## ROAD MAP FOR 2019 DISTRICT 4 WAY TEST SPEECH CONTEST

Timing	Activities	Responsibility
		Club
01/31/19	1) Club Presidents to appoint Club Contest Chairs	Presidents
	2) Club Chairs to provide District Co-Chair by e-mail to:	Club Chairs
	Jasmyn_samaroo@alumni.brown.edu or peter@violetorthodontics.com	
	Club Name + Name, Tel # and E-mail of Club Contest Chair	
02/01/19	1) Club Chairs to reach out to Area High Schools and establish	Club Chairs
	relationships with Principals and Point of Contact at Schools	
	(Please feel free to use the 'Invitation letter to Principal' and 'Powerpoint presentation' to build relationships)	
	2) Club Chairs to provide Point of Contacts at Schools -	Club Chairs
	School Flyer, Contest Entry Forms, Judging Guidelines, District Contest Guide, District Poster	
	3) Club Chairs to initiate a publicity campaign by (i) engaging Club	Club Chairs
	Members to display District Posters at Community Bulletin boards	
	(ii) sending Press Releases to local media outlets – print, radio, TV and websites	
	4) Club Chairs to work with Point of Contacts at Schools to schedule	Club Chairs
	School level contests in February & Club level contests before March 24.	
4/01/2019	1) Club Chairs to collect all Contest Entry Forms from Point of Contacts at schools	Club Chairs
	2) Club Chairs to send (i) Contest Entry forms (ii) Filled in Registration	Club Chairs
	Payment forms (iii) Sponsorship check for students, parents,	
	accompanying Rotarians and all others planning to attend the District	
	Contest to:	
	Rotary Club of Aurora, P.O. Box 795, Aurora, OH 44202.	
	Make checks payable to RI District 6630	
	Deadline to receive forms is March 29, 2019	
4/6/2019	District Contest begins and ends	District Chairs
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