



Rotary Club Name		District		Page 1 of 5	V-1
		<b>Application to Participate in Rotary Youth Exchange</b> <i>(Background Information Required by US Dept. of State)</i>			
(Updated 26Jan2017 – G)					
<b>Full Name</b>					
First Name		Middle Name		Last Name (In Caps e.g. SMITH)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
<b>Current Location</b>					
Street Address		City		State	Zip
<b>If different, list location for previous seven years</b>					
Period of Residence(From date to date)	Street Address		City	State	Zip
Period of Residence(From date to date)	Street Address		City	State	Zip
Period of Residence(From date to date)	Street Address		City	State	Zip
Period of Residence(From date to date)	Street Address		City	State	Zip
Period of Residence(From date to date)	Street Address		City	State	Zip
Period of Residence(From date to date)	Street Address		City	State	Zip
Period of Residence(From date to date)	Street Address		City	State	Zip
<b>Contact Information</b>					
Home Phone		Work Phone		Cell Phone	E-mail
<b>*Other Personal Information</b>					
Date of Birth (e.g. 25/Jan/1981)		Country of Birth		Citizen of what country?	Social Security Number
Drivers License Number			State of Issue of Driver License		
<input type="checkbox"/> African American	<input type="checkbox"/> American Indian	<input type="checkbox"/> Anglo	<input type="checkbox"/> Asian	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Other
<b>Education Level (Check highest earned degree)</b>					
<input type="checkbox"/> High School Diploma		<input type="checkbox"/> Bachelors Degree		<input type="checkbox"/> Masters Degree	<input type="checkbox"/> Doctorate
<b>Relevant organization and club memberships</b>					
Member of Rotary? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, Club Name		District No.	Previous Rotary Club Memberships	
List other <u>relevant</u> organization and club memberships – current and past					

\*Used for background screening only and not for any other purpose.

<b>Volunteer History with Youth</b> (e.g. Scouting, School, Church, Sports – If needed, attach additional sheet(s))				
Organization Name	Position	Dates of Service	Director Name	Phone Number(s)

<b>Employment History for Last Five Years</b>				
Current Employer		Job Title	Supervisor's Name	Supervisor's Phone
Street Address		City	State	Zip
Previous Employer		Job Title	Supervisor's Name	Supervisor's Phone
Street Address		City	State	Zip
Previous Employer		Job Title	Supervisor's Name	Supervisor's Phone
Street Address		City	State	Zip

<b>Criminal Record</b>
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Have you ever been charged with any crime(s) or plead guilty to any crime(s)?  Yes  No

**If yes**, attach separate sheet(s) describing each incident in full. Include date(s) of charge(s) and county & state in which each was made.

Have you ever been subject to any court order involving sexual, physical or verbal abuse, including but not limited to any domestic violence or civil harassment injunction or protective order?  Yes  No

**If yes**, attach separate sheet(s) describing each incident in full. Give date(s) of crime(s) and in which country and state each took place.

<b>Personal References – Two required – No relatives - No Rotarians</b>				
Full Name		Relationship		
Street Address		City	State	Zip
Home Phone	Work Phone	Cell Phone	E-mail	
Full Name		Relationship		
Street Address		City	State	Zip
Home Phone	Work Phone	Cell Phone	E-mail	

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## Declarations

### Rotary Youth Protection Policy

**Rotary International strives to create and maintain a safe environment for all youth who participate in Rotary activities. Rotarians, spouses, partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual and emotional abuse.**  
*(Adopted by the Rotary International Board of Directors, November 2006)*

### Certification of Truthfulness & Agreement to Follow Rotary Regulations

I certify that all of the statements in my Application, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information that would affect my Application unfavorably, if disclosed. I understand that any omission of facts or misrepresentation will result in my elimination from consideration for any volunteer position with any Rotary Youth Exchange program. I further certify that I understand that the intent of Rotary Youth Exchange Programs is to deny a position to anyone convicted of a crime of violence or a crime against another person.

