

## How to access and authorize report.

Sign in to My Rotary on the Rotary International website ([www.rotary.org](http://www.rotary.org) )

After signing in navigate to the grants page

Under the menu heading TAKE ACTION, select GRANTS CENTER under APPLY FOR GRANTS heading

The screenshot displays the Rotary International website's 'My Rotary' dashboard. At the top, the navigation bar includes the Rotary logo, 'My Rotary', and links for Profile, Delegation, Account Settings, and Sign Out. Below this, a secondary menu features 'Exchange Ideas', 'Take Action' (circled in red), 'Learning & Reference', 'Manage', 'The Rotary Foundation', 'News & Media', and 'Member Center'. The main content area is divided into four columns: 'Give' (with a 'GIVE NOW' button), 'Develop Projects', 'Apply for Grants' (with 'Grant Center' circled in red), and 'Empower Leaders'. The bottom section shows a user profile area with a placeholder image and an 'ADD' button, alongside links for 'Rotary Workgroups', 'Recommendations', 'Connections', 'Groups', 'Credit card opt-out (U.S. & Canada)', and 'Donor History Report'.

Select **MY ACTIONS** heading on the top of the screen

ROTARY.ORG > My Rotary | Tracy Lee Goldstone | Sign out

Grant Search English

Rotary Grant Center Home Apply for a Grant My Grants **My Actions**

## Rotary Grant Center

Welcome to Rotary grants! As Rotary members, we contribute our skills, expertise, and resources to solve some of the world's most serious problems. From providing clean water in local communities to promoting peace worldwide, Rotary grants can bring your project ideas to life.

Use the Rotary grants tool to apply for a grant, track its progress, report on it, and search for other grants in your district.

### Types of grants

The Rotary Foundation offers grants that support humanitarian projects, scholarships, and vocational training teams. Here's an overview:

- Global grants** support large international projects with long-term, sustainable outcomes in one or more of Rotary's areas of focus. They range from \$15,000 to \$200,000.
- District grants** fund smaller-scale, short-term projects that address immediate needs in your community or abroad.
- Packaged grants** fund up to 10 scholarships each year for students in a master's program on water and sanitation at the UNESCO-IHE Institute for Water Education in Delft, Netherlands.

### Grant Resources

Questions about the grant process? We're here to help, from getting you started to final steps.

- Application Supplement for Microcredit Projects
- Areas of Focus Policy Statements
- Conflict of Interest Policy for Program Participants
- Cooperating Organization Memorandum of Understanding

then click on **"REPORT"**

ROTARY.ORG > My Rotary | Teresita Tumangan | Sign out

Grant Search English

Rotary Grant Center Home Apply for a Grant My Grants **My Actions**

Rotary Grants | My Actions

District Number: 3810 District Status: ✔ Qualified

## My Actions

We want to make applying for and using grants as simple as possible. This page shows you the next step to take to move each grant forward. Follow the link in the last column when you're ready to complete the step.

### Authorization Required

Filter:

Grant Number	Grant Title	Date Created	Last Activity
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### Approved

Filter:

Grant Number	Grant Title	Date Approved	Payment Status	Report Due	
<a href="#">GG1418621</a>	MOBILE E LEARNING...	29/04/2014	Paid	28/05/2016	<a href="#">Report</a>

### Grant Resources

Questions about the grant process? We're here to help, from getting you started to final steps.

- Application Supplement for Microcredit Projects
- Areas of Focus Policy Statements
- Conflict of Interest Policy for Program Participants
- Cooperating Organization Memorandum of Understanding
- Global Grant Calculator
- Global Grant Lifecycle
- Global Grant Monitoring and Evaluation Plan Supplement
- Global Grant Scholarship Supplement
- Grant Travel



Click on the **OPEN** button to open the report

Grant recipients are responsible for reporting on the use of grant funds to The Rotary Foundation. Progress reports must be submitted within 12 months of receiving the first grant payment and every 12 months thereafter. Final reports must be submitted within two months of completing the grant activity.

Use the buttons below to create a new report or view an existing report.

If you have questions, contact us by email or click on the Messages button in the global grant report to send a message directly to Foundation staff.

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Use the buttons below to view an existing report. Only primary contacts can create new global grant reports.

If you have questions, contact us by email.

Print Grant Record

**Grant Resources**  
Questions about the grant process? We're here to help, from getting you started to final steps.

Application Supplement for Microcredit Projects

Areas of Focus Policy Statements

Conflict of Interest Policy for Program Participants

Cooperating Organization Memorandum of Understanding

Global Grant Calculator

Global Grant Lifecycle

Global Grant Monitoring and Evaluation Plan Supplement

**Final Report**

No.	Report Status	Submission Date	
1	Draft		<b>Open</b>

## For PRIMARY CONTACT Authorization

**NOTE:** The Primary Contact must authorize the report before the Club Presidents (for club-sponsored grants) or DRFCs (for district-sponsored grants) can authorize. After the Primary Contacts authorizes the report, then an automatic email message will be sent to the host and international Club President or DRFC requesting them to authorize the report.

