

Compare & Synchronize Member Data Between ClubRunner and Rotary International

[Click here](#) for the ClubRunner article – clubs without ClubRunner Subscriptions accessing through District. For clubs with Club Subscriptions, the instructions are very similar but you will go to your Club site Admin page and find the RI Integration section.

After adding a new member, and updating their profile (or if they update their profile), it is a good practice to look at the Compare & Synchronize screen. Club Executives and Administrators have access to this function

It is possible that something did not integrate (such as an interruption in your service while processing). Also, when transferring members, sometimes the information at RI will not match their current information.

You might also periodically review your members to ensure that change they may have made on their Profile or at Rotary are integrated.

Below this screen you may also see issues where the member is active on ClubRunner (local sites) or Rotary International – but not the other site. Contact admin@rotarydistrict5650.org for assistance on this section.

SAMPLE SCREEN:

<input checked="" type="checkbox"/>	Field	ClubRunner	↔	Rotary International
<input checked="" type="checkbox"/>	Name			
<input type="checkbox"/>	Prefix		=	
<input checked="" type="checkbox"/>	First Name	Lillian	←	Lilly
<input checked="" type="checkbox"/>	Middle Name	B.	→	
<input type="checkbox"/>	Last Name	Raider	=	Raider
<input type="checkbox"/>	Suffix		=	
<input type="checkbox"/>	Gender	Female	=	Female
<input type="checkbox"/>	Date of Birth		=	
<input type="checkbox"/>	Sponsor		=	
<input type="checkbox"/>	Classification		=	
<input checked="" type="checkbox"/>	Date Joined Club	Dec 17, 2020	←	Dec 17, 2020
<input checked="" type="checkbox"/>	Date Joined Rotary	Aug 21, 2020	←	Dec 17, 2020
<input checked="" type="checkbox"/>	Address			
<input type="checkbox"/>	Address Type	Home* ▾	=	Home* ▾
<input checked="" type="checkbox"/>	Address1	123 Winston Park Drive	→	2060 Winston Park Drive
<input type="checkbox"/>	Address2		=	
<input type="checkbox"/>	City	Oakville	=	Oakville
<input type="checkbox"/>	State	ON	=	ON
<input type="checkbox"/>	Zip	l6h 5r7	=	l6h 5r7
<input type="checkbox"/>	Country	Canada	=	Canada