31, 2012 report and no further action is necessary.</p>	
<p>5. District Governor's Report – DG Mike Forney</p>			
<p>a. Zone Institute, 2013</p>	<p>The Zone institute in fall of 2013 has been rescheduled to Dec 10-14, 2013 in Austin, TX. It comes almost within a month of the International Assembly.</p>	<p>No further action necessary.</p>	<p>C</p>
<p>b. R.I. Presidents Lunch</p>	<p>Forney stated that he heard wonderful comments from Grant Wilkins regarding Tanaka's experience during the luncheon in Fort Collins. Forney commented that having Leah Alyward (former Peace Scholar) sit next to Tanaka was a good decision and he enjoyed it very much. Marie Zimenoff chaired the event and did a great job. She has expressed interest in being active in other roles within the district which could include RLI or even on the training committee.</p>	<p>DGE Phares stated that she did speak to Marie about being active at the District level and they will be in contact.</p> <p>No further action necessary by this committee.</p>	<p>C</p>
<p>6. District Governor Elect's Report- DGE Julie Phares</p>			
<p>a. International Assembly</p>	<p>DGE Phares and Charles will leave for the International Assembly in San Diego this coming</p>	<p>No further action necessary.</p>	<p>C</p>

	Saturday.		
b. PETS	Chuck Rutenberg and Phil Murphy conducted the PETS facilitators training was this past weekend in Denver. Julie and Kellie are working on getting everyone signed up for PETS.	No further action necessary.	C
c. 2013-2014 Budget	The 2013-2014 budget will go to Phil Murphy today as chair of the Finance Committee. They will review it and make recommendations if necessary and then send it on to the E.C. for comments or recommendations.	The budget will be distributed to the President Elects by Feb. 1 <sup>st</sup> so that it may be voted upon at PETS per the Bylaws.	O
7. District Trainers Report – DT Barbara Redder	<p>Visioning committee has been on road to Riverton and in Casper for Reveille. Both were very well received and they have 2 return visits scheduled for Casper &amp; Casper 5 Trails.</p> <p>RLI course 2 this weekend in Casper. Riverton #1 &amp; # 2 is tentatively set for January 18 &amp; 19 but only a few signed up so may not be a go, RLI courses 1 &amp; 2 is now set up for February 8<sup>th</sup> &amp; 9<sup>th</sup> in Jackson.</p>		C
8. Continuing Business			
a. District Bylaws and Articles of Incorporation – PDG Morrison Heth	A recommendation for an amendment to the Bylaws needs to be distributed to the Bylaws Committee on previous recommendations of the E.C. which makes it clear that the DG runs the corporation (District) with consultation and advice by the BOD (Executive Committee).	DG Forney and PDG Heth will draft the recommendation to the Bylaws Committee per language previously approved by this board.	O
b. District Survey – DGE Julie Phares	This survey is not going to go out this Rotary year.	Remove from continuing agenda.	C
c. Interact/Rotaract Contacts	<p>Kellie &amp; Mike have worked with the AGs to get this information and we haven't gotten many results. Mike will go back to the AGs again to try to get the rest of the info.</p> <p>George McIlvaine offered to obtain the information for the 2 Rotaract clubs.</p>	DGE Phares wants this information to be available for inclusion in this year's District Directory.	O
9. New Business			