I further agree to conform to the rules, regulations, and policies of Rotary International, South Central Rotary Youth Exchange, the Rotary District Youth Exchange Program in which I am applying as a volunteer and its affiliates, and understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of either the named Rotary District Youth Exchange Program or its affiliates, or at my option. I understand and agree that this Rotary District Youth Exchange Program or its affiliates may, in their sole discretion, decline to accept my application for volunteer services with or without cause.

**I acknowledge that I have read and understand the above affidavit, waiver, consent and release, and that I sign this form voluntarily. The typing of my name in the signature block below is intended to be my electronic signature.**

Signature or E-signature	Date
/S/	

## Release and Indemnification Agreement

I waive any right to assert that the investigation that I have authorized above constitutes an invasion of my privacy. I recognize that such inquiries are in the interest of all persons involved in Rotary Youth Exchange, and I fully consent to such investigations.

Rotary Clubs, Rotary Districts, SCRYE, and Rotary International act through their respective members, officers, directors, committee members, employees, and volunteers to administer the Rotary Youth Exchange Program. For the purpose of this release and indemnification provision, these entities and individuals are referred to as "Indemnities." To the extent of any applicable insurance, the Indemnities shall remain responsible for any damages resulting from their negligence in administering the program; investigating my background, and protecting the confidentiality of my personal information. I hereby release, agree to indemnify and hold harmless, and covenant not to collect damages from "Indemnities" for those damages that are over and above those covered by all applicable insurance policies. I execute this limited release of liability, indemnification and hold harmless agreement, and covenant not to collect damages in consideration of my acceptance and participation in the program.

**I acknowledge that I have read and understand this Release and Indemnification Agreement. I sign this agreement voluntarily. The typing of my name in the signature block below is intended to be my electronic signature.**

Signature or E-signature	Date
/S/	

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## Authorization to Investigate

### Disclosure Regarding Background Investigation

South Central Rotary Youth Exchange and its member Rotary Districts (“SCRYE”) may obtain information about you from a consumer reporting agency for volunteer service purposes. Thus, you may be the subject of a “consumer report” and/or an “investigative consumer report” which may include information about your character, general reputation, personal characteristics, and/or mode of living, which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records (“driving records”), verification of your education or employment history including current position, worker’s compensation injuries, or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. The Department of State requires that SCRYE secure a national criminal background check that includes the Department of Justice’s National Sexual Offender Public Registry. Otherwise, the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for volunteer service is an investigation into your education and/or employment history conducted by an organization that provides background investigations for non-profit organizations.

The scope of this notice and authorization is all-encompassing. It allows SCRYE to obtain from any outside organization all manners of criminal background checks, consumer reports, and investigative consumer reports now and throughout the course of your volunteer service to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

### **Acknowledgment and Authorization**

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT. I certify that I have read and understand both of those documents. I hereby authorize the obtaining of criminal background checks, “consumer reports” and/or “investigative consumer reports” by SCRYE at any time after receipt of this authorization and throughout my volunteer service, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by any organization acting on behalf of SCRYE that provides background investigations for non-profit organizations, another outside organization acting on behalf of SCRYE, or SCRYE itself. I agree that a facsimile (“fax”), electronic, or photographic copy of this Authorization shall be as valid as the original.

**I acknowledge that I have read and understand this authorization to investigate. I sign this authorization voluntarily. The typing of my name in the signature block below is intended to be my electronic signature.**

Signature or E-signature	Date
/S/	

## A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment — or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
  - a person has taken adverse action against you because of information in your credit report;
  - you are the victim of identity theft and place a fraud alert in your file;
  - your file contains inaccurate information as a result of fraud;
  - you are on public assistance;
  - you are unemployed but expect to apply for employment within 60 days

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore) for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete, or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need — usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt out with the nationwide credit bureaus at 1-888-5-OPTOUT (1-888-567-8688).
- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore)