District 6630 Matching Grant Process ~ At-a-Glance

Grants are processed via Club Runner. The TABS are found in the Grant Module. Rotarians who've completed the Grant Seminar are authorized to enter information in Club Runner. Know your Rotary login and password. Call your Grant Liaison if you have questions!

Club has met per capita giving of at least $40 per member. (by June 30)

Club is current on District and RI dues.

At least two club members attended District Grant Seminar (February/March)

No Later than May 15

MOU and MOU Addendum are signed and submitted.

Must be done prior to presenting!

No Later than May 15

Club provides Project Details via "Submit a Grant Request" link in Club Runner

May/June (first Monday of Month)

Clubs complete as much of the application and budget as possible in Club Runner. Clubs present project to Grants Committee to determine if project is eligible

May through October 31

Clubs finalize any incomplete sections of application and budget. Committee approves project and funding.

Interim Reporting (every 6 months) - Club enters status report into the Individual Report TAB.*

Final Report - Club completes all sections of Individual Report TAB including receipts and balanced budget.