<p>a. Potential host of Zone Institute in 2014 – DGE Julie Phares</p>	<p>DGND Ken Small has been doing the majority of leg work on this proposal so Chairman Phares asked him to update the committee.</p> <p>PDG Heth first asked if every District received this same letter in the Zone and Mike Tormey confirmed with Greg Podd that yes each District in the Zone has been given the opportunity to submit a proposal.</p> <p>DGND Small commented that Jackson Hole can offer the Zone three different options depending on what they would like. First option is the town of Jackson anchored at Snow King which is in the middle of renovation and should be done by 2014. The next option is the Jackson Hole Mtn Resort anchored by Four Seasons/Snake River Lodge &amp; Spa which would provide 700-800 rooms and the third option would be Jackson Lake Lodge and either buy it out or take over a significant portion of the lodge. All three venues would be excellent facilities for the zone. The fall arts festival in Jackson Hole is the same week proposed by Rotary. Air transportation issue is easy at that time of year.</p> <p>DG Forney asked about the support of the clubs to help organize &amp; volunteer for this event. Mike asked about talking with club presidents and Ken stated he hasn't done that because he did not want to stir things up and he thinks he can get the support needed. Ken has no concern in that area at this time.</p> <p>Further discussion was held on the quality of the venues, number of potential attendees and support of the clubs.</p> <p>Chairman Phares asked the committee how they felt about moving forward as a District to put our name in as a candidate. Discussion was held on the selection process for a venue for a Zone Institute.</p>	<p>DG Mike Forney moved to present Jackson Hole as a site for the 2014 Zone Institute with the understanding that we have the support of three Jackson Hole Rotary clubs. PDG McCambridge asked if the fall arts festival is a town event or club event and DGND Small confirmed it's a town event held each year and this year it is scheduled for Sept 4-15. Mary McCambridge seconded. Each voting member of the Executive Committee attending this meeting was polled and the motion passed unanimously.</p> <p>DG Forney asked DGND Small to draft the proposal and submit it to him so he can sign it and send it to Greg Podd along with a copy of the executive committee. Concensus was that DGND Small would be the district coordinator for this event if so choosen and he agreed to that role.</p>	<p>○</p>
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<p>b. 3 year plan for scholarships for District – DGE Julie Phares</p>	<p>Chairman Phares stated that meetings have taken place with the district scholarship committee with the hopes of putting together a plan for the next 3 years. Obviously the plan cannot be committed to for longer than that because the next District Governors are not elected past 2016. The plan is to commit to a \$10,000 domestic scholarship to come out of DDF and \$15,000 international scholarship from Global Grants.</p> <p>DG Forney commented that they have been working with Mary O’Neal and Charlie Peterson and recreating the administrative function that was once handled by Rotary International will be a challenge. Mary O’Neal has been working to try to come up with a total organizational structure to support the program and looking for the District to support it long term so she can given colleges in CO &amp; WY assurance of an ongoing program.</p> <p>Chairman Phares stated that this board has agreed to this in principal and now the scholarship committee wants a hard commitment in the form of a letter that DGE Phares, DGN Murphy, and DGND Small would sign confirming the commitment of funding the scholarships with global grant and DDF funds over three next 3 years.</p> <p>PDG Tormey asked if they are going to ask a sponsoring club to match any of the monies. DG Forney stated that is a good question which will be brought back to the scholarship committee for consideration.</p>	<p>No vote is necessary on this issue. It was brought to the attention of the Executive Committee for informational purposes only.</p> <p>The District grants chair for 2013-2016 would have to work with the committee to set aside the money for these scholarships. DG Forney, DGE Phares, DGN Murphy and DGND Small will all have a conference call with scholarship committee tomorrow and they will work on documentation to sign a commitment letter.</p>	<p>C</p>
<p>c. FYIs</p>	<p>The million dollar dinner chaired by PDG Stu Palmer is not moving ahead as quickly as DG Forney would like. PDG Martin Limbird and Sean Allen from RI are also involved in organizing the event. The date has been pushed back to May 4, 2013 at the Hilton in Fort Collins.</p>	<p>DG Forney will be following up with the committee.</p>	

	<p>The District Governor Elects did have a meeting regarding the future of the Foundation Dinner and ongoing President's Luncheons. DG Forney expressed the need for the future District Governors to decide how the dinner/luncheons and the commitments from each district will be handled from year to year.</p> <p>DG Forney is attending the Hawaii peace forum and he is going to be looking for a speaker for his district conference. The conference's RI President's Representative is PDG Georgia + from Alabama. Speakers arranged so far are PDG Rosemary Aragon, Greg Podd and David Lamont. Forney stated the district conference is coming together.</p> <p>Discussion was held on a letter PDG McCambridge received regarding Future Vision and a grassroots movement to try to disband the concept. Mary will forward the letter to the EC.</p> <p>DGND Small invited everyone on the committee to the March 9<sup>th</sup> Foundation dinner for the 5 clubs in the Jackson area.</p>		
Adjournment	This meeting was adjourned at 9:43 am.		