

# ROTARY DIRECT INFORMATION GUIDE



## **How do I sign up for a recurring gift (Rotary Direct) online?**

Donors may enroll in the Rotary Direct program by visiting The Foundation's secure online contribution system at <http://www.rotary.org/contribute>. Rotarians registered for Member Access can set up their Rotary Direct account by clicking on the [Contribute to The Rotary Foundation link](#) within Member Access. The recurring option is presented in Step 2 of the contribution process under the section titled "Frequency". Please note that Rotary's online system can accommodate one-time or recurring contributions, and is available in 12 currencies. Donors may also enroll using [The Rotary Foundation Contribution Form \(123\)](#), by selecting "Make this a recurring contribution". To learn more about Rotary's recurring giving program, visit the [Rotary Direct](#) section of the website.

## **How do I register for Member Access?**

On the [www.rotary.org](http://www.rotary.org) homepage, click the [Member Access](#) button in the top right corner, then click [Register Now](#) to create an account with a valid e-mail address. You may be asked to provide additional information to help determine your relationship with Rotary and access your record. You will receive a verification e-mail with a hyperlink within 24 hours. You must click on the verification link to complete the registration process. If you do not see the e-mail in your Inbox, check your Spam/Bulk/Junk folder.

## **Is there a minimum contribution amount?**

Due to the processing fees associated with credit card contributions, a minimum contribution of US\$10 or more per scheduled transaction (i.e. \$10 per month) is required.

## **Can I enroll using a checking account (direct debit) arrangement?**

Individuals can enroll in Rotary's recurring giving program by using either a credit card or a debit card. Available card types vary depending on the country and currency in which you contribute.

## **Can a club treasurer donate online for an entire club?**

Online contributions cannot be made on behalf of another individual, club, or district. Each individual will have to personally set up their Rotary Direct arrangement online and specify a frequency of 'monthly', 'quarterly' or 'annually'. Donors may also enroll by completing [The Rotary Foundation Contribution Form \(123\)](#) and selecting "Make this a recurring contribution".

## **What are the frequency options available for Rotary Direct gifts?**

If you choose to make a recurring contribution, you will be registering to make a gift every month, quarter, or year on the 1st of the month. Note: Processing of quarterly donations occurs in July, October, January, and April. For annual contributions, you may choose the processing month.

## **How do I change my method of payment, amount or stop Rotary Direct contributions?**

To make any changes to your account, please contact your local Rotary International Office that services your area or Rotary's Contact Center at 1-866-976-8279. For security reasons, please notify us by telephone if you wish to change or update your credit card information.