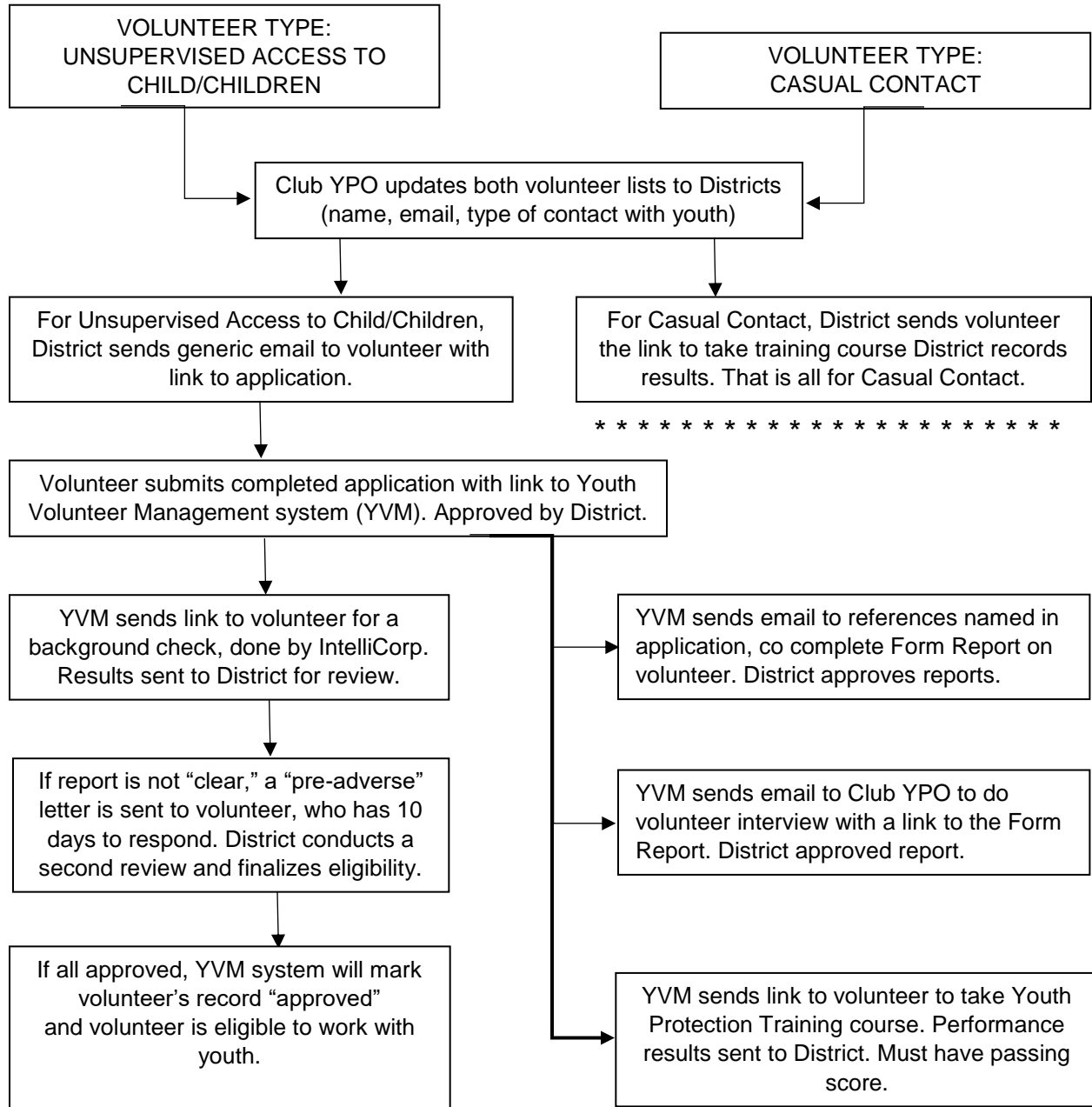


Youth Protection – Volunteer Vetting Process



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* * * * VOLUNTEER MONITORING, ADMINISTRATION, AND TRACKING * * * *

- Responsibilities of District YPO: VOLUNTEER VETTING**
- Operate and maintain YVM system.
 - Evaluate applications, references, interviews, and background checks.
 - Monitor progress of volunteer on YVM system and notify Club and notify Club YPO of volunteer status.
 - Receive monthly invoices of all BGC-billed charges.
 - Report billed BGC charges to each Club and District Treasurer.

- Responsibilities of Club YPO: VOLUNTEER VETTING**
- Update District by listing active Club "continued" volunteers and "casual contact" volunteers.
 - Interview and report on volunteer applicants.
 - Track status of all Club Volunteers.

NOTE: Rotary Youth Exchange has its own requirement for vetting volunteers and its own software.