



Ohio-Erie Rotary Youth Exchange Program, Inc.



ORIENTATION & TRAINING: HOST FAMILY

(This form satisfies the requirements of Rotary International Youth Exchange certification and the US Department of State 22 CFR Part 62 Regulations)

Exchange Year	Student	Host Rotary Club	Host District

Date of Orientation: 20____ - ____ - ____
(YYYY) (MMM) (DD)

The orientation was given by:

- Host Rotary Club
 Host District (at a District-wide Orientation)

A Host Family was handed a *Host Family Handbook*, and that the following topics were discussed with the Host Family:

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| <ul style="list-style-type: none"> • Role of Host Family • Role of Host Rotary Club • Role of Host Club Counselor • Role of District Committee Contact • Student participation in Host Family Activities • Student participation in Rotary Club Activities • Student participation in Rotary District Activities • Financial obligations of Host Family, Rotary Club and Rotary District • Change in status of the Host Family, such as change of address, finances, employment, or arrests must be reported to the district | <ul style="list-style-type: none"> • Rotary Health Insurance & mandatory Liability insurance • School requirements • Rules of the Exchange • First Night Questions • Student Protection Policy • What to do when there is a problem • Travel Policy • RYE website • Adjusting to a new culture and cross-cultural interaction • Students must have reasonable access to their natural parents and family by phone and email |
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| <ul style="list-style-type: none"> • Communication with student before arrival • Chores → family member → not guest • NO Alcohol or Smoking • Curfews • Phone & Internet use - should not be excessive • Long Distance phone rates - paying for phone calls • Rotary Weekend Attendance/Events • Boy friends/Girl friends • Problems? Need advice? <ul style="list-style-type: none"> • Use Contact Info Sheet • Grades - They DO count!! • Passport, DS-2019, I-94, airline ticket security • Your communication with student's family • Students should be active with family | <ul style="list-style-type: none"> • Paying for recreational activities and toiletries • Travel-visiting relative-especially out of state!! • Talk to people yourself <ul style="list-style-type: none"> • Get addresses and phone numbers • Notify Youth Exchange Officers of all plans • ANY travel outside of state notify District Chair • Communicate with YE officers and next Host Parents • Tax deduction / \$50 month plus mileage & parking for non-profit organization • Power of Attorney (18yrs medical records/banking) |
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**Ohio-Erie
Rotary Youth Exchange Program, Inc.**



- ** I/we have received a copy of the Ohio-Erie Student Protection Policy which was explained to us.**
- ** I/we have received a copy of the State Department “The Exchange Visitor Program” brochure and The State Department “Letter of Appreciation”**
- ** I/we have received a copy of 22 CFR Part 62 information**
- ** I/we have participated in this Host Family Orientation.**
- ** This is a temporary placement (e.g., first week(s)) only**
This is a regular placement for

NOTE: Each family member attending the Host Family Orientation must sign below, acknowledging the above statements ():**

Print Name: _____ **Signature:** _____
Date: _____

Print Name: _____ **Signature:** _____
Date: _____

Print Name: _____ **Signature:** _____
Date: _____

Print Name: _____ **Signature:** _____
Date: _____

Print Name: _____ **Signature:** _____
Date: _____

Print Name: _____ **Signature:** _____
Date: _____

(Club President or Counselor or District Committee Member or YEO)

Print Name: _____ **Signature:** _____
Date: _____

More information can be found at www.yeoresources.org

Instructions: After the Host Family Orientation, make one copy for Club YEO file, send completed and signed original copies of both pages to the District Youth Exchange Chair.