### NOTE:

- Complete the NARRATIVE portion of the report.
- The Primary Contact must attach copies of the grant bank account statements showing receipt of The Rotary Foundation grant funds and disbursement of grant funds. For a Final Report all funds must be disbursed or unused funds returned to The Rotary Foundation.

Check-off the box next to the authorization statement;



” As a primary contact on this grant, I affirm that the report is complete and ready for authorization by the officers listed above.”

Then Click on the SAVE & EXIT button.

ROTARY.ORG > My Rotary | Teresa Tumangan | Sign out

Grant SearchEnglish

Rotary

Grant Center

Home

Apply for a Grant

My Grants

My Actions

Rotary Grants | My Grants

District Number: 3810 District Status: Qualified

Objectives

Areas of Focus

Participants

Budget

Authorizations

Both host and international sponsors are required to authorize the report. If the primary sponsor is a club, then the current president authorizes the report on behalf of the club. If the primary sponsor is a district, then the current district Rotary Foundation committee chair authorizes the report on behalf of the district. After the primary contact affirms that the report is complete, the report will be locked for editing and the officers authorizing this report will receive an email notification requesting their authorization.

Role	Name	Authorization Status	Authorization Date(yyyy-mm-dd)
Club President	Ben Bates		
Club President	Crisostomo Querubin		

By authorizing this report, I confirm that, to the best of my knowledge, these grant funds were spent according to Foundation guidelines and that all of the information contained in this report is true and accurate. Original receipts for all expenses incurred will be kept on file for at least five years, or longer if required by local law, in case they are needed for auditing purposes. I also understand that all photographs submitted with this report will become the property of Rotary and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant Rotary International and The Rotary Foundation a royalty-free, irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses, and in any medium now known or later developed. This includes the right to modify the photographs as necessary at Rotary's sole discretion. This also includes, without limitation, use on or in websites, magazines, brochures, pamphlets, exhibitions, and any other promotional materials of RI and TRF.

☐ As a primary contact on this grant, I affirm that the report is complete and ready for authorization by the officers listed above.

Save & Exit

Save

GRANT INFORMATION

GRANT NUMBER  
GG1418621

REPORT STATUS  
Draft

LAST ACTIVITY  
21/06/2016

Change Report Type:  
Final

Print application (PDF)


Print report (PDF)

Grant Resources  
Questions about the grant process? We're here to help, from getting you started to final steps.

Application Supplement for Microcredit Projects

## For CLUB PRESIDENT or DRFC Authorization


Check-off the box next to the authorization statement;

 " I certify that this global grant report is complete and that the information contained within is accurate."

Then Click on the AUTHORIZE button.

ROTARY.ORG > My Rotary | [Log out](#)

Grant Search English

 Grant Center

[Home](#) [Apply for a Grant](#) [My Grants](#) [My Actions](#) [District Qualification](#)

Rotary Grants | My Grants

District Number: 6860 District Status: Qualified

Objectives

Participants

Scholar Narrative

Budget

Scholar Authorization

Authorizations

Both host and international sponsors are required to authorize the report. If the primary sponsor is a club, then the current president authorizes the report on behalf of the club. If the primary sponsor is a district, then the current district Rotary Foundation committee chair authorizes the report on behalf of the district. After the primary contact affirms that the report is complete, the report will be locked for editing and the officers authorizing this report will receive an email notification requesting their authorization.

Role	Name	Authorization Status	Authorization Date(yyyy-mm-dd)
District Rotary Foundation Chair (DRFC)	Don Wiginton		
Club President	Alan Barnett		

By authorizing this report, I confirm that, to the best of my knowledge, these grant funds were spent according to Foundation guidelines and that all of the information contained in this report is true and accurate. Original receipts for all expenses incurred will be kept on file for at least five years, or longer if required by local law, in case they are needed for auditing purposes. I also understand that all photographs submitted with this report will become the property of Rotary and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant Rotary International and The Rotary Foundation a royalty-free, irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses, and in any medium now known or later developed. This includes the right to modify the photographs as necessary at Rotary's sole discretion. This also includes, without limitation, use on or in websites, magazines, brochures, pamphlets, exhibitions, and any other promotional materials of RI and TRF.

☒ As a primary contact on this grant, I affirm that the report is complete and ready for authorization by the officers listed above.

☐ I certify that this global grant report is complete and that the information contained within is accurate.

GRANT INFORMATION

GRANT NUMBER  
GG1529881

REPORT STATUS  
Authorizations Required

LAST ACTIVITY  
06/01/2017

Change Report Type:  
Progress

Print application (PDF)

Print report (PDF)

Grant Resources


Questions about the grant process? We're here to help, from getting you started to final steps.

Authorize



## For SCHOLAR Portion of Report and Authorization

Click on SCHOLAR

 Grant Center [Home](#) [Scholar](#)

### Rotary Grants

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#### District qualification

Before applying for grants, district leaders agree to follow the stewardship requirements listed in the memorandum of understanding.

#### The lifecycle of a Rotary grant




Draft      Authorization      Submitted      Approved      Completion

#### Grant Resources

Questions about the grant process? We're here to help, from getting you started to final steps.

- Areas of Focus Policy Statements
- Global Grant Lifecycle
- Global Grant Scholarship Supplement
- Grant Travel
- Guide to Global Grants
- RI Exchange Rates
- Rotary Grants Staff Contact Sheet
- Terms and Conditions for Rotary Foundation District Grants and Global Grants
- Vocational Training Team Itinerary
- Vocational Training Team Member Application

Click on OPEN button under **OPEN GRANTS** section

Grant Center

Home

Scholar

Rotary Grants | Scholar

## Global Grants

Rotary offers global grants to fund prestigious international scholarships of \$30,000 or more for graduate students pursuing careers in fields that support:

- Peace and conflict prevention/resolution
- Disease prevention and treatment
- Water and sanitation
- Maternal and child health
- Basic education and literacy
- Economic and community development

As a scholarship candidate, you are responsible for providing the information requested on the following pages and agreeing to the terms of this global grant.  
If you have questions, contact us by email or consult your Rotarian sponsors.

### Application(s)

Grant Number	Grant Title	Grant Status	
GG1748880	Chad Anderson Disease Prevention Scholarship	Approved	<a href="#">Open</a>
GG1638541	Chad Anderson Public Health Global Grant Scholarship/So.Africa	Approved	<a href="#">Open</a>

### Open Grant(s)

Grant Number	Grant Title	Grant Status	
GG1638541	Chad Anderson Public Health Global Grant Scholarship/So.Africa	Approved	<a href="#">Open</a>

#### Grant Resources

Questions about the grant process? We're here to help, from getting you started to final steps.

- [Areas of Focus Policy Statements](#)
- [Global Grant Lifecycle](#)
- [Global Grant Scholarship Supplement](#)
- [Grant Travel](#)
- [Guide to Global Grants](#)
- [RI Exchange Rates](#)
- [Rotary Grants Staff Contact Sheet](#)
- [Terms and Conditions for Rotary Foundation District Grants and Global Grants](#)
- [Vocational Training Team Itinerary](#)
- [Vocational Training Team Member Application](#)



Click on OPEN button

Rotary Grant Center Home Scholar

Rotary Grants | Scholar

### Global Grant Report(s)

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**Progress Report(s)**

No.	Report Status	Submission Date
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**Final Report**

No.	Report Status	Submission Date
1	Draft	

**Open**

**GRANT INFORMATION**

GRANT NUMBER  
GG1638541

GRANT STATUS  
Approved

LAST ACTIVITY  
17/01/2017

**Grant Resources**  
Questions about the grant process? We're here to help, from getting you started to final steps.

[Application Supplement for Microcredit Projects](#)

[Areas of Focus Policy Statements](#)

[Conflict of Interest Policy for Program Participants](#)

Complete the SCHOLAR NARRATIVE, BUDGET, THEN PROVIDE SCHOLAR AUTHORIZATION

**BUDGET:** Upload copies of receipts for all expenses of US\$75 or more, Include an Excel spreadsheet of all expenses indicating for each expense the date, amount, currency, category (tuition, housing, meals, household, international travel, local travel, utilities, visa, etc.), Supplier (university, rental agent/landlord, Grocery, Pharmacy, Airline, etc.), Description, (If international travel, provide explanation for study program related travel.), If a receipt is required (US\$75+), provide the file name of the attached receipt document.

To Authorize click on the 'CHECK-OFF' box , THEN click on the SUBMIT button, Then Click on the SAVE & EXIT button.

Rotary Grant Center Home Scholar

Rotary Grants | Scholar

Scholar Narrative Budget Scholar Authorization

? Click "Save & Exit" at the bottom of any tab to save your progress and return to the report later.

**Authorization**

Upon submitting your authorization, an email notification will be sent to your Rotarian sponsors to inform them that you have completed your portion of this report.

☐ I certify that this global grant report is complete and that the information contained within is accurate.

**Submit**

**Save & Exit**

**Save**

**GRANT INFORMATION**

GRANT NUMBER  
GG1638541

REPORT STATUS  
Draft

LAST ACTIVITY  
16/01/2017

Change Report Type: