



COWBOY COUNTRY ROTARY YOUTH EXCHANGE
ROTARY INTERNATIONAL DISTRICT 5440
DISTRICT TRAVEL AUTHORIZATION FORM



Students must remember that travel during the exchange is a privilege, not a right. This authorization form is not required for in-country, non-air travel with host parents, on school-sponsored trips or on Rotary authorized functions with proper adult chaperones. Students may not travel alone or accompanied only by other students without prior district approval. Other travel must be approved by the host District Travel Coordinator upon submission of this form.

Student Name _____
Host Club _____
Host Family Name _____
Address _____
Phone _____ Email for return of form: _____

Travel Request

Where are you going and what is the purpose of the trip?

Does your destination require a travel visa? _____ Yes _____ No
(If yes, attach copy of documentation - applies **ONLY** to out-of-country travel)

Date and time of departure _____ Date and time of return _____

Method of transportation _____

If flying provide flight schedule and airport of departure and arrival:

Name and phone number of responsible adult supervising the travel:

Contact information for student's destination (Name, relationship to student, phone number)

Signed authorization:

Written release from student's own parents exempting Rotary of responsibility and liability.

Date parental release received: _____

School Release to miss class if applicable:

_____ School Official name	_____ Signature	_____ Date
_____ Host Parent name	_____ Signature	_____ Date
_____ Host Club Youth Exchange Officer name	_____ Signature	_____ Date

Return request to:

Terry Collins, District Travel Coordinator, Cowboy Country Rotary Youth Exchange
1078 RD 22, Powell, WY 82435
Cell: (307) 254-3914
Or by email to: rotarymama@gmail.com

District Travel Coordinator signature

Date