

Date: November 26, 2012

Rotary District 5440 Executive Committee

Time: 8:30 am

Location: via Conference Call

MEETING MINUTES

Members	Role/Position	Present	Members	Role/Position	Present	Others Present
Mike Forney	Member/DG	P	Julie Phares	Chair/DGE	P	DGND Ken Small
Morrison Heth	Member/PDG Rep	P	David Scriven	Member/PDG Rep	A	
Mary McCambridge	Member/PDG	P	Joni Kumor	Ex-Officio/ Treasurer	P	
George McIlvaine	Member/PDG Rep	P	Barbara Redder	Ex-Officio/Trainer	A	
Philip Murphy	Member/Trainer/DGN	P	Mike Tormey	Ex-Officio/DRFC	P	
			Kellie Tovar	Ex-Officio/Secretary	P	

P=Present A=Absent

AGENDA/TOPIC	DISCUSSION	ACTION PLAN	Open/ Closed
Call to order at 8:56 am by Chairman Julie Phares.	We do have a quorum for today's meeting.		C
1. Update on the Disaster relief funds – DG Mike Forney.	Forney noted that right now we are just short of \$5,000 match but are sure we will exceed it. Setting a specific date for receiving donations was discussed. Discussion was held regarding thank you notes and letters with the foundations tax ID number for charitable purposes.	November 30, 2012 is the last date for processing donations through the District. Forney noted that all checks are made out to the Walter D. Head Foundation and that he will check with the Foundation to see about an acknowledgement letter.	C
2. Update on RI President Luncheon/Dinner – DG Mike Forney	Forney noted that there are two events taking place on January 4, 2013. The first is the RI President's lunch in Fort Collins that is hosted by D5440. As of this morning there are 109 registrants and we can hold a maximum of 400.		

	<p>Forney has sent a personal letter to the 12 club presidents in the front range area asking the clubs to have this as their meeting day and to consider giving their members a luncheon credit to help offset the \$30 charge for attending the luncheon.</p> <p>Forney stated the EB rate of \$30 may be extended to allow time for the clubs to make these announcements in their upcoming meetings and for their members to take advantage of the EB rate.</p> <p>There is a multi-district dinner but to get some attendance to the dinner without creating a problem for the luncheon he has printed a special invitation for major donors, bequest society member and Arch Klumpf society members to attend the newly scheduled invitation only reception prior to the dinner that evening. Forney hopes to generate 50-60 people to go to the reception/dinner in this manner.</p> <p>The next day the four DGs will be getting together to talk about the annual commitments for these events and the DGEs will be invited to sit in during this meeting.</p> <p>Forney has received certificates from TRF for the top 3 Rotary club givers to the foundation from during PDG McCambridge's year. The 1st is the Jackson Hole Breakfast club, 2nd is Gillette and 3rd is Steamboat Springs. Forney would like Mary to participate in the presentation of these awards and they will decide when and where to do the presentations.</p>		
<p>3. Approval of request for additional funds for the 2013 PETS – DGE Julie Phares</p>	<p>Phares has been working on the budget for 2013-2014 Rotary year. Phares noted there are lots of items to review and suggest changes for within the budget but her first concern is PETS. Discussion was held on whether the District Assessment is high enough now to cover the PE expenses associated with PETS with increases to</p>	<p>The finance committee will look at the suggestions of DGE Phares and make recommendations for the district budget for 2013-2014 which may include a dues increase in order to cover legitimate costs associated with the district budget that are now</p>	

	<p>registration fees, hotel costs, etc.</p> <p>Discussion was also held with regard to the AG budget for the year and if that amount should be raised in order to help not only cover PETS for the AGs but also some reimbursements for the AGs throughout the year during their travels to clubs. The budget as structured now barely covers just PETS and leaves minimal amount for the rest of the year.</p> <p>PDG George McIlvaine asked about getting a P&L and budget for the PETS committee. Phares will obtain that for the committee.</p>	covered by excess funds each year.	
4. Approval of District 5440 Grant Guidelines – DGE Julie Phares	Phares asked for final approval of the Grant Guidelines for 2013-2014. It was noted that the committee did not have adequate time to review the information but it was requested that the information be put into final format and redistributed to the committee for consideration.	The committee will review the information supplied independently and forward any comments to PDG Nancy Pettus. PDG Pettus will send a final document for review by December 1 st .	
Adjournment	DG Forney moved to adjourn the meeting, DGN Murphy seconded. Meeting was adjourned at 9:56am.		