VOLUNTEER MONITERING, ADMINISTRATION, AND TRAINING*

Responsibilities of District YPO: VOLUNTEER VETTING

- Operate and maintain YVM system.

- Evaluate applications, references, interviews, and background checks.

- Monitor progress of volunteer on YVM system.

- Receive monthly invoices of all BGC-billed charges.

- Report billed BCG charges to each Club and District Treasurer.

Responsibilities of Club YPO: VOLUNTEER VETTING

- Update District by listing active Club "continued" volunteers and "casual content" volunteers.

- Interview and report on volunteer applicants.

- Track status of all Club volunteers.

* Note: Rotary Youth Exchange has its own requirements for vetting volunteers and its own software.