

On Apr 27, 2018 6:04 AM, GDPR Project Team <RotarySupportCenter@rotary.org> wrote:



The European Union's General Data Protection Regulation (GDPR) takes effect 25 May. Because Rotary staff members process the personal data of our European members, Rotaractors, program participants, and others, we're obligated to comply with this new data privacy law.

We know you trust Rotary to respect your privacy and protect your information, and we take this responsibility seriously. That's why we're using this opportunity to reinforce our data privacy and security methods for anyone who shares personal information with Rotary — no matter where they live. Here's how.

What Rotary already does to protect your personal data

Long before GDPR, Rotary's policies took care to protect your information. Rotary's Website Privacy Policy explains what information we collect, how we collect it, and how we use it. We also strive to give you control over your data so you can decide what personal information to share and review it whenever you want.

To safeguard your personal data, we use password-protected databases on secure servers behind firewalls, and we require all staff to attend information security awareness training each year.

In taking steps to ensure our compliance with GDPR, we've been able to build on this foundation of strong data-protection policies.

How Rotary is preparing for GDPR

First, we completed a readiness assessment and risk analysis. These helped us understand how the new regulation will affect our processes and what we need to change to comply with GDPR. Our analysis led us to focus on the following areas:

- **Process inventory.** We inventoried all of our personal data processing activities in order to comply with GDPR's Article 30.
- **Lawful basis.** We reviewed all data processing to ensure that we have a documented legal basis, or reason, for every process, according to GDPR.
- **Policy and notices.** We're updating our Website Privacy Policy to meet GDPR expectations. And we're making our notices about how your personal data is used more specific.
- **Records management.** We updated our schedules for retaining records that contain personal data to make sure we're keeping records only as long as necessary.
- **Data breach procedures.** We revised our guidelines for responding to a breach in accordance with GDPR expectations for notifying constituents of a breach.

How we're keeping you informed

We'll make an announcement on Rotary.org when we post the updated Website Privacy Policy. If you're attending the Rotary International Convention in Toronto, you can learn more about our compliance efforts at the [breakout session](#) *Data Privacy and Data Protection: Rotary's Compliance with GDPR* on 27 June, 13:00-14:00.

In the meantime, if you have any questions, write us at privacy@rotary.org.

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