



MINUTES
of the
JUNE 2017
ROTARY INTERNATIONAL
BOARD OF DIRECTORS MEETING

One Rotary Center
1560 Sherman Ave., Evanston, IL 60201 USA

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2016–17

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* Filed only with the official copy of these minutes.

MINUTES

of the

JUNE 2017 MEETING

Rotary International Board of Directors

The Rotary International Board of Directors held its third meeting of the year on
5–8 June 2017 in Atlanta, GA, USA

Present were: President John F. Germ, President-elect Ian H. S. Riseley, Vice President Jennifer E. Jones, Treasurer Hsiu-Ming Lin, Executive Committee Chairman Bradford R. Howard, other directors Mikael Ahlberg, Gérard Allonneau, Jorge Aufranc, Manoj D. Desai, Corneliu Dincă, James Ronald Ferrill, Peter L. Offer, Saowalak Rattanaich, Dean Rohrs, Tadami Saito, Eduardo San Martín Carreño, José Ubiracy Silva, Noel J. Trevaskis, Karen K. Wentz, and General Secretary John Hewko. Barry Rassin attended as trustee liaison. At the Board's invitation, also attending were President-nominee Sam Otori and Directors-elect Basker Chockalingam, Peter Iblher, Keiichi Ishiguro, Robert C. Knuepfer, John C. Matthews, Eun-Soo Moon, Brian A. E. Stoyel, Gregory F. Yank, and Paulo Augusto Zanardi.

Andrew McDonald served as secretary of the meeting with assistance from Jennifer Faron and Matt Hohmann. Other staff present were David Alexander, Jim Barnes, Lori Carlson, Richard Kick, Brian King, Bernadette Knight, Laurie McCarthy, Steve Routburg, Eric Schmelling and Tom Thorfinnson. Alain Drouot, Sandra LeBlanc, Hyun-Jung Lee, Ligia Lima, Marc Prevot, and Eiko Terao, served as staff interpreters.

Under the guidance of the president, the general secretary had prepared an advance memorandum for this meeting containing items for consideration with background information and analyses. Those items, along with others initiated during this meeting, constituted the agenda of the meeting as reflected in the remainder of these minutes.

141. Minutes of the January 2017 Board Meeting

Statement: The general secretary distributed the January 2017 Board meeting minutes to each director.

DECISION: The Board approves the January 2017 Board meeting minutes as distributed.

142. Ratification of Decision Made by the President

Statement: As authorized, President Germ took several decisions on behalf of the Board during the period 1 December 2016 through 30 April 2017.

DECISION: The Board ratifies the decision shown in Appendix A made on behalf of the Board by President Germ during the period 1 December 2016 through 30 April 2017.

143. Ratification of Decisions Made by the General Secretary

Statement: As authorized, the general secretary took several decisions on behalf of the Board during the period 1 December 2016 through 30 April 2017.

DECISION: The Board ratifies the decisions shown in Appendix B made by the general secretary on behalf of the Board during the period 1 December 2016 through 30 April 2017.

144. Decisions by Communication

Statement: Under Illinois state law, a board of directors may take action by ballot without a meeting if such action, provided in writing, is approved by all directors. Since its last meeting, The Board took three decisions by communication.

DECISION: The Board notes that it took three decisions by communication since its January 2017 meeting, as follow:

Ballot 3: The Board approves the suspension of John Shockley as the governor-nominee from District 7510 (New Jersey, USA), effective immediately.

Ballot 4: The Board, the Executive Committee acting on its behalf, authorizes the general secretary to express Rotary International's support of H.R. 359, which would remove burdensome filing requirements for small U.S. clubs that had their tax-exempt status revoked by the IRS. Such support to include a letter on Rotary International letterhead, or inclusion of Rotary International's name on a letter, to U.S. Congress, or any committee or subcommittee thereof, urging the passage of such legislation.

Ballot 5: The Board, in accordance with RI Bylaws section 5.080.1., unanimously elects Past Governor James Ronald Ferrill to serve the unexpired term of Director Joseph Mulkerrin, effective immediately.

145. General Secretary's Report to the Board and to the RI Convention

Statement: The general secretary reported on the work at the Secretariat since the Board's January 2017 meeting. In accordance with the RI Bylaws, he also presented his report to the 2017 RI (Atlanta) Convention.

DECISION: The Board

1. receives the general secretary's report on the activities at the Secretariat since the January 2017 Board meeting;
2. approves the general secretary's convention report for submission to the 2017 RI (Atlanta) Convention.

146. Treasurer's Report to the Board and to the Atlanta Convention

Statement: Rotary Code of Policies section 29.040.6. requires the RI treasurer to report on the status of RI finances at each Board meeting. The RI Bylaws require the treasurer to make a report to the annual RI Convention.

DECISION: The Board thanks Treasurer Lin for the text of his report to the 2017 RI (Atlanta) Convention and expresses its sincere appreciation to Director Lin for his service as RI treasurer.

147. Communications from the Trustees

Statement: At their April 2017 meeting, the Rotary Foundation Trustees took several decisions of interest to the Board.

DECISION: The Board notes the following decisions from the April 2017 Trustees meeting:

95. Communications from the Board
99. Proposed Selection of Lead Facilitator for 2018 Regional Leaders Training Institute
100. District Committee Structure
102. Sr. Leader Job Descriptions
116. Potential New Grant Type
123. Joint Committee on Partnerships Report

125. Project Implementation and Cooperating Organizations
126. Report on Allegations
131. 2017–18 Rotary Foundation Budget

148. Petitions to the Board

Statement: The Board considered eight petitions from Rotary clubs and districts:

- From Districts 3330, 3340 (Thailand), 3350 (Cambodia, Myanmar, Thailand, Vietnam), and 3360 (Lao People's Dem. Rep., Thailand), requesting the Board to create two sections in the newly constituted Zone 10.
- From the Rotary Club of Cambridge, Cambs., England, concerning the role of RIBI in Rotary.
- From the Rotary Club of Suntree, FL, USA, requesting the Board to consider adopting a theme song for the fifth Avenue of Service: Youth Service.
- From District 7750 (USA, SC), requesting the Board to reconsider its decision to move district 7750 from Zone 33 to Zone 34 as part of Rotary's global zone realignment.
- From District 3700 (Korea) requesting the Board to allow three districts (3670, 3680, and 3700) to participate in elections during the 2017–18 Rotary year for the selection of the RI director.
- From the Rotary Clubs of Aalst Noord, Belgium and the Rotary Club of Roeselare, Belgium, requesting the Board to reconsider its decision regarding the placement of Districts 1620 (Belgium), 1630 (Belgium and Luxembourg), and 2170 (Belgium) into new Zone 13 with districts from France.
- From the Rotary Club of Cheltenham North, Glos., England regarding the Rotary Foundation Trustees' policies on investing the unrestricted assets of the Foundation.
- From the Rotary Club of Akola Midtown, Mah., India regarding the Rotary Foundation Trustees' decision on the stewardship of funds in District 3030 and the membership of a past district governor.

DECISION: The Board, the Executive Committee acting on its behalf, requests the general secretary to

follow-through on the petitions received at this meeting in accordance with discussion at this meeting.

149. Updates to the Rotary Code of Policies

Statement: Board policy requires the general secretary to review at the conclusion of each Board meeting the decisions taken at that meeting and prepare a report listing the decisions that may be added to the Rotary Code of Policies. The general secretary provided suggested amendments to the Code based upon decisions the Board took at its January 2017 meeting.

Rotary Code of Policies section 49.060. states that any section or subsection of the Code that is more than 30 years old, and has not been subsequently amended, shall be automatically rescinded effective 1 July of the applicable year, unless formally retained by specific Board action. The Board considered Code sections adopted during 1987 at this meeting.

DECISION: The Board

1. to record the decisions taken at its January 2017 meeting and previously, amends the Rotary Code of Policies as found in Appendix C, filed only with the official copy of these minutes;
2. agrees to retain the sections of the Rotary Code of Policies adopted during 1987 as currently written found in Appendix C, filed only with the official copy of these minutes.

150. Designation of Conveners and Sites for 2017–18 Director Nominating Committees

Statement: During 2016–17, Zones 4, 6A, 10A, 13A, 22A, 26, 29, and 30 selected nominating committees that will meet in September 2017. RI Bylaws section 13.020.13. requires the Board to designate a convener from the members of the nominating committee in the year preceding the year in which a director and alternate are to be nominated.

DECISION: The Board

1. designates the following conveners, dates, and cities for the 2017–18 RI Director Nominating Committees to select the next directors from those zones:

Zone 4

Convener: Vijay Gupta
Date: 24 September 2017
City: Delhi, India

Zone 6A

Convener: Pradeep Mukerjee
Date: 24 September 2017
City: Varanasi, Banaras, India

Zone 10A

Convener: Suk-Tai Ko
Date: 18 September
City: Gwangju, Korea

Zone 13A

Convener: Frank van der Meijden
Date: 15 September
City: Amsterdam, The Netherlands

Zone 22A

Convener: Carlos Jerônimo da Silva Gueiros
Date: 25 September
City: São Paulo, Brazil

Zone 26

Convener: Lucinda General
Date: 18 September
City: Santa Ana, California, USA

Zone 29

Convener: James Gilmore
Date: 16 September 2017
City: Cleveland, Ohio, USA

Zone 30

Convener: Tamie Babb
Date: 11 September 2017
City: Springfield, Illinois, USA

2. authorizes the general secretary, for good reason and in consultation with the director from that zone, to fill any convener vacancy;
3. authorizes the general secretary, for good reason and in consultation with the director from the zone, to change any of the meeting places and dates listed above, if so requested by a convener;
4. encourages conveners to schedule their committee meetings at the time most convenient for the majority of the committee members.

151. Election Review Committee Report

Statement: The Election Review Committee reviewed election complaints received by the general secretary

since the Board's January 2017 meeting and made its recommendations for each complaint to the Board.

DECISION: The Board

1. receives the complaint of the Rotary Club of Kaohsiung Fengshan East, Taiwan concerning the election of the 2019–20 governor of District 3510 (Taiwan) and
 - a. finds that the governor administered the election in accordance with Rotary's policies and procedures;
 - b. finds that the allegations in the complaint either are not substantiated by the evidence submitted or do not constitute violations of RI's bylaws;
 - c. dismisses the complaint and confirms the selection of Rotarian Hung Hsi Chang as the 2019–20 governor of District 3510.
2. receives the complaint of the Rotary Club of Sokcho-Docheon, Gangweon, Korea, concerning the election of the 2018–19 governor of District 3730 (Korea) and
 - a. notes that this is the second complaint filed with regard to this election and the third complaint from this district filed within the past three years;
 - b. defers consideration of this complaint to its September 2017 meeting and requests the Election Review Committee to report its recommendation to the Board at that time.

152. Regional Investigation Reports

Statement: Past RI President Ravindran provided the Board with a report on the status of investigations into election complaints in India.

DECISION: The Board

1. thanks Past RI President Ravindran and his investigation team for their reports;
2. with regard to the complaint from District 3012:
 - a. sets aside the complaint from Past Governor K.K. Gupta;
 - b. requests the general secretary to notify Governor-nominee Jain that a complaint has

been filed against him requesting that he be removed from office;

- c. requests the general secretary to investigate the allegations that nine clubs listed in the report shared their passwords with the governor-nominee, for report at the September 2017 Board meeting;

3. with regard to the complaint from District 3250:

- a. reprimands Past Governor Khemka for the delayed submission of district accounts;
- b. refers the complaint to the Trustees for further consideration.

4. with regard to the complaint from District 3132:

- a. censures Past Governor Metan for his role in the financial irregularities described in the report, and agrees that he will not be eligible for any RI appointments for the next three years;
- b. refers the complaint to the Trustees for further consideration.

DECISIONS 153–162

Operations Review Committee Report

Meeting 29–31 March 2017 in Evanston, IL, USA

153. Compensation Advisory Responsibilities

Statement: The Operations Review Committee serves as a compensation advisory committee to the Board's Executive Committee. As such, the committee reviews and approves sources of compensation comparability data to be used for the Board's annual "disqualified person" compensation analysis. The committee also reviews Rotary's current employee compensation strategy and recommends any necessary changes to the Executive Committee.

DECISION: The Board

1. notes that the Operations Review Committee has reported its recommendations to the Executive Committee with respect to the pay ranges recommended by the general secretary for the deputy general secretary and the general managers and the reasonableness of compensation proposed to be paid to Rotary's disqualified persons in 2017–18;

2. receives with appreciation the Operation Review Committee's summary report of the compensation paid to all RI staff.

154. Club and District Insurance Program Review

Statement: Based on survey responses from US club presidents, the Operations Review Committee discussed possible improvements to the club and district insurance program, including strategies for better communicating to Rotarians about the availability of the program.

DECISION: The Board

1. requests governors of districts with US clubs to appoint a district insurance representative to help communicate to clubs about the US Club and District Insurance Program;
2. requests the general secretary to
 - a. include the district insurance representative as a district contact position to be collected;
 - b. develop a communications plan to enhance awareness of the US Club and District Insurance Program, for report to the Operations Review Committee at its August 2017 meeting.

155. Rotary Projects and Activities

Statement: In decision 38 September 2016, the Board, recognizing that some on-going activities may no longer add value to the organization, requested the Operations Review Committee, in consultation with the general secretary, to develop a process by which both volunteers and staff regularly review and phase out activities of the organization. The Operations Review Committee recommended a list of key points to be identified when a new project or activity is adopted and further recommended that a biennial survey be conducted regarding the continued effectiveness of existing projects and activities.

DECISION: The Board

1. agrees that all decisions creating a new project or activity that have human or financial resource requirements lasting beyond the current Rotary year must identify the following at the time of adoption:
 - a. a defined trial and evaluation period of not more than four years;

- b. anticipated impact on Rotary's resources for the duration of the trial and evaluation period;
- c. criteria by which the success or failure of the project will be measured;
- d. dates for interim evaluations and reports to the Board;
- e. date of the final evaluation, following which the Board may adopt it as a permanent project or activity, terminate the project or activity, or extend the trial and evaluation period as needed;

(If the Board does not adopt or extend the project or activity, it will terminate at the end of the trial and evaluation period.);

2. regarding current projects and activities, agrees that:
 - a. at any time, the general secretary, the Board, and RI committee chairs may recommend projects or activities to the Operations Review Committee for review;
 - b. on a biennial basis, the Operations Review Committee will generate a survey to be sent to the general secretary, the Board, and RI committee chairs to solicit recommendations for projects/activities that should be evaluated/considered because they may no longer be effective or worthwhile;
 - c. projects and activities that are recommended for review will be presented to the Operations Review Committee with a brief analysis from the general secretary;
 - d. any project or activity that the Operations Review Committee considers necessary for review will be forwarded to the Board for consideration as to whether a more thorough review of the project or activity should be done by the Operations Review Committee or another committee with subject-matter responsibility;
3. invites the Trustees and Trustee committee chairs to recommend current projects and activities to the Operations Review Committee for evaluation and consideration pursuant to point 2 above.

156. RI Director and President Nomination Procedures

Statement: The Operations Review Committee reviewed procedures for the RI director nominating committees and made several recommendations including requiring in-person, 30 minute interviews be conducted for all candidates for director, providing that the chair of the director nominating committee be chosen by secret ballot, stipulating that no one other than the duly elected members of the committee and any interpreters are to be in attendance at the meeting, and specifying procedures for conducting the ballot, among other procedural requirements. The committee also recommended minor amendments to the procedures for the Nominating Committee for RI President

DECISION: The Board

1. amends the procedures used for the RI President and RI Director Nominating Committees as shown in Appendix D;
2. agrees that, upon request of the president, the general secretary shall distribute to conveners of nominating committees for director tools and documents to assist the committee in selecting the best qualified Rotarian as its candidate.

157. President/President-elect “Disqualified Persons” Review

Statement: The Operations Review Committee reviewed the payment of certain expense reimbursement for the Rotary president and president-elect and noted that since there are few comparable positions in similar organizations it difficult to determine whether these reimbursements are considered reasonable under US tax law. The committee recommended further analysis, with the help of an outside consultant.

DECISION: The Board thanks the chair of the Operations Review Committee for the report on the committee’s examination of compensation payments paid to Rotary International’s president and president-elect, and authorizes a 2017–18 budget variance of US\$40,000 for the committee to engage external consultants to assist with this work.

158. Governance Issues—Clarifying the Separate Roles of Volunteer Leaders and Staff

Statement: The Operations Review Committee recommended that the Board establish guidelines for Rotary leadership interaction with Secretariat staff.

DECISION: The Board requests the Operations Review Committee, in consultation with the general secretary, to draft proposed guidelines for use in training current and incoming presidents, directors, trustees, committee members, and regional leaders that outline appropriate staff/volunteer interactions, including issues such as lines of communication, initiating projects, and appropriate requests of resources.

159. Governance Issues—Institutionalizing Open Board Discussions

Statement: In reviewing long-term governance challenges, the Operations Review Committee made several recommendations to the Board to help institutionalize open discussion in Board meetings, including use of electronic voting, clarifying a director’s legal and ethical responsibilities, and requiring that ethical responsibilities be covered in the directors’ orientation program.

DECISION: The Board

1. agrees that it shall use electronic voting on all substantive items on its agenda, and that any director can demand an electronic vote on any item without requiring a second or debate;
2. requests the Operations Review Committee to propose an amendment to the Code of Ethics that would clarify a director’s legal and ethical responsibility to act independently and proscribe offers of favors in exchange for taking a particular position on an item before the Board, for report at the September 2017 Board meeting;
3. amends the Rotary Code of Policies regarding director-elect orientation as follows:

28.020.1. Director-elect Orientation [text omitted]

Each orientation program shall have a session on staff/volunteer roles and expectations and on a director’s ethical responsibilities. This session shall be presented by the chair of the Operations Review Committee, or his/her designee, in conjunction with the general secretary or a staff member designated by the general secretary.

4. agrees that it shall hold an annual governance seminar for directors and directors-elect, facilitated by an outside governance expert, that will include training on a director’s ethical responsibilities as a member of the Board.

160. Governance Issues—Committee Continuity

Statement: In reviewing long-term governance challenges, the Operations Review Committee recommended that the Board takes steps for ensuring continuity in Rotary committees.

DECISION: The Board

1. to promote committee continuity
 - a. encourages the president to consider appointing as chairs of committees individuals who have previously served as vice chair or as a member of the committee;
 - b. agrees that, for those committees designated by the Board, once a succeeding year's committee chair and members have been appointed, such newly-appointed chairs and committee members shall be invited to attend the final committee meeting of the current year;
 - c. requests the president-elect to appoint a workgroup of three directors to recommend which committees shall be designated as noted in point b. above, for report to the Board at its September 2017 meeting;
2. to clarify its policy on multiyear committee appointments, amends Rotary Code of Policies as follows:

27.040.13. Filling Vacancies on Committees

The RI president and/or president-elect are authorized to make appointments and replace committee members when deemed appropriate and in the best interest of Rotary, after consultation with the committee chair and based upon objective standards of the member's performance and participation, in accordance with the RI Bylaws.

161. Governance Issues—Avoiding Inappropriate and Disproportionate Influence of Individual General Officers

Statement: In reviewing long-term governance challenges, the Operations Review Committee recommended that the Board take steps to ensure no individual general officer exert inappropriate or disproportionate influence.

DECISION: The Board

1. agrees that each president-nominee shall receive orientation on the role and responsibilities of the president, including the issue of avoiding inappropriate and disproportionate influence of individual general officers, from an outside governance expert and a Rotarian, both designated by the governance committee;
2. amends the Rotary Code of Policies regarding the RI director and RI president job descriptions as follows:

27.020. RI President Job Description

[text omitted]

RI President Duties and Responsibilities

In addition to the duties and responsibilities of an RI director in Rotary Code section 28.040., the RI president also:

[text omitted]

23. attends and participates in orientation, governance training, and other preparatory meetings in advance of serving as president-elect and president.

28.040. RI Board of Directors Job Description

[text omitted]

Primary Duties and Responsibilities:

[text omitted]

4. Attend and participate in the annual International Assembly, director-elect orientation, Board governance training, other preparatory meetings, and the International Convention in the year before and during service on the Board.

162. Governance Issues—Promoting Collegiality in Decision-Making Among Volunteer Leaders and Senior Staff

Statement: In reviewing long-term governance challenges, the Operations Review Committee suggested the Board promote collegiality in decision making among volunteer leaders and senior staff but requested more time to make specific recommendations.

DECISION: The Board looks forward to receiving the recommendations of the Operations Review Committee with respect to promoting collegiality in decision-making among volunteer leaders and senior staff, for report to the Board at its September 2017 meeting.

* * * * *

163. Zone Review Committee Report

Statement: In decision 94, January 2017, the Board approved a realignment of the 34 Rotary zones to maintain an approximately equal number of Rotarians in each zone. The Board further requested the Zones Review Committee to consider other issues attendant to this new zone structure and its implantation, including zone sectioning and paring, and director election rotation in pared zones. Regional groups of the Zones Review Committee met via correspondence to study these issues and presented their recommendations to the Board.

DECISION: The Board

1. adopts the sections, director nomination schedule, and zone pairings as shown in Appendix E, filed only with the official copy of these minutes and requests the general secretary to post this information on rotary.org;
2. agrees to place District 7750 (USA—S. Carolina) in Zone 33 and amends its decision 94, January 2017;
3. amends the zone numbers approved in its decision 94, January 2017, as presented in Appendix F.

Note: Directors Dinca and Jones requested that their negative votes be recorded.

164. Constitution and Bylaws Committee Report

Statement: The Constitution and Bylaws Committee recommended legislation be sent to the 2019 Council on Legislation to amend the terms of the Rotaract and Interact Committee and to revise the allowed exceptions to the provisions on membership.

DECISION: The Board agrees to submit the legislation as shown in Appendix G to the 2019 Council on Legislation.

165. Constitutional Documents Review Committee Report

Statement: The Constitutional Documents Review Committee is tasked with recommending revisions to modernize and streamline the RI Bylaws and the Standard Rotary Club Constitution. The committee developed two proposed enactments for consideration at the 2019 Council on Legislation; one that makes non-substantive changes and another that makes substantive changes to the constitutional documents.

DECISION: The Board

1. agrees to submit to the 2019 Council on Legislation the legislation found in Appendix H (filed only with the official copy of these minutes) to streamline, through non-substantive changes, the RI Bylaws and Standard Rotary Club Constitution;
2. agrees to submit to the 2019 Council on Legislation the legislation found in Appendix I to simplify the RI Bylaws through substantive changes;
3. to educate Council representatives about the changes in legislation identified in point 1 above, requests:
 - a. all 2018–19 Rotary Institute conveners to include a discussion during plenary sessions, consistent with Rotary Code of Policies section 60.050. on the non-substantive changes to the RI Bylaws and Standard Rotary Club Constitution;
 - b. the Constitutional Document Review Committee to provide appropriate discussion points;
 - c. the general secretary to host a webinar to answer questions on the legislation in advance of the 2019 Council on Legislation.

166. Council on Resolutions Update

Statement: The 2016 Council on Legislation adopted legislation to provide for an annual online meeting to vote on resolutions prepared by Rotary clubs and districts (Resolutions are proposals that do not amend the constitutional documents.) The general secretary reported that the online voting platform has been developed and will be ready on 15 October 2017. Delegates will have from that date until 15 November to vote. Adopted resolutions will then be sent to the Board for consideration.

DECISION: The Board receives the general secretary's report on the Council on Resolutions.

DECISIONS 167–168

Strategic Planning Committee Report

Meeting 28 February–2 March 2017 and 11–12 May 2017 in Evanston, IL, USA

167. 2019 Council on Legislation Enactment

Statement: The Strategic Planning Committee discussed the possible benefits of having the Council on Legislation take place annually online instead of once every three years, noting that such a structural change to the Council would allow Rotary to more expediently adapt to a rapidly changing world.

DECISION: The Board

1. thanks the Strategic Planning Committee for its reports;
2. requests the president-elect to appoint a three-member committee of Rotarians experienced in the operation of the Council on Legislation, meeting by correspondence only, to draft an enactment for possible submission to the 2019 Council on Legislation that would transition the Council to an annual, online process as has been done for the Council on Resolutions, for report the September 2017 Board meeting.

168. Strategic Planning Committee Report: Vision Statement

Statement: The Strategic Planning Committee reviewed data from recent vision testing outreach conducted to help the committee, along with an external consulting firm, to develop a new Rotary vision statement.

DECISION: The Board adopts the following vision statement:

Together, we see a world where people unite and take action to create lasting change—across the globe, in our communities, and in ourselves.

* * * * *

169. Global Delivery Model Update

Statement: In 2014–15, Rotary engaged the consulting firm KPMG to help identify greater efficiencies and cost savings in the way Rotary delivers its services. The general secretary reported on planned actions as a result of this study.

DECISION: The Board thanks the general secretary for his report on the Global Delivery Model.

170. Amendments to the RI Travel Policy

Statement: The general secretary recommended amendments to the Board's travel and expense reporting policy to increase the per diem meal expense amount for Rotary-funded travelers. Editorial and typographical updates were also made to make the document more user-friendly.

DECISION: The Board

1. amends the Rotary Travel Service Policy as shown in Appendix J;
2. establishes a US\$75 per diem meal expense reimbursement limit for Rotary-funded travelers and amends Rotary Code of Policies section 69.020.13. accordingly.

171. Proposed Board Governance Committee

Statement: In its effort to make the Rotary Board of directors a more efficient and effective body and to address various long-standing governance-related issues within Rotary International, the Board discussed the establishment of a standing Governance Committee.

DECISION: The Board

1. effective 1 July 2017, establishes a Governance Committee comprising:
 - a. members of the Board's Executive Committee;
 - b. one member of the Strategic Planning Committee who is knowledgeable of governance issues, appointed by the president, in consultation with the chair of the Strategic Planning Committee, who shall serve a three-year term;
 - c. one past RI director, appointed by the president, who has served on the Board within the past three years, who shall serve a three-year term;

- d. a member who has expertise in the field of governance, appointed by the president, who shall serve a three-year term;
2. requests the president to stagger the initial terms of the members identified in pt. 1 above so that one member's term ends after each of the first three years;
3. agrees to the following terms of reference for the committee:

The Governance Committee shall review issues related to the governance of Rotary International, including governance procedures utilized by the Board, and provide advice and recommendations to the Board as it deems appropriate or at the request of the Board. The Executive Committee chair will serve as the chair of the Governance Committee. The three members of the Governance Committee who are not RI directors shall serve staggered terms. No member shall be a past RI president.

4. agrees that the Governance Committee may retain a governance consultant and approves a 2017–18 budget variance of US\$5,000 for this purpose;
5. approves a 2017–18 budget variance of up to US\$9,500 for an in-person meeting of the committee at the 2018 RI Convention;
6. agrees to review the effectiveness of the Governance Committee at its June 2022 meeting.

172. Weapons and Rotary Clubs, Districts, and Other Rotary Entities

Statement: The Board discussed clarifications to its policy on weapons and Rotary clubs, districts, and other Rotary entities.

DECISION: The Board clarifies its decision 96, January 2017, pertaining to clubs, districts and other Rotary Entities' activities involving guns and other weapons by amending the Rotary Code of Policies, as shown in Appendix K.

Note: President-elect Riseley abstained from voting on this item.

173. Updates to Constitutions and Bylaws for Club-Sponsored Organizations

Statement: In decision 87, January 2017, the Board revised Rotary Code of Policies chapter 5 (Programs) and further noted that the amendments taken necessitated corresponding amendments to the constitutions and bylaws for club-sponsored organizations and requested the general secretary to revise these documents accordingly, for report at this meeting.

DECISION: The Board adopts a revised standard constitution and recommended bylaws for club sponsored organizations as presented at this meeting.

174. Joint Young Leaders and Alumni Engagement Committee Report

Statement: In decision 110, January 2017, the Board requested the Joint Young Leaders and Alumni Engagement Committee to further develop a recommendation to include Rotaract clubs as members of Rotary International. The committee met via correspondence in February through May 2017 and discussed the implications of accepting Rotaractors as members of Rotary, including how to maintain distinct rights, privileges, and representation for Rotaractors. The committee further recommended amendments to the RI Constitution and Bylaws that would be necessary for consideration at the 2019 Council.

DECISION: The Board

1. requests the Constitution and Bylaws Committee to draft legislation to amend the RI Constitution and the RI Bylaws to admit Rotaract clubs into RI membership, and for such legislation to include the provisions as shown in Appendix L, filed only with the official copy of these minutes, for report at the September 2017 Board meeting;
2. affirms that the intent of the proposed legislation is to maintain distinct experiences, rights, privileges, and representation for Rotaractors from Rotarians;
3. requests the general secretary to review the anticipated operational, technological, and financial impact this proposal could have if adopted by the 2019 Council on Legislation, for report at the September 2017 Board meeting.

175. Rotaract and Interact Committee Report

Statement: In decision 119, January 2016, the Board requested a feasibility study be conducted on charging dues to Rotaractors or Rotaract clubs. The Rotaract and Interact Committee met via correspondence to discuss this matter and further discussed convention registration fees for Rotarian/Rotaractor dual members. The committee reported on results from a survey of Rotaract club presidents and district Rotaract representatives designed to identify whether current RI services meet the needs of Rotaract clubs and whether providing additional services in exchange for annual dues would be beneficial to the clubs.

DECISION: The Board

1. thanks the Rotaract and Interact Committee for its report;
2. to increase Rotaract's capacity for service and strengthen the connection of Rotaract clubs to RI, agrees in principle to providing additional services to Rotaract clubs in exchange for annual dues;
3. requests the general secretary to review for report to the Board at its April 2018 meeting:
 - a. the cost and feasibility of providing Rotaractors with additional leadership training materials;
 - b. the IT, infrastructure, and staffing costs necessary to collect flat-rate dues or per capita dues to Rotaract clubs;
4. agrees in principle that fees for Rotarian/Rotaractor dual members be set at the Rotaractor-level for future RI Conventions and other RI events;
5. requests the general secretary, the Operations Review Committee, and the 2019 RI (Hamburg) Convention Committee to review the fee structure for Rotarian/Rotaractor dual members attending the RI Convention and other RI events for report to the September 2017 Board meeting;
6. to ensure a sustainable flow of members from Rotaract to Rotary and to ease financial burdens on younger members, encourages Rotarians to maintain Rotaractor pricing for Rotarian/Rotaractor dual members at club, district, and zone events.

176. Youth Exchange Committee Report

Statement: Meeting via correspondence in 2016–17, the Youth Exchange Committee noted inconsistencies in the annual timing and duration of the Youth Exchange Officers Preconvention and recommended that the Board make the timing and duration of the meeting consistent from year to year. The general secretary suggested a similar timing structure for the Rotaract Preconvention.

DECISION: The Board

1. agrees that the Youth Exchange Officers Preconvention and the Rotaract Preconvention shall occur annually, on the Friday and Saturday (for full days) before the convention, and amends the Rotary Code of Policies accordingly, as shown in Appendix M;
2. requests the general secretary to update the Manual for Conventions accordingly.

177. Adult Harassment Policy

Statement: The general secretary suggested that the Board amend its adult harassment policy to better address allegations of harassment between adults at the club and district level.

DECISION: The Board amends the Rotary Code of Policies regarding adult harassment, as shown in Appendix N.

178. Site Selection for 2023, 2024, and 2025 RI Conventions

Statement: In decision 56, September 2016, the Board requested the general secretary to solicit proposals from 13 cities to host the 2023, 2024, or 2025 RI Conventions and to provide recommendations for four to six cities to be further inspected. In addition to considering the strengths and weaknesses of each city's proposal, the general secretary assessed the cities against the critical criteria for conventions to determine each city's likely capacity for hosting a successful RI convention.

DECISION: The Board requests the general secretary to

- a. inspect Calgary, Canada; Dubai, United Arab Emirates; Gothenburg, Sweden; Singapore, Republic of Singapore; and Warsaw, Poland as possible host cities for the 2023, 2024, and 2025 RI Conventions and provide site selection recommendations at the September 2017 Board meeting;

- b. contact the Rotarians and tourism offices in Auckland, New Zealand; Boston, USA; Hong Kong, People's Republic of China; Melbourne, Australia; and Philadelphia, USA, to thank them for their proposals and efforts and inform them of the Board's decision regarding future RI Conventions;

179. Joint Committee on Partnership Report: Rotary International and the Institute for Economics and Peace Strategic Partnership Proposal

Statement: At their April 2017 meeting, the Rotary Foundation Trustees approved a partnership concept with the Institute for Economics and Peace, which entailed funding from the World Fund. According to the RI Bylaws, such funding requires Board approval.

DECISION: The Board notes the Trustees April 2017 approval of the partnership concept between Rotary International and the Institute for Economics and Peace and in accordance with RI Bylaws section 23.050., approves a 2017–18 program award expenditures of US\$30,000 from unrestricted contributions in support of this pilot partnership.

180. Selection of Lead Facilitator for the Regional Coordinators Training Institute

Statement: The Regional Leaders Training Institute is led by a moderator and two lead facilitators, one selected by the RI Board and the other by the Foundation Trustees. President-nominee Oworu shared his proposal for one of the 2018 lead facilitators.

DECISION: The Board agrees to the selection of Geeta Manek to serve as one of two lead facilitators on the 2018 Regional Leaders Training Institute planning team with the moderator, Past Trustee Antonio Hallage, and another lead facilitator appointed by the Trustees.

181. District Leadership Plan Review

Statement: In decision 49, September 2016, the Board agreed that there is an excess of district committees, and requested the Leadership Development and Training Committee to review the recommended district committee structure for report at this meeting. The committee reported consulting with district governors, district committee chairs, and club leaders for their views on improving the current structure. The committee recommended phasing out several district positions and

providing clear instructions on My Rotary for which district committees are mandatory.

DECISION: The Board

1. amends the Rotary Code of Policies regarding district committees to
 - a. combine the District Membership Attraction and Engagement Committee and the District New Club Development Committee into the District Membership Committee;
 - b. combine responsibilities of Vocational Service and Youth (New Generations) Service Committees into the Community Service Committee;
 - c. combine responsibilities of Rotary Community Corps and Rotary Fellowships Committees into the Community Service Committee;
 - d. eliminate the Member Benefit Committee and the District Club Service Committee;

as shown in Appendix O, effective 1 July 2019;

2. requests the general secretary to clarify on My Rotary which committee appointments are mandatory and which are recommended.

182. Governor-nominee and Governor-elect Training Topics

Statement: In decision 50, September 2016, the Board requested the Leadership Development and Training Committee to review the required topics for governors-nominees and governors-elect, for report at this meeting. Via correspondence, the committee discussed the importance of continuity in the districts' leadership and for governors-elect and governors-nominee to meet jointly.

DECISION: The Board agrees that as of 1 July 2020

- a. governor-nominee training should cover
 - Governor-nominee responsibilities;
 - Assessing your district;
 - Creating a calendar;
 - Financial management;
 - Convening training events and district conference;

- b. governors-nominee and governors-elect should meet jointly to learn about
 - Succession planning;
 - District leadership plan;
 - Strategic planning;
 - Communication;
- c. governor-elect training will not include district organization.

183. Districting Committee Report

Statement: The Districting Committee met on 18 April 2017 via teleconference to discuss various districting issues, including the status of districts granted exemptions from redistricting pending further development in the district. Districts in Brazil also requested the Board make adjustments to district numbers in Brazil as part of planned mergers.

DECISION: The Board

1. noting the negative membership growth trend in District 4720 (Brazil), requests the district leadership to submit a membership development plan to the Districting Committee by 1 August 2017 and to increase its membership beyond 1,100 Rotarians by 1 July 2018 or be merged with an adjacent district on 1 July 2019;
2. noting the negative membership growth trend in District 4815 (Argentina), requests the district leadership to submit a membership development plan to the Districting Committee by 1 August 2017 and to increase its membership beyond 1,100 Rotarians by 1 July 2018 or be merged with an adjacent district on 1 July 2019;
3. affirms its decisions 68, September 2016, and 121, January 2017, upholding districting decisions in Brazil and Uruguay, effective 1 July 2019;
4. amends its decision 121 January 2017 (Districting Committee Report: Brazil and Argentina) as shown in Appendix P.

184. Membership Committee Report

Statement: The Membership Committee met on 27–28 February 2017 and discussed current membership trends, the redesign of Rotary Club Central, a potential partnership with Google, RI service awards and

membership recognition program, regional membership initiatives, the RI strategic plan, the global membership model test project, engagement with Rotaractors, the role of Rotary coordinators, and concerns with membership reporting dates, among other topics.

DECISION: The Board thanks the Membership Committee for its report.

185. Change to Club Report Dates

Statement: In decision 128, the Board requested the general secretary to conduct a full analysis of adjusting the due dates for clubs to report membership changes to 30 June and 31 December, for report to the Board at this meeting. The general secretary suggested that for a more accurate billing and reporting process, those members added to a club's roster with a 1 July effective date will no longer be included in the club's annual 1 July membership number, but they will be billed on the July club invoice and counted toward membership growth.

DECISION: The Board receives the general secretary's update on changing club report dates to simplify reporting and reflect membership more accurately.

186. Update on Clubs Formerly in District 3100 (India)

Statement: Noting long-standing conflicts and dysfunction in District 3100, the Board, in decision 182 April 2016, placed the clubs in the district into non-districted status. In decision 123, January 2017, the Board agreed to reinstate the district provided that the district work with the appointed special representative to complete several requirements, and further stipulated that for the district to avoid being placed back into non-districted status, the clubs and districts must follow several good governance practices as prescribed by the Board. The general secretary reported that while most clubs in the district have been abiding by the Board's conditions for reinstatement and have been cooperating with the special representative, recent litigation by the governor-elect raises concerns that the district may not be ready to be reinstated.

DECISION: The Board receives the report on the clubs formerly in District 3100 and requests the general secretary to provide an update at the September 2017 Board meeting.

187. Removal of District Governor-nominee

Statement: The Board considered the removal from office of the 2018–19 governor-nominee from District 7510 whom the Board had previously suspended. RI Bylaws section 14.060.2. authorizes the Board to suspend the nomination of a governor-nominee where it has cause to believe that the nominee would be unable to fulfill satisfactorily the duties and responsibilities of the governor's office. The nominee is provided the opportunity to submit to the Board additional information regarding his or her ability to assuming the duties and responsibilities of the office. The Board noted that the 2018–19 nominee from District 7510 had failed to provide this information.

DECISION: The Board

1. notes that it had previously suspended the 2018–19 governor-nominee from District 7510 (USA);
2. notes that, after being given an opportunity to submit additional information to the Board, the suspended governor-nominee did not submit any information concerning his ability to assume the duties and responsibilities of the office;
3. after considering all pertinent circumstances, and by a two-thirds vote, rejects the nomination of the 2018–19 governor-nominee from District 7510.

DECISIONS 188–190

Communications Committee Report

Meeting 9–10 May 2017 in Evanston, IL, USA

188. Regional Magazines—Egypt Coverage Change

Statement: The Communications Committee recommended changes to the prescribed and approved geographic region covered by the Egyptian regional magazine. The committee further recommended changes to the list of countries exempt from subscription to *The Rotarian*.

DECISION: The Board

1. thanks the Communications Committee for its report;
2. amends the “prescribed and approved” region covered by the Egypt regional magazine, *Rotary Egypt*, from Districts 2451 (Egypt) and 2452 (Armenia, Bahrain, Cyprus, Georgia, Jordan, Lebanon, Palestine, Sudan, and United Arab

Emirates), to District 2451 only, with the anticipation that it will move into Arabic speaking countries within District 2452 by 30 June 2018;

3. adds Armenia, Georgia, and Cyprus to the list of countries exempted from subscription to *The Rotarian* or regional magazine.

189. Regional Magazines Criteria

Statement: The Communications Committee recommended an amendment to the Rotary regional magazine criteria to no longer require Rotarians in a region being served by a new magazine on a two-year provisional basis to also to subscribe to *The Rotarian*.

DECISION: The Board amends Rotary Code of Policies item 51.020.1. as follows:

51.020.1. Rotary Regional Magazine Criteria

[text omitted]

15. Before a new magazine may be considered for licensing, it must complete a two-year pilot program. ~~Except for exempt language groups, as determined by RI, during the first year, subscriptions to the magazine shall be a second subscription in addition to the required subscription to *The Rotarian*. During the second year, members may choose between the two magazines to meet the magazine subscription requirement;~~

190. Communications Committee Report: Provisional Regional Magazine License

Statement: The Communications Committee considered granting a provisional license to a new, digital regional magazine serving Central America.

DECISION: The Board grants a provisional license for a Rotary regional magazine in Central America -- *El Rotario en el Corazón de las Américas* -- to publish a digital Spanish language magazine.

191. Adoption of 2017–18 RI Budget

Statement: The RI Bylaws require the Board to annually adopt a budget for the succeeding fiscal year, subject to review by the Board at any time. The Finance Committee considered detailed budget estimates based on member-

ship dues, forecasted net investment returns, staffing costs, enterprise project requirements, and other factors.

DECISION: The Board

1. adopts the 2017–18 RI budget, reflecting revenues of US\$102,561,000, use of general surplus funds of \$1,418,000, use of convention reserves of \$1,108,000, and expenses of \$104,182,000, resulting in an excess of revenues, general surplus funds, and convention reserve over expenditures of \$905,000;
2. in accordance with RI Bylaws section 17.050.6. and by three quarters vote of all directors, recognizes the proposed budget includes spending to be funded from the general surplus fund and the convention reserve, approved in prior RI Board decisions, and ratifies the expenditures of \$1,418,000 from the general surplus fund and \$1,108,000 from the convention reserves to provide:
 - a. \$117,000 for social networking efforts associated with decision 253, May 2011;
 - b. \$40,000 from the convention reserve for registration software associated with decision 202, January 2012;
 - c. \$956,000 for End of Polio public relations associated with decision 168, May 2014;
 - d. \$345,000 for regional membership plans associated with decision 87, October 2014;
 - e. \$1,068,000 from the convention reserve for Toronto with decision 54, September 2016.
3. adopts the 2017–18 RI capital expenditures budget of \$7,040,000.

DECISIONS 192–197

RI and TRF Finance Committees Joint Meeting

Meeting 2–4 May 2017, Evanston, IL, USA

192. RI and TRF Finance Committees Joint Meeting Report

Statement: The RI and TRF Finance Committees met jointly on 2–4 May, 2017, in Evanston, IL, USA and discussed the year-to-date financials, the status of the 2016–17 enterprise projects, 2017–18 budget assumptions, and projected actuals for the 2016–17 budget among other topics.

DECISION: The Board thanks the RI and TRF Finance Committees for their reports.

193. Five-Year Forecast

Statement: The RI Bylaws require the Board to annually consider a five-year forecast and further require Rotary Institute conveners to present the forecast for discussion at their respective institutes. The committee recommended a five-year forecast through 2022.

DECISION: The Board

1. approves the five-year forecast assumptions for 2017–18 through 2021–22;
2. requests the general secretary to update 2016–17 projections as appropriate;
3. in accordance with RI Bylaws section 17.060.4., agrees that the five-year financial forecast should be presented for discussion at each 2017–18 Rotary institute.

194. RI/TRF Allocation

Statement: The Finance Committee annually reviews the allocation methodology for services paid by The Rotary Foundation to Rotary International and recommends any necessary changes in this methodology to the Board.

DECISION: The Board

1. receives the update on the allocation of expenses between Rotary International and The Rotary Foundation;
2. approves the 17 May 2017 Administrative Services Agreement and updated schedules, as shown in Appendix Q, filed with the official copy of the minutes.

195. Finance Committee Responsibilities

Statement: The Finance Committee made several recommendations to the Board regarding the committee's official responsibilities.

DECISION: The Board amends the Rotary Code of Policies regarding the responsibilities of the RI Finance Committee as shown in Appendix R.

196. Foreign Currency Management

Statement: The Finance Committee recommended changes to RI's foreign currency management policy to better respond to market conditions.

DECISION: The Board amends the Rotary Code of Policies by deleting in its entirety section 70.030. regarding foreign currency management policy and replaces it with the following:

70.030. Foreign Currency Management Policy

Rotary adopts a foreign currency management policy to maximize the effectiveness of global cash management practices by reducing the impact of volatility in foreign exchange rates on Rotary's operating cash flows and to protect the forecasted value of anticipated currency exposures while minimizing the cost associated with implementing currency hedges. Rotary will not hedge for speculative purposes.

The general secretary, through delegation to the chief financial officer, will establish internal foreign currency management procedures in accordance with this policy. The Finance Committee will be responsible for reviewing the procedures from time to time as deemed necessary.

197. Rotary Exchange Rates

Statement: The Finance Committee recommended amendments to Rotary's exchange rate policy to be more aligned to current economic conditions and business practices.

DECISION: The Board amends Rotary Code of Policies section 66.030.2. as follows:

66.030.2. Exchange Rates for Payments to RI

~~RI will establish the rates for conversion of payments to RI, from currencies other than U.S. dollars, into U.S. dollars for each six month period beginning 1 July and 1 January. When the value of a currency fluctuates three percent or more in relation to the U.S. dollar from the prior month, the general secretary, acting for the Board, may adjust the exchange rates as he deems appropriate.~~

Regarding the translation of non-US dollar denominated transactions into US dollars:

1. Rotary will establish and post the Rotary Exchange Rates for foreign currency translation on a monthly basis with enough time to appropriately communicate these exchange rates to Rotarians and internal users;
2. The exchange rates will be compliant with US generally accepted accounting principles;
3. The exchange rates will be sufficiently accurate to provide a clear picture of the operations;
4. The general secretary, through delegation to the chief financial officer, will be responsible for maintaining a procedure for calculation and reporting of the exchange rates;
5. The Finance Committee will review the procedure periodically.

* * * * *

198. Request for Additional World Fund for Global Grants 2016–17

Statement: The general secretary reported the funding for global grants in 2016–17 was in risk of not keeping up with demand due to a sudden, unexpected increase in global grant requests. Noting that this is a strong affirmation of the global grants model and that it is in Rotary's best interest to keep pace with global grant requests with the appropriate funding, the general secretary suggested that the Board approve use of unrestricted contributions from the World Fund. The Trustees also approved additional funding in a May decision by communication.

DECISION: The Board approves the use of an additional US\$5,000,000 from unrestricted contributions for program award expenditures to fund global grants for the remainder of 2016–17.

DECISIONS 199–201

Audit Committee Report

Meeting 16–18 May 2017, Evanston, IL, USA

199. Selection of Independent Auditor

Statement: Rotary Code of Policies section 67.020. provides that the Audit Committee, on behalf of the Board, will formally consider and conduct a comprehensive review for the selection of its independent auditor based on competitive proposals at least once every seven years. The Audit Committee reviewed proposal from three audit firms and made its recommendation to the Board.

DECISION: The Board

1. thanks the Audit Committee for its report;
2. appoints Deloitte as Rotary's independent auditor for fiscal years 2017–18, 2018–19, and 2019–20;
3. requests the general secretary to notify the auditors of their selection and to complete the necessary contract negotiations.

200. Audit Charters

Statement: Noting that annual review of audit charters is a best practice, the Audit Committee compared the Audit Committee and Internal Audit charters against model charters provide by the Institute of Internal Auditors and recommended several amendments to the Board.

DECISION: The Board amends Rotary Code of Policies, section 30.080. regarding the Audit Committee and section 67.010. regarding the Internal Audit System, as shown in Appendix S, filed only with the official copy of these minutes.

201. Institute Reporting Requirements

Statement: Rotary Code of Policies section 60.050. provides that Rotary institute conveners shall, within ninety days after the conclusion of an institute, send to the general secretary, the convener of the following year's institute, and to each governor within that zone(s) a complete financial statement, certified by the chair and treasurer of the institute, detailing all revenues and expenses of the institute. Failure to comply with the requirement, after having been notified by the general secretary, shall result in the convener being ineligible to receive any additional expense reimbursements from RI, and further be ineligible to receive any RI volunteer appointment or assignment, or any Rotary Foundation appointment or assignment, until the completed financial statement is distributed in accordance with this policy. The Audit Committee noted that the Zone 20A Institute in Accra, Ghana had not submitted its financial statement despite being sent multiple reminders and letters of noncompliance.

DECISION: The Board

1. notes that the Zone 20A Institute in Accra, Ghana held in September 2016 has not met the reporting requirements in accordance with Rotary Code of Policies section 60.050.;

2. recognizes that the convener had taken extraordinary steps to obtain the required reporting, and exempts the convener from sanctions associated with noncompliance with such reporting requirements;
3. requests the president to send a letter of noncompliance to the Institute chair and Institute treasurer.

* * * * *

2016–17 Budget Review

- There were no modifications to the Rotary International 2016–17 budget.

2016-17 Budget	
Revenues:	US\$98,038,000
Expenses:	98,679,000
Change in net assets:	(641,000)
Convention reserves:	80,000
GSF funded expenses:	3,835,000
Net total of revenue and reserve funding over expenses:	<u>\$3,274,000</u>

- 2016–17 budget variances:

Revenues:	
September 2016 meeting:	<u>65,000</u>
Total 2016–17 Board meeting revenue:	<u>\$65,000</u>

Expenses:	
June 2016 meeting:	0
September 2016 meeting:	(247,329)
January 2017 meeting:	(25,000)
June 2017 meeting:	<u>0</u>

Total 2016–17 Board meeting expense:	<u>(\$272,329)</u>
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Total 2016–17 change in net assets Including variances:	<u>\$3,066,671</u>
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- Decisions taken at this meeting, impacting future years:

	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Expenses			
Dec. 157. Ops. Review Comm.:	40,000		
Dec. 171 Proposed Board Governance Comm.:	14,500	20,000	24,000
Total Expenses:	\$54,500	\$20,000	\$24,000
Net Surplus/ (Deficit):	(54,500)	(20,000)	(24,000)

Adjournment

The foregoing is a true record of the proceedings at the June 2017 Rotary International Board of directors meeting.

John F. Germ
President

Andrew McDonald
Secretary of the Meeting

ATTEST:

John Hewko
General Secretary, RI

APPENDIX A

RATIFICATION OF DECISIONS MADE BY THE PRESIDENT (Decision 142)

1. Vacancy in the Office of Governor, District 5060 (Canada, USA, WA)

Statement: District 5060 reported that Governor Vern Nielsen passed away. The district recommended that Vice Governor Gregory Luring, a member of the Rotary Club of Yakima be appointed as governor. Director Rohrs concurred with this recommendation and Rotarian Luring indicated that he is willing to perform this duty.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 6.120.1., appoints Gregory Luring, a member of the Rotary Club of Yakima, to serve as governor of District 5060, assuming the authority of the office.

2. Vacancy in the Office of Governor-elect, District 3080 (India)

Statement: District 3080 has been unable to select its 2017–18 governor due to multiple election complaints. In accordance with RI Bylaws section 14.070., Praveen Chander Goyal, a member of the Rotary Club of Chandigarh, Union Territory, India, and the current governor-nominee will be appointed as governor-elect. Director Desai was consulted on this matter and Rotarian Goyal indicate that he is willing to perform this duty.

DECISION: The Board, the president acting on its behalf, in accordance with Rotary Bylaws section 6.120.2., appoints Praveen Chander Goyal, a member of the Rotary Club of Chandigarh, Union Territory, India, to serve as governor-elect in District 3080, assuming the authority of the office.

3. Vacancy in the Office of Governor-elect, District 4895 (Argentina)

Statement: District 4895 reported that Governor-elect Roberto Perez is unable to perform the duties of the office due to health reasons. Governor Luis Bottino and the Council of Past Governors recommended Osvaldo Lazzati, a member of the Rotary Club of Rojas, Bs. As., Argentina, be appointed as governor elect. Director Silva concurred with this recommendation and Rotarian Lazzati indicated he is willing to perform this duty.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 14.070., appoints Osvaldo Lazzati, a member of the Rotary Club of Rojas, Bs. As., Argentina, to serve as governor-elect of District 4895, assuming the authority of the office.

4. Vacancy in the Office of Governor-elect, District 7470 (USA, NJ)

Statement: District 7470 reported that Governor-elect John Wilson is unable to perform the duties of the office due to health reasons. Governor Margit Rahill recommended that Margaret Mader, a member of the Rotary Club of Parsippany-Troy Hills, New Jersey be appointed as governor-elect. Director Rohrs concurred with this recommendation and Rotarian Mader indicated that she is willing to perform this duty.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 14.070., appoints Margaret Mader, a member of the Rotary Club of Parsippany-Troy Hills, New Jersey, to serve as governor-elect of District 7470, assuming the authority of the office.

5. Waiver of Qualifications for Governor-nominee, District 1880 (Germany)

Statement: District 1880 requested that a waiver be granted to Gerwig Argow, a member of the Rotary Club of Meissen, Germany for the qualifications for a governor-nominee set forth in RI Bylaws section 16.070.3. At the time of his selection, Rotarian Argow, a member of the Rotary Club of Tucson, Arizona, USA, had not served a full term as club president but, a member of the Rotary Club of Tucson, Arizona, USA, is otherwise fully qualified to serve as governor-nominee.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 16.070., excuses Gerwig Argow, a member of the Rotary Club of Meissen, Germany, from the qualifications for a governor-nominee set forth in RI Bylaws section 16.070.3.

6. Waiver of Qualifications for Governor-nominee, District 5500 (USA, Arizona)

Statement: District 5500 requested that a waiver be granted to Rotarian Ellen Patterson, a member of the Rotary Club of Tucson, Arizona, USA, for the qualifications for a governor-nominee set forth in RI Bylaws section 16.070. At the time of her selection, Rotarian Patterson, a member of the Rotary Club of Tucson, Arizona, USA, had not served a full term as club president but, a member of the Rotary Club of Tucson, Arizona, USA, is otherwise fully qualified to serve as governor-nominee.

DECISION: The Board, the president acting on its behalf, in accordance with RI Bylaws section 16.070., excuses Ellen Patterson, a member of the Rotary Club of Tucson, Arizona, USA,, a member of the Rotary Club of Tucson, Arizona, USA, from the qualifications for a governor-nominee set forth in RI Bylaws section 16.070.3.

**7. Appointment of a Member to the 2017–18
Nominating Committee for President from Zone
19**

Statement: RI Bylaws section 12.030.1. requires that those past directors who wish to be considered for membership on the Nominating Committee for President must advise the general secretary before 15 April. As of that date, the general secretary had not been notified of any potential candidate from Zone 19.

RI Bylaws section 12.020.5. provides that where there is no past director available for election or appointment from a particular zone a past governor shall be eligible for such election or appointment.

Past Governor James Anthony Black is eligible to be appointed to the committee under RI Bylaws section 12.020.5., and has indicated his willingness to serve on the committee as the member from Zone 19.

In accordance with Rotary Code of Policies section 27.040.13., the president is authorized to act on behalf of the Board in this matter.

DECISION: The Board, the president acting on its behalf, appoints James Anthony Black as the member of the 2017–18 Nominating Committee for President from Zone 19.

APPENDIX B

RATIFICATION OF DECISIONS MADE BY THE GENERAL SECRETARY (Decision 143)

Statement: The general secretary reported that, in accordance with instruction and authorization from the Board, he made the following decisions on behalf of the Board during the period 1 December through 30 April 2017.

1. Admission of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve provisional clubs' applications for membership in RI in accordance with established procedure and policy.

DECISION: The Board, the general secretary acting on its behalf, approves admission of the following Rotary clubs to membership in RI:

Zone 2

Nagoya Miyanomori, Aichi, Japan
Sagamihara New City, Kanagawa, Japan

Zone 3

Osaka Aqua Metropolis, Osaka, Japan

Zone 4

Samrala, Punjab, India
Satana Midtown, Maharashtra, India
Ghaziabad Nikunj, Uttar Pradesh, India
Mumbai Coastline, Maharashtra, India
Jaipur Gurukul, Rajasthan, India
NCR Galaxy, Uttar Pradesh, India
Sonepat Excellence, Haryana, India
Sonepat Education City, Haryana, India
Hapur Diamond, Uttar Pradesh, India
Mhow Diamond, Madhya Pradesh, India
Alibag Seashore, Maharashtra, India
Connect D 3012, Delhi, India
Sausar, Madhya Pradesh, India
Panvel Metro, Maharashtra, India
Kadi, Gujarat, India
Degloor, Maharashtra, India
Nilanga, Maharashtra, India
Greater Bhiwadi, Rajasthan, India
Delhi Karma, Delhi, India
Beed Capital, Maharashtra, India
Bhiwadi Khushkhera, Rajasthan, India
Bhiwadi, Rajasthan, India
Bhiwani Royal, Haryana, India
Faridabad Elite, Haryana, India
Hadapsar Central, Maharashtra, India
New Chandigarh, Union Territory, India
Wadvani, Maharashtra, India

Kandhar, Maharashtra, India
Georai, Maharashtra, India
Mumbai Millennials, Maharashtra, India
Pune Crystals, Maharashtra, India
Shirur Kasar, Maharashtra, India
Mumbai GenX, Maharashtra, India

Zone 5

Tiruppur City, Tamil Nadu, India
Salem Hillcity, Tamil Nadu, India
Chennai Sun Rise, Tamil Nadu, India
Chennai Wheelers, Tamil Nadu, India
Salem Power Grand, Tamil Nadu, India
Chennai Korattur, Tamil Nadu, India
Yalandur Suvana, Karnataka, India
Sivadevuni Chikala, Andhra Pradesh, India
Bengaluru Chandragiri, Karnataka, India
Bangalore Shankara Park, Karnataka, India
Aad hi-Global, Karnataka, India
Cochin Heritage, Kerala, India
Manavai Kings, Tamil Nadu, India
Manavai Queens, Tamil Nadu, India
Mulleria, Kerala, India
Gollala Mamidada, Andhra Pradesh, India
Tadepalligudem, Andhra Pradesh, India
Raichur East, Karnataka, India
Hassan Hoysala, Karnataka, India
Kandukur Central, Andhra Pradesh, India
Nandigama, Andhra Pradesh, India
Pavoor, Karnataka, India
Bantwal Town, Karnataka, India
Cochin Cosmos, Kerala, India
Sainikpuri Secunderabad, Telangana, India
Avudayarkovil, Tamil Nadu, India
Coral City Ramnad, Tamil Nadu, India
Ooty Central, Tamil Nadu, India
Narsapur, Telangana, India
Saragur, Karnataka, India
Shanivarsanthe, Karnataka, India
Kovalam, Kerala, India

Zone 6

Sylhet West, Bangladesh
Sylhet North, Bangladesh
Lahore Excellence, Punjab, Pakistan
Lahore Pacific, Punjab, Pakistan
Lahore Orchard, Punjab, Pakistan
Suan Chit Lada, Bangkok, Thailand
Sindhri, Sindh, Pakistan
Bhairahawa, Nepal
Sargodha Shaheen, Punjab, Pakistan
Multan Liberty, Punjab, Pakistan
Karala Valley Jalpaiguri, West Bengal, India

Bareilly Heights, Uttar Pradesh, India
Feni City, Bangladesh
Gujrat City, Punjab, Pakistan
Tinau Butwal, Nepal
Devdaha, Nepal
Islamabad Global, Capital Territory, Pakistan
Sylhet Regal City, Bangladesh
Mirpur Central, Bangladesh
Pokhara Lakeside, Nepal
Karachi Crown, Sindh, Pakistan
Lahore Stars, Punjab, Pakistan
Makli, Sindh, Pakistan
Kunri Ever Green, Sindh, Pakistan
Damansara Heights, Kuala Lumpur, Malaysia
Renala Khurd, Punjab, Pakistan
Khao Soi Dao, Chantaburi, Thailand
Khonburi Korat, Nakhonratchasima, Thailand
Barbil, Odisha, India
Chiangmai Mahidol, Chiangmai Province, Thailand
Pakthongchai and Wangnamkeaw, Nakhonratchasima, Thailand
Mirzapur Diamond, Uttar Pradesh, India
Asansol Green City, West Bengal, India
Amtala Murshidabad, West Bengal, India
Bardibas, Nepal
Rairangpur Royal, Odisha, India
Badin Indus, Sindh, Pakistan
Hyderabad Galaxy, Sindh, Pakistan
Alfa Ampang, Kuala Lumpur, Malaysia
Ara Damansara, Selangor, Malaysia
Baripada Heritage, Odisha, India
Lahore Valancia, Punjab, Pakistan
Muang Khong Chiam, Ubon Ratchathani, Thailand
Nawabshah Shaheed-E-Millat, Sindh, Pakistan
Riverine Halda, Bangladesh
Lahore Bahria Giants, Punjab, Pakistan
Thanthaosuranaree, Nakhon Ratchasima, Thailand
Hub Balochistan, Pakistan
Kashi, Uttar Pradesh, India
Kuala Lumpur City Centre, Selangor, Malaysia
Mitraparp Sattahip, Chonburi, Thailand

Zone 7

Semarang Pandawa, Indonesia
Batu, East Java, Indonesia
Garut Papandayan, West Java, Indonesia
Manila Santa Cruz Central, Manila, Philippines
Manila Pugad Lawin, Manila, Philippines
Makati Lumina, Makati City, Philippines
Manila Harbor View Marina, Manila, Philippines
Cavite City Sangle Point, Cavite City, Philippines
Quezon City Apo, NCR, Philippines
Manila Peninsula, Manila, Philippines
Manila Espiritu Santo Tayuman, Manila, Philippines
Marawi City, Lanao del Sur, Philippines
Manila Cosmopolitan, Manila, Philippines
Bonifacio Global City Central, Taguig City, Philippines
Mandaluyong Premier, Mandaluyong City, Philippines

Zone 8

Brisbane International, Queensland, Australia

Zone 9

Daejeon NW Chungsoo, Daejeon, Korea, Republic of
Daegu Sagunja, Daegu, Korea, Republic of
Seoul Saehanbit, Seoul, Korea, Republic of
Seoul GIA, Seoul, Korea, Republic of
Cheongju Mokryeon, Chungcheongbug, Korea, Republic of
Cheongju Dream, Chungcheongbug, Korea, Republic of
Seoul Fine, Seoul, Korea, Republic of

Zone 10

Innovation Hong Kong, Hong Kong
Ulaanbaatar Khangarid, Mongolia
Harmony and Prosperity Hong Kong, Hong Kong
Star Avenue, Hong Kong
Smart Hong Kong, Hong Kong
Homantin Hill, Hong Kong
Taipei Nan Mao, Taiwan
Taipei Downtown, Taiwan
Chung Li Stars, Taoyuan, Taiwan
Ulsan Haengun, Ulsan, Korea, Republic of
Busan Centum, Busan, Korea, Republic of
Changnyeong Hwawangsan, Gyeongsangnam, Korea, Republic of
Milyang Miribeol, Gyeongsangnam, Korea, Republic of
Changwon-Gaon, Gyeongsangnam, Korea, Republic of
Jangyu Gaenari, Gyeongsangnam, Korea, Republic of
Yeosu Sarang, Jeonranam, Korea, Republic of
Gwangju Hangeol, Gwangju, Korea, Republic of
Jeju Hanol, Jeju, Korea, Republic of
Ulsan Haneulbit, Ulsan, Korea, Republic of
Changwon-On, Gyeongsangnam, Korea, Republic of
Jeju Hana, Jeju, Korea, Republic of
Gimhae-Mindeulre, Gyeongsangnam, Korea, Republic of
Jeju Mugunghwa, Jeju, Korea, Republic of
Masan-Dawon, Gyeongsangnam, Korea, Republic of
Taipei Southern Eagle, Taiwan
Taipei Southern Raise, Taipei, Taiwan
Taipei Platinum, Taipei, Taiwan
Kaohsiung Morning Star, Taiwan
Taipei Hao Wangjiao, Taiwan
Shanghai Hongqiao, People's Republic of China
Taipei NanXi, Taiwan
Taipei Influence, Taiwan
Taipei Cheng-Ai, Taiwan
Taichung Fine Art, Taiwan
New Taipei City Yang-Guang, New Taipei City, Taiwan
The HUB Hong Kong, Hong Kong
Taipei Shehwa, Taiwan
Taoyuan Fountain, Taiwan
New Taipei City Star, Taiwan
Taipei Fortune, Taiwan
New Taipei Wilderness, Taiwan
Taipei Lungan, Taiwan
Taoyuan North Pole Stars, Taiwan

Zone 11

Paris Tour Eiffel, France
Nancy Jean Prouve, Meurthe-et-Moselle, France
Auzerville Tolosane, Haute-Garonne, France
Lille Hauts de France D1670, Nord, France
Vannes Atlantique, Morbihan, France
Thiviers-Sorges et Ligeux en Perigord, Dordogne, France

Zone 12

Bisenzio Le Signe, Italy
Napoli Mergellina, Italy
Caserta Reggia, Italy
Caserta Luigi Vanvitelli, Italy
Bergamo Hospital 1 GXXIII, Italy
Afragola-Frattamaggiore-Porte di Napoli, Italy
Brescia Verola, Italy
Roma Ponte Milvio, Italy
Napoli Angioino, Italy
Roma Quirinale, Italy
Caorle, Italy

Zone 13

Albergaria-a-Velha, Portugal
Ronda Serrania, Spain
Mijas International, Spain

Zone 14

Hude-Oldenburg, Germany
District 1860, Germany
Stemwede-Dummer, Germany
Aachen Connect, Germany
Eppelborn-Ilftal, Germany
Wiehl-Homburger Land, Germany

Zone 16

Faaborg Fjord, Denmark
Bydgoszcz Stare Miasto, Poland

Zone 17

Great Britain & Ireland, England
Bentley Cheshire, Cheshire, England

Zone 18

Diksmuide 86XX, Belgium
Mayfair, London, England

Zone 19

Danubia Csolyospalos, Hungary
Banja Luka Aequalitas, Bosnia and Herzegovina
Sarajevo Ilidza, Bosnia and Herzegovina
Linz-Schlossberg, Austria
Shlomi, Israel

Zone 20

Bweyogerere Central, Uganda
Bata, Equatorial Guinea
Saint-Louis La Ravine, Reunion
Apac, Uganda
Kalangala Ssesse Islands, Uganda

Mtunzini, South Africa
Lugogo Mango Tree, Kampala, Uganda
Antananarivo Ankorondrano, Madagascar
Floreal, Mauritius
Tarkwa, Ghana
Canal Estate, Lagos, Lagos State, Nigeria
Ilesa-Hilltop, Osun State, Nigeria
Abuja Life Camp, Fed. Cap. Territory, Nigeria
Owerri North, Imo State, Nigeria
Bukavu Amani, Democratic Republic of the Congo
Kampala Maisha, Uganda
Stara Zagora-Beroe, Bulgaria
Tunis Hope, Tunisia
Kyrenia Cosmopolitan, Cyprus
Hurghada Cosmopolitan, Egypt
Casablanca Les Lilas, Morocco
Athina-Pagrati, Greece
Alger Esperance, Algeria
Tunis Notre Dame Advance, Tunisia
Sharm El Sheikh, Egypt
Tbilisi Ambassador, Georgia
La Goulette, Tunis, Tunisia
Temara, Morocco
La Marsa Didon, Tunisia
Thessaloniki Metropolitan, Greece
Ibadan-Felele, Oyo State, Nigeria

Zone 21

Nevado de Toluca, Edo. de Mexico, Mexico
Francisco I. Madero, Coahuila, Mexico
Achtli Tlaxcala, Tlaxcala, Mexico
Cuernava Conquistador, Morelos, Mexico
Monterrey La Silla, Nuevo Leon, Mexico
Ciudad Real San Cristobal de Las Casas, Chiapas, Mexico
Oaxaca Binniza, Oaxaca, Mexico
Tapatio-Tlaquepaque, Jalisco, Mexico
Buenaventura Pacifico, Valle del Cauca, Colombia
Maloapan-Martínez de la Torre, Veracruz, Mexico
Colopeca San Marcos, Ocotepeque, Honduras
Denton Evening, Texas, USA
Plano East, Texas, USA

Zone 22

Maua-8 de Dezembro, Sao Paulo, Brazil
Caceres-Caramujo, Mato Grosso, Brazil
Sao Manuel-Paraíso, Sao Paulo, Brazil
Rio Branco-Rota das Aguas, Mato Grosso, Brazil
Barrinha-Princesa do Mogi, Sao Paulo, Brazil
Araputanga, Mato Grosso, Brazil
Americana-Acao, Sao Paulo, Brazil
Piraju-Dourado, Sao Paulo, Brazil
Porto Esperidiao-Pedro Neca, Mato Grosso, Brazil
Jacareí-Empreendedorismo, Sao Paulo, Brazil
Frutal-Clemente Teodoro, Minas Gerais, Brazil
Pimenta-Mar de Minas, Minas Gerais, Brasil
Entre Rios, Bahia, Brazil
Icapui, Ceara, Brazil
Marceio-Pajucara, Alagoas, Brazil
Turmalina, Minas Gerais, Brazil

Fortaleza-Luz, Ceara, Brazil

Zone 23

Costanera de Formosa, Formosa, Argentina
 7 Lagos - Villa La Angostura, Neuquen, Argentina
 Palhoca-Pedra Branca, Santa Catarina, Brazil
 Balneario Picarras-Litoral, Santa Catarina, Brazil
 Rio Negro-Riomafra, Parana, Brazil
 Pato Branco-Guarani, Parana, Brazil
 Rijchary Arequipa, Arequipa, Peru
 Salinas Spondylus, Santa Elena, Ecuador
 La Mana Oro, Cotopaxi, Ecuador
 Monterrey por la Paz - Huaraz, Ancash, Peru
 Trujillo Libertad, La Libertad, Peru
 Akinti-Pucallpa, Ucayali, Peru
 Colca de Arequipa, Arequipa, Peru

Zone 24

Mississauga South, Ontario, Canada
 Toronto Bay-Bloor, Ontario, Canada

Zone 25

Clarksburg, California, USA

Zone 26

Glendale-Thunderbird, Arizona, USA
 Mountain House, California, USA
 Hickam Pearl Harbor, Honolulu, Hawaii, USA

Zone 27

Oklahoma City Exchange, Oklahoma, USA

Zone 29

Keystone-District 7280, Pennsylvania, USA

Zone 30

Hardin County Sunset, Kentucky, USA
 Mobile Sunset, Alabama, USA
 Northwest Shelby County, Tennessee, USA
 Nashville Sunset, Tennessee, USA
 Hendersonville Evening, Tennessee, USA
 Downtown Franklin, Tennessee, USA

Zone 31

Downtown Houma, Louisiana, USA

Zone 32

Whitehall Area, Pennsylvania, USA

Zone 33

Pittsboro, North Carolina, USA
 Southport Evening, North Carolina, USA

Zone 34

The Ridge, Florida, USA

2. Amendment of Club Constitution – Change in Name of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may amend a club constitution to change the name of the club.

DECISION: The Board, the general secretary acting on its behalf, approves an amendment to the following clubs' constitution, whereby the names of the clubs are changed as follows:

<u>From</u>	<u>To</u>
Ansung-East, Gyeonggi, Korea, Republic of	Anseong-East, Gyeonggi, Korea, Republic of
Asahigawa-Northeast, Hokkaido, Japan	Asahikawa-Northeast, Hokkaido, Japan
Bayonne-Biarritz-Adour, Pyrenees-Atlantiques, France	Biarritz-Anglet-Bayonne-Cote Basque, Pyrenees-Atlantiques, France
Brcko Alpe-Adria, Bosnia and Herzegovina	Brcko 1938, Bosnia and Herzegovina
Brisbane Rocks Riverside, Queensland, Australia	Oxley, Queensland, Australia
Cambria Sunset Centennial, California, USA	Central Coast - Passport, D5240, California, USA
Caserta-Terra-di-Lavoro, Italy	Caserta-Terra di Lavoro 1954, Italy
Cauterets et de la Vallee des Gaves, Hautes-Pyrenees, France	Argeles-Cauterets-Vallees des Gaves, Hautes-Pyrenees, France
Cheju-Hanlan, Cheju, Korea, Republic of	Jeju Hanlan, Jeju, Korea, Republic of
Cheju-Namwon, Cheju, Korea, Republic of	Jeju-Namwon, Jeju, Korea, Republic of
Cheju-Tamla, Cheju, Korea, Republic of	Jeju Tamla, Jeju, Korea, Republic of
Costa Brava-Centro, Spain	Costa Brava, Spain
Daegu WAKO, Daegu, Korea, Republic of	Daegu E.M.A, Daegu, Korea, Republic of
Draper-Riverton, Utah, USA	South Valley, Utah, USA

<u>From</u> E-Club of Rom@.it, Italy	<u>To</u> E-Club of Roma, Italy	<u>From</u> Maldon Blackwater, Essex, England	<u>To</u> Heybridge Blackwater, Essex, England
Etowah Cartersville, Georgia, USA	West End Cartersville Etowah, Georgia, USA	Napoli Flegreo, Italy	Napoli Chiaja, Italy
Firenze-Bisenzio, Italy	Firenze Lorenzo il Magnifico, Italy	Noble Park, Victoria, Australia	Noble Park-Keysborough, Victoria, Australia
Floridablanca, Pampanga, Philippines	Pampanga Cosmopolitan, Pampanga, Philippines	North Ascension Parish, Louisiana, USA	Greater Ascension Parish, Louisiana, USA
Ganga Heritage Barrackpore, West Bengal, India	Ganga Heritage, Kolkata, India	North Hollywood, California, USA	San Fernando Valley Evening, California, USA
Gladstone - Oak Grove, Oregon, USA	Gladstone - Oak Lodge, Oregon, USA	Northampton Township, Ohio, USA	Northampton Cuyahoga Valley, Ohio, USA
Grand Rapids-East, Michigan, USA	Ada-Cascade, Michigan, USA	Northfleet with Ebbsfleet, Kent, England	Northfleet with Ebbsfleet Garden City, Kent, England
Gwangju-Hanul, Gwangju, Korea, Republic of	Gwangju Sae Gwangsan, Gwangju, Korea, Republic of	Quarry Bay, Hong Kong	Quarry Bay II, Hong Kong
Historic Prince Georges, Maryland, USA	Prince George's County, Maryland, USA	Rudkobing, Denmark	Langeland, Denmark
Huron Valley, Michigan, USA	Milford, Michigan, USA	Sae-Gangwha, Incheon, Korea, Republic of	Ganghwa, Incheon, Korea, Republic of
Jullundur, Punjab, India	Jalandhar, Punjab, India	Saint Cyr sur Mer-La Cadiere-Le Castellet- Le Beausset, Var, France	Saint-Cyr-sur-Mer Vallee de Saint Come, Var, France
Keerbergen Demer Dijle, Belgium	Keerbergen, Belgium	Salzburg-West, Austria	Salzburg-Residenz, Austria
Kensington-Berlin Sunrise, Connecticut, USA	Kensington-Berlin, Connecticut, USA	Sao Paulo-Nordeste Vila Maria, Sao Paulo, Brazil	Sao Paulo-Vila Maria, Sao Paulo, Brazil
La Baule-Cap Atlantique, Loire- Atlantique, France	La Baule Atlantique, Loire- Atlantique, France	Sevilla Macarena, Spain	Sevilla Corporate, Spain
Lehrte, Germany	Lehrte - Burgdorfer Land, Germany	Tain & District, Ross- shire, Scotland	Tain & Easter Ross, Ross- shire, Scotland
Libreville, Gabon	Libreville Doyen, Gabon	Tennant Creek, Northern Territory, Australia	E-Club of Outback Australia, Northern Territory, Australia
L'Isle-Jourdain-Gimone et Save, Gers, France	L'Isle Jourdain Gascogne Toulousaine, Gers, France	Ulsan Tomato, Ulsan, Korea, Republic of	Ulsan Vision, Ulsan, Korea, Republic of
Ljubljana Golf Ilirija, Slovenia	Ljubljana Iliria, Slovenia	Utica-Shelby, Michigan, USA	Utica-Shelby Township, Michigan, USA
Lunigiana, Carrara e Massa, Italy	Lunigiana Pontremoli, Italy	Valdivia Ainil, Vald., Chile	Ainil, Vald., Chile
		Vaulx en Velin Village Villeurbanne, Rhone, France	Vaulx-en-Velin Villeurbanne, Rhone, France

From Vimercate Brianza Est, Italy	To Monza Brianza, Italy
Voiron Porte de la Chartreuse, Isere, France	Voiron, Isere, France

3. Amendment of Club Constitution – Change in Locality

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve requests from clubs to amend Article 4 of the club constitution to revise club locality.

DECISION: The Board, the general secretary acting on its behalf, approves amendments to the constitution of the following Rotary clubs, thereby revising their localities:

Club
Bendigo South, Victoria, Australia
Daegu E.M.A, Daegu, Korea, Republic of
Jeju Hanlan, Jeju, Korea, Republic of
Jeju Tamla, Jeju, Korea, Republic of
Jeju-Namwon, Jeju, Korea, Republic of
Kimitsu, Chiba, Japan
Nepean-Kanata, Ontario, Canada
Oatlands, Tasmania, Australia
Oxley, Queensland, Australia
Shimanto, Kochi, Japan
Vaulx-en-Velin Villeurbanne, France
Warner's Bay, New South Wales, Australia

4. Ballot by Mail for Selection of COL Representative and Alternate

Statement: Under the terms of the delegation of authority by the Board, the general secretary, acting on its behalf, may authorize a district governor to hold a ballot-by-mail within the district instead of convening a nominating committee to select the representative and alternate to serve on the 2019 Council of Legislation.

DECISION: The Board, the general secretary acting on its behalf, authorizes Districts 5240, 7255, and 9125 to conduct a ballot-by-mail to select their representative and alternate to serve on the 2019 Council on Legislation.

5. Incorporation of Rotary Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve all applications for incorporation that are in conformity with the general provisions for articles of incorporation.

DECISION: The Board, the general secretary acting on its behalf, offers no objection to the incorporation of the following Rotary clubs under the proposed articles of incorporation as submitted by those clubs:

Club Name

Calliope, Queensland, Australia
Campbell River, British Columbia, Canada
Discovery Coast, Queensland, Australia
Elizabeth Quay, Western Australia, Australia
Fort Nelson, British Columbia, Canada
Mississauga South, Ontario, Canada
Mount Eliza, Victoria, Australia
Richmond Sunset, British Columbia, Canada
Woden Daybreak, Australian Capital Territory, Australia

6. Merger of Clubs

Statement: Under the terms of the delegation of authority by the Board, the general secretary may approve the application of two or more Rotary clubs to merge into a single new club, in accordance with established procedure and policy.

DECISION: The Board, the general secretary acting on its behalf, approves the merging of the following Rotary clubs in RI:

<u>Clubs</u>	<u>New Club</u>	<u>New Charter Date</u>
Bangkok Suwanabhum, Bangkok, Thailand Srinagarindra, Bangkok, Thailand	Bangkok Suwanabhum, Bangkok, Thailand	1 Mar. 2002
Frankton, New Zealand Te Rapa, Hamilton, New Zealand	Frankton-Te Rapa, Hamilton, New Zealand	5 Apr. 1954
Falun, Sweden Falun Norra, Sweden	Falun, Sweden	29 Oct. 1937
Hamina, Finland Hamina-Vehkalahti, Finland	Hamina, Finland	22 Jan. 1947
Corfu Capodistrias North, Greece Corfu-International, Greece	Corfu-Kapodistrias, Greece	27 May 2003
Arapongas-Maracana, Parana, Brazil Arapongas-Gralha Azul, Parana, Brazil	Arapongas- Maracana Gralha Azul, Parana, Brazil	22 Feb. 1972

<u>Clubs</u>	<u>New Club</u>	<u>New Charter Date</u>
Mississauga West, Ontario, Canada Mississauga Lakeshore, Ontario, Canada	Mississauga West, Ontario, Canada	4 Dec. 1951
Merritt Sunrise, British Columbia, Canada Merritt, British Columbia, Canada	Merritt, British Columbia, Canada	17 Jun. 1970
Rocklin/Loomis Basin, California, USA Roseville Sunrise, California, USA	Placer Valley Sunrise, California, USA	7 Feb. 1964
Rapid City Evening, South Dakota, USA Rapid City Rushmore, South Dakota, USA	Rapid City Rushmore, South Dakota, USA	12 Mar. 1986
North Colorado Springs, Colorado, USA Colorado Springs Interquest, Colorado, USA	North Colorado Springs, Colorado, USA	22 Nov. 1954
Jeffersontown, Kentucky, USA East Louisville Sunrise, Kentucky, USA	East Louisville Sunrise, Kentucky, USA	3 Feb. 1953
Lancaster, Pennsylvania, USA East Petersburg, Pennsylvania, USA	Lancaster, Pennsylvania, USA	1 Jul. 1915
Canton, Massachusetts, USA Randolph, Massachusetts, USA Ridgefield, Connecticut, USA Ridgefield Sunrise, Connecticut, USA	Randolph-Avon-Canton, Massachusetts, USA Ridgefield, Connecticut, USA	16 Mar. 1932 9 Jan. 1941
Warwick, Virginia, USA City Center-Newport News, Virginia, USA	Warwick at City Center Newport News, Virginia, USA	12 Feb. 1945

7. Modification of District Boundaries—Transfer of Clubs

Statement: The Rotary Club of Rijnwoude is located in District 1600, while other clubs in its community are located in District 1570. The club has asked to be transferred to District 1570. Both governors agreed to the transfer. As a result of this transfer, the district boundaries have changed:

District 1570

THE NETHERLANDS—The province of UTRECHT except the parts within the territorial limits of the Rotary Clubs of Aalsmeer-Mijdrecht-Uithoorn and Mijdrecht: the parts of the province of GELDERLAND within the territorial limits of the Rotary Club of Barneveld, Nijkerk and Voorthuizen-Veluwezoo; the part of FLEVOLAND within the territorial limits of the Rotary Club of Almere, Almere Weerwater, Almere Newtown and Zeewolde; the parts of the province of NOORD-HOLLAND within the territorial limits of the Rotary Clubs of Bussum, Hilversum, Hilversum West, Hilversum 3, Hilversum International, Huizen, Huizen-Gooimeer, Laren-Blaricum, Blaricum-Centaurea, Naarden-Bussum and Weesp-Vechtstreek Noord; the parts of the province of ZUID-HOLLAND within the territorial limits of the Rotary Clubs of, Alphen a/d Rijn, Alphen-Woubrugge, Bodegraven, Boskoop, Gouda, Gouda-Bloemendaal, Jacobswoude, Krimpenerwaard-West, Nieuwkoop, Reeuwijk, Rijnwoude, Schoonhoven, Waddinxveen and Woerden.

District 1600

THE NETHERLANDS—The province of Zuid-Holland except the parts within the territorial limits of the Rotary Clubs of Alblasserwaard, Alphen a/d Rijn, Alphen-Woubrugge, Rijnwoude, Bodegraven, Boskoop, Gouda, Gouda-Bloemendaal, Jacobswoude, Reeuwijk, Nieuwkoop, Waddinxveen, Woerden, Dordrecht, Dordrecht-Ter Merwe, Dordrecht Zuid, Goeree-Overflakkee, Gorinchem, Gorinchem-Ter Merwede, Hoeksche Waard, Hoeksche Waard-Binnenmaas, Kinderdijk, Leerdam, Lekkerkerk-Krimpenerwaard, Nieuwegein, Ridderkerk, Schoonhoven, Sliedrecht, Zwijndrecht e.o. and Zwijndrecht-Waal en Devel.

DECISION: The Board, the general secretary acting on its behalf in accordance Rotary Code of Policies section 17.010.4., approves the transfer of the Rotary Club of Rijnwoude, The Netherlands from District 1600 to District 1570, effective 1 July 2017.

8. Modification of District Boundaries—Transfer of Clubs

Statement: The Rotary Club of Baker City, Oregon, USA is located in District 5100, but due to its location in the district, the club has participated more with

District 5400 activities. The club has requested to be transferred to District 5400. Both governors agreed to the transfer. As a result of this transfer, the district boundaries have changed:

District 5100

USA—OREGON, that portion north of the southern boundaries of the counties of Tillamook, Polk, Marion, Wasco, Gilliam, Morrow, Unatilla and Union; and WASHINGTON, that portion south and east of the northern and western boundaries of the counties of Clark and Skamania, and south and west of the northern and eastern boundaries of the counties of Skamania and Klickitat, and the southwest portion of Pacific county west of Highways 401 and 4 to the Pacific Ocean, between the junctions of Highway 101, plus east and west of Highway 103 to the bay/ocean.

District 5400

USA—IDAHO, that portion lying south of the Salmon River, south of the northern border of the county of Lemhi and south of a line extended due west from the confluence of the Salmon River and the Little Salmon River (Riggins). OREGON, the county of Baker and that portion east of the western boundary of the county of Malheur. NEVADA, the northeast corner of Elko County lying 30 miles south of the Idaho/Nevada border and 40 miles west of the Nevada/Utah border.

DECISION: The Board, the general secretary acting on its behalf in accordance Rotary Code of Policies section 17.010.4., approves the transfer of the Rotary Club of Baker City, Oregon, USA, from District 5100 to District 5400, effective 1 July 2017.

9. Resignation of Membership in Rotary International

Statement: Under the terms of the delegation of authority by the Board, the general secretary may cancel a club's charter under the recommendation of the governor if the club has ceased to exist.

DECISION: The Board, the general secretary acting on its behalf, accepts the resignation of the following clubs and declares the charters issued to these clubs to be null and void:

<u>District</u>	<u>Club Name</u>
1100	Bristol Bridge, Bristol, England
1180	Porthmadog, Gwynedd, Wales
1390	Tampere-Amuri, Finland
1470	Gladsaxe Syd, Denmark
1730	Nice-Massena, Alpes-Maritimes, France
2201	San Lorenzo de El Escorial, Spain
2275	Averoy, Norway

<u>District</u>	<u>Club Name</u>
2390	Trelleborg, Sjoormen, Sweden
2580	Tokyo Tanashi Keyaki, Tokyo, Japan
2640	Sakai Risho, Osaka, Japan
2665	Kaukauna, Wisconsin, USA
2680	Kobe Arima, Hyogo, Japan
2680	Kobe Harbor, Hyogo, Japan
2830	Aomori-East, Aomori, Japan
3131	Pune Next Gen, India
3291	Calcutta River Bank, West Bengal, India
3450	Hong Kong-Peking, Hong Kong
3640	Seoul Yongdungpo Jungang, Seoul, Korea,
4420	Mongagua-Agenor de Campos, Sao Paulo, Brazil
4430	Sao Paulo-Vale do Aricanduva, Sao Paulo, Brazil
4455	Linea Azul Primavera Surco, Lima, Peru
4455	Salamanca de Monterrico, Lima, Peru
4610	Sao Paulo-Campo Limpo, Sao Paulo, Brazil
4610	Sao Paulo-Jabaquara, Sao Paulo, Brazil
4670	Porto Alegre-Sarandi, Brazil
4730	Paranagua-Taguare, Parana, Brazil
4730	Tibagi-Quartela, Parana, Brazil
4895	Almagro, Bs.As., Argentina
4905	Caseros, Buenos Aires, Argentina
4905	Burzaco, Bs.As., Argentina
4905	Tolosa, Bs.As., Argentina
4920	Loma Negra, Bs.As., Argentina
4920	Mar del Plata Peralta Ramos, Bs.As., Argentina
5020	Royal Oak Centennial, British Columbia, Canada
5060	Moses Lake Sunrise, Washington, USA
5190	Westwood-Lake Almanor, California, USA
5280	Crescenta-Canada, California, USA
5370	Wetaskiwin, Alberta, Canada
5450	Aurora Southlands, Colorado, USA
5610	South Sioux City, Nebraska, USA
6220	Kaukauna, Wisconsin, USA
6330	Glencoe, Ontario, Canada
6580	Johnson County, Indiana, USA
6890	Tampa East, Florida, USA
7360	Shamokin Dam Sunrise, Pennsylvania, USA
9370	De Aar, South Africa
9370	Durban-Thekwini, South Africa
9370	Durban Umgeni, South Africa
9455	Cunderlin, Western Australia, Australia
9520	Barmera, South Australia, Australia
9550	Kuranda, Queensland, Australia
9640	Palm Beach, Queensland, Australia
9670	Cessnock-Wine Country, New South Wales, Australia
9675	Gymea, New South Wales, Australia
9710	Canberra-South, Australian Capital Territory, Australia
9820	Frankston-Long Island, Victoria, Australia

10. Termination of Membership in Rotary International – Disbanded

Statement: Under the terms of the delegation of authority by the Board, the general secretary may terminate the charters of clubs where further effort to rehabilitate the club is futile.

DECISION: The Board, the general secretary acting on its behalf, terminates the membership in RI of the following Rotary clubs:

<u>District</u>	<u>Club Name</u>
2080	Zagarolo-Palestrina e dei Colli Prenestini, Italy
2202	Calella, Spain
3120	Varanasi Temple City, Uttar Pradesh, India
3640	Seoul-Koryo, Seoul, Korea, Republic of
3640	E-Club of Seoul Choa, Seoul, Korea, Republic of
3650	Seoul-Nahnoom, Seoul, Korea, Republic of
3661	Busan Gangseo Global, Busan, Korea, Republic of
3690	Incheon Majungmul, Incheon, Korea, Republic of
3710	Gwangju Mugunghwa, Gwangju, Korea, Republic of
3722	E-Club of District 3720, Gyeongsangnam, Korea, Republic of
3740	E-Club of Ochang Techno, Chungcheongbug, Korea, Republic of
4170	La Paz del Centenario, Edo. de Mexico, Mexico
4195	Villahermosa Bicentenario, Tabasco, Mexico
4380	Lagunillas, Zulia, Venezuela
4420	Bertioga-Riviera de Sao Lourenco, Sao Paulo, Brazil
4430	Sao Paulo-Vila Antonieta, Sao Paulo, Brazil
4455	Juan XXIII de San Borja, Lima, Peru
4905	Lujan Ana de Matos, Buenos Aires, Argentina
4905	Ciudadela Norte, Buenos Aires, Argentina
5340	Lemon Grove, California, USA
5500	Kearny, Arizona, USA
7020	Saint Michel de L'Attalaye, Haiti
7360	Greencastle, Pennsylvania, USA
7450	Coatesville Downtown, Pennsylvania, USA
7530	Cameron, West Virginia, USA
9370	Inchanga-A1000 Hills, South Africa

11. Termination of Membership in Rotary International – Failure to Function

Statement: Under the terms of the delegation of authority by the Board, the general secretary may terminate the charters of clubs where further effort to rehabilitate the club is futile.

DECISION: The Board, the general secretary acting on its behalf, in accordance with RI Bylaws section 3.030.2., terminates the membership in RI of the following Rotary clubs:

<u>District</u>	<u>Club Name</u>
3300	Selayang, Selangor, Malaysia
2100	Napoli Mergellina, Italy
4560	Sao Goncalo do Para, Brazil
3230	E-Club of Yuva, India

12. Termination of Rotary Club

Statement: RI Bylaws section 3.030.4. provides for the Board to suspend or terminate the membership of any club that initiates or maintains, or retains in its membership an individual who initiates or maintains, litigation against RI or The Rotary Foundation, including their directors, trustees, officers, and employees, before exhausting all remedies provided for in the constitutional documents. The Rotary Club of Dehra Dun West, Uttarakhand, India, filed a lawsuit in India concerning the election for governor in District 3080 without following RI's election review procedures.

DECISION: The Board, the general secretary acting on its behalf, in accordance with RI Bylaws section 3.030.4, terminates the membership in Rotary International of the Rotary Club of Dehra Dun West, Uttarakhand, India.

13. Termination of Rotary Fellowship—Failure to Communicate

Statement: In accordance with Rotary Code of Policies section 31.090.7., the general secretary may, acting on behalf of the Board, terminate a Rotary Fellowship in cases where the group has not communicated with the general secretary for a one-year period. The following Rotary Fellowships are terminated due to failure to communicate:

International Fellowship of Carnival, Parades and Festivals
International Fellowship of Geocaching Rotarians

DECISION: The Board, the general secretary acting on its behalf, authorizes the termination of the International Fellowship of Carnival, Parades and Festivals and the International Fellowship of Geocaching Rotarians.

14. Request to Join Rotaract Multidistrict Information Organization—Districts 4815, 4845, 4849, 4905 and 4945

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the governors and Rotaract representative of District 4815, 4845, 4849, 4905 and 4945 requested the Board's approval to participate in Rotaract activities on a multidistrict level.

DECISION: The Board, the general secretary acting on its behalf, authorizes the governors and Rotaract clubs in Districts 4815, 4845, 4849, 4905 and 4945 to participate in the Agencia Informativa Rotaractiana Argentina, Uruguay y Paraguay (AIRAUP) Multidistrict Information Organization representing Districts 4815, 4845, 4849, 4895, 4905, 4920, 4930, 4945, 4970, 4980, subject to the activities being organized and conducted in accordance with RI policy.

15. Request to Join Multidistrict Youth Exchange—District 5495

Statement: In accordance with the policy established by the Board with respect to multidistrict activities, the 2017-18 governor for District 5495 requested the Board's approval to participate in multidistrict Youth Exchange activities when it becomes a district on 1 July 2017.

DECISION: The Board, the general secretary acting on its behalf, authorizes the governor and clubs in District 5495 to participate in activities with the Southern California/Arizona/Nevada Youth Exchange (SCANEX) multidistrict program when it becomes a district on 1 July 2017.

APPENDIX D

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING THE RI PRESIDENT AND RI DIRECTOR NOMINATING COMMITTEES (Decision 156)

27.010.2. Procedures for the Functioning of the Nominating Committee for President

The RI board has adopted procedures for the functioning of the Nominating Committee for RI president as follows:

[text omitted]

Preparation for the Committee Meeting

[text omitted]

6. In accordance with RI bylaws section 12.040.3., no later than 15 July the general secretary shall forward to committee members an alphabetical list of the past directors who have notified the general secretary that they wish to have their names listed as being willing and able to serve as president with the name of the Rotary club in which each holds membership indicated in capital letters. If there are more than six candidates, committee members will be ~~asked~~ required to vote on their top six candidates within the following five days. Any committee members not voting by the deadline shall not be invited to attend the committee meeting. The top six vote getters shall be considered the “finalists” and invited by the general secretary to be interviewed in-person by the committee. In the event of a tie for the sixth position, all candidates involved in the tie shall be invited to be interviewed in-person by the committee. The finalists’ travel (economy class) and related expenses shall be paid by RI. Candidates who are not invited to be interviewed shall not be considered further by the committee. If there are six or fewer candidates, all candidates shall be considered finalists and invited to be interviewed.

[text omitted]

* * * * *

28.010.5. Guidelines for the Functioning of the Nominating Committee for Director

A. Prior to the Meeting

[text omitted]

5. ~~Personal~~ In person interviews of all candidates are ~~encouraged but not required; however, If the majority of the committee determines that interviews should be offered to all candidates at their expense, they shall be so notified no later than two weeks before the scheduled meeting of the nominating committee.~~ in the event that extenuating circumstances arise (such as sudden illness or a death in the family) that prevent a candidate from appearing in person before the committee, the committee shall make every effort to interview the effected candidate electronically. Any candidate who is not interviewed may not be selected by the committee. No candidate may be excluded because of an inability to come for an interview.

6. ~~If personal interviews of candidates are conducted, the~~ The committee shall ensure that each candidate is asked the same questions and each interview is allowed the same amount of time. The committee shall also ensure that all interviews are conducted on the same day or on consecutive days if required by the number of candidates and at the same location, which shall be conveniently located within the zone.

B. The Meeting

1. After the convener has called the meeting to order and reviewed the responsibility of the committee and the work at hand, the first order of business should be the selection of a chair from among the members of the committee. The election of the chair shall be conducted by secret ballot. Each member of the committee shall cast one vote for the chair. The convener and an assistant appointed by the convener shall count the votes and announce the results. If a majority of votes is not received by any member of the committee, a second ballot between the top two vote-getters shall be held. It shall be the duty of the committee chair to ensure that the following criteria

- are carefully observed and adhered to by the committee.
2. Before the committee begins its deliberations, the chair shall inquire whether any member of the committee has been contacted by or on behalf of any candidate, or is aware of any effort to influence members of the nominating committee, either directly or indirectly, and, if so, to bring these to the attention of committee at this time.
 3. No one is to be in attendance during the meeting of the committee other than the duly elected members of the nominating committee and any interpreters needed for members of the committee.
 4. ~~A majority of the members of the committee shall constitute a quorum. The transaction of all business shall be by majority vote, except that in selecting the committee's nominee for director, the nominees for director and alternate must receive at least the same number of votes as the number which constitutes no less than a 60 percent majority of the committee.~~
 4. The questions to be asked each candidate shall be developed with the entire committee present at the beginning of the meeting.
 5. ~~The committee should select an alternate candidate, in the event the candidate who is the first choice of the committee subsequently is unable to serve. The name of the alternate candidate shall be kept confidential.~~
 5. The committee shall conduct interviews of no more than 30 minutes with each of the candidates. The chair shall appoint a timekeeper during the interview process.
 6. Following the interviews, but before conducting a ballot, the committee should thoroughly review the qualifications of each candidate. Committee members are encouraged to share their personal knowledge of candidates with one another. The chair, or a committee member appointed by the chair, may contact a candidate to ascertain correct information concerning the candidate's qualifications. No member of the committee should leave the room once the committee has started the deliberation process until the nominee has been selected.
 7. The committee should strive to select the best qualified candidate, and consider using the following in selecting its candidate:
 - a. The Qualifications, Primary Duties and Responsibilities contained in RI Director Job Description
 - b. The questions developed by the RI Board to be used that year by the Nominating Committee for RI President in selecting its candidate
 - c. The candidate's vision and goals for Rotary
 - d. How the candidate's skills, competencies, and experience could bring specific or unique talents to the RI Board
 8. Following the discussion of all of the candidates, the chair shall distribute ballots containing an alphabetical list of candidates and instruct each member of the committee to vote for six candidates. All voting conducted under this paragraph shall be conducted by secret ballot. The chair and assistant shall tabulate the results and announce the six highest vote-getters. Each of these candidates shall be discussed further by the committee, and the chairman shall distribute another set of ballots with the names of all but the remaining candidates crossed out. Each member of the committee shall be instructed to vote for four candidates. After the chair announces the results of this ballot, similar steps shall be followed to reduce the number of candidates to two and, finally, to one. Notwithstanding the foregoing, a candidate eliminated during a previous round of balloting may be reconsidered at any point if requested by at least six members of the committee. Voting must continue until there are two candidates remaining and one of the final two candidates receives at least a 60% majority of votes, regardless of whether any candidate received a 60% majority of votes in a previous round of voting. The candidate who finishes second in the final vote shall not be considered to be an alternate. If there are fewer than six candidates, the voting under this section shall commence with a vote for the number of candidates that is one fewer than the actual number of candidates.
 9. To select the alternate, each of the five remaining candidates from the initial six who were selected shall be discussed further by the committee, and the chairman shall distribute another set of ballots with the names of all but the remaining candidates crossed out. Each member of the committee shall be instructed to vote for four candidates. After the chair announces the results of this ballot, similar steps

shall be followed to reduce the number of candidates to two and, finally, to one. Notwithstanding the foregoing, a candidate eliminated during a previous round of balloting may be reconsidered at any point if requested by at least six members of the committee. Voting must continue until there are two candidates remaining and one of the final two candidates receives at least at least a 60% majority of votes, regardless of whether any candidate received a 60% majority of votes in a previous round of voting. If there are fewer than five candidates, the voting under this section shall commence with a vote for the number of candidates that is one fewer than the actual number of candidates remaining.

10. Prior to the adjournment of the meeting of the committee, the chair, on behalf of the committee, should contact ~~by telephone~~ the candidate selected by the committee to determine that person's willingness and ability to serve as director of RI if nominated and elected.

[text omitted]

APPENDIX F

REALIGNMENT OF ROTARY ZONES

(Decision 163)

ZONE 1: Bangladesh, Indonesia, Japan (northern), Pakistan: 2500, 2510, 2520, 2530, 2540, 2550, 2560, 2800, 2830, 3271, 3272, 3281, 3282, 3410, 3420

ZONE 2: Guam, Japan (central), Micronesia, Northern Marianas, Palau: 2570, 2580, 2590, 2600, 2610, 2620, 2750, 2760, 2770, 2780, 2790, 2820, 2840

ZONE 3: Japan (southern): 2630, 2640, 2650, 2660, 2670, 2680, 2690, 2700, 2710, 2720, 2730, 2740

ZONE 4: India (western and northern): 3011, 3012, 3040, 3051, 3052, 3053, 3060, 3070, 3080, 3090, 3141, 3142

ZONE 5: India (southern), Maldives, Sri Lanka: 2981, 2982, 3000, 3201, 3202, 3211, 3212, 3220, 3230

ZONE 6: Bhutan, India (eastern), Nepal: *58, 3030, 3110, 3120, 3240, 3250, 3261, 3262, 3291, 3292

ZONE 7: India (central and southern): 3020, 3131, 3132, 3150, 3160, 3170, 3181, 3182, 3190

ZONE 8: Australia, New Zealand and Pacific Islands: 9455, 9465, 9500, 9520, 9550, 9570, 9600, 9630, 9640, 9650, 9670, 9675, 9685, 9700, 9710, 9780, 9790, 9800, 9810, 9820, 9830, 9910, 9920, 9930, 9940, 9970, 9980

ZONE 9: China, Hong Kong, Macau, Mongolia, Taiwan: *52, 3450, 3460, 3470, 3480, 3490, 3500, 3510, 3520

ZONE 10: Brunei, Cambodia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand: 3300, 3310, 3330, 3340, 3350, 3360, 3770, 3780, 3790, 3800, 3810, 3820, 3830, 3850, 3860, 3870

ZONE 11: South Korea (northern): 3600, 3620, 3630, 3640, 3650, 3690, 3730, 3740, 3750

ZONE 12: South Korea (southern): 3590, 3610, 3661, 3662, 3670, 3680, 3700, 3710, 3721, 3722

ZONE 13: Andorra, Belgium, France, Luxembourg, Monaco: 1510, 1520, 1620, 1630, 1640, 1650, 1660, 1670, 1680, 1690, 1700, 1710, 1720, 1730, 1740, 1750, 1760, 1770, 1780, 1790, 2170

ZONE 14: Italy, Malta, San Marino: 2031, 2032, 2041, 2042, 2050, 2060, 2071, 2072, 2080, 2090, 2100, 2110, 2120

ZONE 15: Germany (northern and central): 1800, 1810, 1820, 1850, 1860, 1870, 1890, 1900, 1940

ZONE 16: Germany (southern), Israel, Switzerland: 1830, 1841, 1842, 1880, 1930, 1950, 1980, 1990, 2000, 2490

ZONE 17: Aland Islands, Estonia, Finland, Latvia, Russia (western), Sweden (northern): 1380, 1390, 1400, 1410, 1420, 1430, 2220, 2320, 2330, 2340, 2350, 2370, 2380, 2400, 2410

ZONE 18: Denmark, Faroe Islands, Greenland, Iceland, Lithuania, Norway, Poland, Sweden (southern): 1360, 1440, 1450, 1461, 1462, 1470, 1480, 2231, 2250, 2260, 2275, 2290, 2305, 2310, 2360, 2390

ZONE 19: England (northern), Ireland, Isle of Man, Northern Ireland, Scotland, Wales: 1010, 1020, 1030, 1040, 1060, 1070, 1080, 1090, 1100, 1150, 1160, 1180, 1190, 1210, 1220, 1230, 1260, 1285

ZONE 20: England (southern), Portugal, Spain, The Netherlands: 1110, 1120, 1130, 1145, 1175, 1200, 1240, 1550, 1560, 1570, 1580, 1590, 1600, 1610, 1960, 1970, 2201, 2202, 2203

ZONE 21: Austria, Eastern Europe, Middle East: *53, *55, 1910, 1911, 1912, 1913, 1920, 2232, 2240, 2241, 2420, 2430, 2440, 2452, 2470, 2482, 2483, 2484

ZONE 22: Africa: 2451, 9010, 9101, 9102, 9110, 9125, 9140, 9150, 9210, 9211, 9212, 9220, 9350, 9370, 9400

ZONE 23: Antarctica, Argentina, Bolivia, Brazil (southern), Chile, Ecuador, Paraguay, Peru, Uruguay: *44, 4320, 4340, 4355, 4400, 4455, 4465, 4630, 4640, 4650, 4651, 4660, 4670, 4680, 4690, 4700, 4710, 4730, 4740, 4780, 4815, 4845, 4849, 4895, 4905, 4920, 4930, 4945, 4970, 4980

ZONE 24: Brazil (central and northern): 4310, 4390, 4410, 4420, 4430, 4440, 4470, 4480, 4490, 4500, 4510, 4520, 4530, 4540, 4550, 4560, 4570, 4580, 4590, 4600, 4610, 4620, 4720, 4750, 4760, 4770

**Two-digit numbers denote groups of non-districted clubs. 44 = Antarctic clubs; 52 = China clubs; 53= Kosovo clubs; 55= Albania clubs; 57 = former 2225 Russian clubs; 58 = former 3100 district clubs.*

ZONE 23 25: Central America, Columbia, Dominican Republic, Mexico, USA (TX), Venezuela: 4060, 4100, 4110, 4130, 4140, 4170, 4185, 4195, 4240, 4250, 4271, 4281, 4370, 4380, 5790, 5810, 5840, 5870, 5890, 5910, 5930

ZONE 28 26: USA (AZ, CA, CO, HI, NM, NV, TX): 5000, 5170, 5220, 5230, 5240, 5280, 5300, 5320, 5330, 5340, 5450, 5470, 5490, 5500, 5510, 5520, 5730

ZONE 27: USA (CA, CO, ID, MT, NE, NV, OR, UT, WA, WY): 5020, 5030, 5080, 5100, 5110, 5130, 5150, 5160, 5180, 5190, 5390, 5400, 5420, 5440

ZONE 26 28: Canada, Russia (eastern), St. Pierre & Miquelon, USA (AK, ME, MI, NY, WA): *57, 5010, 5040, 5050, 5060, 5360, 5370, 5550, 6290, 6310, 6330, 6360, 6380, 6400, 7010, 7040, 7070, 7080, 7090, 7790, 7810, 7820

ZONE 29: USA (IA, IL, KS, MI, MN, ND, NE, OK, SD, WI): 5580, 5610, 5630, 5650, 5670, 5690, 5710, 5950, 5960, 5970, 6000, 6220, 6250, 6270, 6420, 6440, 6450

ZONE 30: USA (AL, IN, KY, MS, OH, TN): 6540, 6560, 6580, 6600, 6630, 6650, 6670, 6690, 6710, 6740, 6760, 6780, 6860, 6880

ZONE 31: USA (AR, IL, KS, LA, MO, MS, OK, TN, TX): 5750, 5770, 5830, 6040, 6060, 6080, 6110, 6150, 6170, 6190, 6200, 6460, 6490, 6510, 6800, 6820, 6840

ZONE 32: Bermuda, Canada, USA (CT, MA, ME, NH, NJ, NY, PA, RI, VT): 7120, 7150, 7170, 7190, 7210, 7230, 7255, 7390, 7410, 7430, 7450, 7470, 7490, 7500, 7510, 7640, 7780, 7850, 7870, 7890, 7910, 7930, 7950, 7980

ZONE 33: USA (D.C., DE, MD, NC, PA, SC, TN, VA, WV): 7280, 7300, 7330, 7360, 7530, 7550, 7570, 7600, 7610, 7620, 7630, 7670, 7680, 7690, 7710, 7720, 7730, 7750 (Ed. Note: p. 2 of #163), 7770

ZONE 34: The Caribbean, French Guiana, Guyana, Puerto Rico, Suriname, USA (FL, GA): 6890, 6900, 6910, 6920, 6930, 6940, 6950, 6960, 6970, 6980, 6990, 7000, 7020, 7030

APPENDIX G

PROPOSED LEGISLATION FOR THE 2019 COUNCIL ON LEGISLATION (Decision 164)

PROPOSED ENACTMENT 19-

To amend the terms of the Rotaract and Interact standing committee

Proposer(s): RI Board of Directors

*To amend the **BYLAWS** of Rotary International as follows (page 73 MOP)*

Article 17 Committees

17.010. Number and Term.

The board shall establish standing committees on communications, constitution and bylaws, conventions, districting, election review, finance, and Rotaract and Interact, as well as such other committees as it from time to time may determine is in the best interests of RI. The numbers and terms of office for the standing committees shall be as follows: (1) communications – consist of six members, two of whom shall be appointed each year for terms of three years; (2) constitution and bylaws – consist of three members, one of whom shall be appointed each year for a term of three years, except in the year of the council on legislation, when there shall be four members, with the most recent past member serving a fourth year on the committee; (3) conventions – consist of six members, one of whom shall be chair of the host organization for the annual convention; (4) districting – consist of three members, one of whom shall be appointed annually from the board for a term of three years; (5) election review consist of six members, each of whom shall serve a term of three years, with two members appointed each year; (6) finance – consist of eight members, six of whom shall serve a term of three years with two members appointed each year, and the RI treasurer and one member of the board appointed by the board, each of whom shall serve a term of one year as a non-voting member; and (7) Rotaract and Interact – consist of six members, each two of whom shall serve a term be appointed each year for terms of three years, with two members appointed each year, plus a minimum of three Rotaract members and six Rotaract members, who shall be appointed annually, with up to two Rotaract members eligible to be reappointed each year, with the committee co-chaired by one member and one Rotaract member. The number of members on the committees and the terms of membership, except for the standing committees, shall be as determined by the board,

subject to the provision of section 17.050. below. The board shall prescribe the duties and authority of all committees and, except for the standing committees, provide for continuity of committee members from year to year.

(End of Text)

PURPOSE AND EFFECT

The proposed enactment would provide for equal numbers of Rotarian and Rotaractor members on the Rotaract and Interact standing committee and provide that a Rotarian and Rotaractor would serve as committee co-chairs. Currently, RI Presidents are encouraged to appoint more than the minimum number of Rotaractors and have appointed a Rotaractor as co-chair of the committee

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PROPOSED ENACTMENT 19-

To revise the allowed exceptions to the provisions on membership

Proposer(s): RI Board of Directors

*To amend the **BYLAWS** of Rotary International as follows (page 22 MOP)*

Article 4 Membership in Clubs

4.110. Exceptions to Provisions on Membership.

A club may adopt rules or requirements not in accordance with sections ~~4.010. and 4.030.~~ ~~4.060.~~ 4.010., 4.030., 4.050., and 4.060. of these bylaws. Such rules or requirements shall supersede the rules or requirements of these sections of these bylaws.

*And to amend the **STANDARD ROTARY CLUB CONSTITUTION** as follows (page 89 MOP)*

Article 9 Exceptions to Provisions on Membership

The bylaws may include rules or requirements not in accordance with Article 10, sections ~~2 and 4~~ 2, 4, and 6-8 of this constitution. Such rules or requirements shall supersede the rules or requirements of these sections of this constitution. (End of Text)

PURPOSE AND EFFECT

This enactment removes dual membership from the allowed membership exceptions. Allowing dual active membership in more than one Rotary club presents a number of operational challenges for Rotary International. For example, the accuracy of RI's membership numbers would be jeopardized and it will be challenging to accurately track Foundation giving as single individuals could be reported in more than one Rotary club. Additionally, a single individual could contribute to voting totals in multiple clubs within a district, or in multiple districts, and conflicts of interest might arise for individuals serving as a club officer in more than one club.

A significant investment of resources would be required to implement this option, although the level of global interest appears to be relatively small.

APPENDIX I

PROPOSED SUBSTANTIVE BYLAWS AMENDMENTS (Decision 165)

PROPOSED ENACTMENT 19-

(End of Text)

To amend the provisions regarding membership in clubs

Proposer(s): RI Board of Directors

*To amend the **BYLAWS** of Rotary International as follows (page 21 MOP)*

Article 4 Membership in Clubs

~~4.060. Holders of Public Office.~~

~~Persons elected or appointed to public office for a specified time shall not be eligible to active membership in a club under the classification of such office. This restriction shall not apply to persons holding positions or offices in schools, colleges, or other institutions of learning or to persons who are elected or appointed to the judiciary. Members who are elected or appointed to public office for a specified period may continue as such members in their existing classifications during the period in which they hold such office.~~

~~4.080. RI Employment.~~

~~Any club may retain in its membership any member employed by RI.~~

*To amend the **STANDARD ROTARY CLUB CONSTITUTION** as follows (page 90 MOP)*

Article 10 Membership

~~**Section 7** — *Holders of Public Office.* Persons elected or appointed to public office for a specified time shall not be eligible to active membership in this club under the classification of such office. This restriction shall not apply to persons holding positions or offices in schools, colleges, or other institutions of learning or to persons who are elected or appointed to the judiciary. Members who are elected or appointed to public office for a specified period may continue as such members in their existing classifications during the period in which they hold such office.~~

~~**Section 8** — *Rotary International Employment.* This club may retain in its membership any member employed by RI.~~

PURPOSE AND EFFECT

In Rotary Year 2016-17, the Constitutional Document Review Committee met to review and recommend improvements to the RI Bylaws and Standard Rotary Club Constitution. While the majority of the committee's recommendations were non-substantive, it also recommended some substantive changes.

In its review, the committee felt that these sections are not necessary to include in the RI Bylaws and the Standard Rotary Club Constitution. The sections on RI employees are permissive, and holders of public records can continue as Rotarians in their existing classifications.

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PROPOSED ENACTMENT 19-

To revise the provisions regarding locality of a club

Proposer(s): RI Board of Directors

*To amend the **BYLAWS** of Rotary International as follows (page 17 MOP)*

Article 2 Membership in Rotary International

~~2.020. Locality of a Club.~~

~~A club may be organized in a locality which contains the minimum number of classifications for organizing a new club. A club may be organized in the same a locality as with one or more existing other clubs. The locality of a club that conducts interactive its activities primarily online shall be worldwide or as otherwise determined by the club board determines.~~

(End of Text)

PURPOSE AND EFFECT

In Rotary Year 2016-17, the Constitutional Document Review Committee met to review and recommend improvements to the RI Bylaws and Standard Rotary Club Constitution. While the majority of the committee's recommendations were non-substantive, it also recommended some substantive changes.

The committee believes that is not necessary to state in the RI Bylaws that a club should be organized in a locality which contains the minimum number of classifications. This enactment thus removes the first sentence. The changes to the last two sentences are made to modernize and streamline the language, not to change any meaning of the last two sentences.

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PROPOSED ENACTMENT 19E-

To amend the Convention procedures

Proposer(s): RI Board of Directors

*To amend the **BYLAWS** of Rotary International as follows (pages 42-44 MOP)*

Article 10 Convention

10.020. ~~Call to Attend Convention.~~

~~The president shall issue and the general secretary shall mail to each club the official call for the annual convention at least six months prior to the convention. The call for a special convention shall be issued and mailed at least 60 days prior to the date thereof.~~

10.040. Delegates to the Convention.

10.040.3. ~~Delegate Substitution Procedure.~~

~~A substitution of an alternate for a delegate shall be reported to the credentials committee. When such substitution has been made, the alternate shall act as the delegate until the convention adjourns. The credentials committee may permit the delegation of the host club to substitute an alternate for a delegate for one or more sessions. Such substitution will be allowed where the delegate is engaged in the administrative work of the convention so as to make it impossible for such delegate to attend such session(s) of the convention. Such substitution must be duly reported and noted by the credentials committee prior to taking effect.~~

10.090. Credentials and Balloting Committee.

The president shall appoint a credentials and balloting committee prior to the adjournment of, with at least five members, before the convention begins. The committee shall consist of no fewer than five members. The committee, by majority vote, promptly reports to the convention the result of the balloting. The chair shall retain all ballots and shall destroy them only after the adoption of the report, unless otherwise instructed by the convention.

~~10.110. Balloting Committee.~~

~~10.110.1. Appointment and Duties.~~

~~The president shall appoint from among the electors a balloting committee at each convention. Such committee shall have charge of all balloting at the convention, including the distribution and counting of ballots. This committee shall consist of at least five electors as determined by the president. The general secretary shall have charge of printing of all ballots.~~

~~10.110.3. Report of Committee.~~

~~The balloting committee shall report promptly to the convention the result of the balloting. The report shall be signed by a majority of the committee. The chair shall retain all ballots. The chair of the committee shall destroy all ballots following the adoption of such report unless otherwise instructed by the convention.~~

10.140. Seating of Delegates.

~~At any plenary session where a vote is necessary, a number of seats equal to the number of delegates duly certified to the credentials committee shall be reserved exclusively for such delegates.~~

10.150. Special Assemblies.

~~At each convention, special assemblies of Rotarians from one country or from a group of countries in which clubs are established, may be held. The board or the convention may determine from time to time for what country or countries such special assemblies shall be held and shall instruct the convention committee accordingly. At such assemblies, matters which pertain particularly to the country or group of countries concerned may be considered. The president shall designate the convening officer and shall promulgate rules for the conduct of the said assemblies as near as may be to the rules regulating the procedure of the convention. Upon convening, the assembly shall select its chair and secretary.~~

(End of Text)

PURPOSE AND EFFECT

In Rotary Year 2016-17, the Constitutional Document Review Committee met to review and recommend improvements to the RI Bylaws and Standard Rotary Club Constitution. While the majority of the committee's recommendations were non-substantive, it also recommended some substantive changes.

This enactment proposes changes to Article 10 on the Convention. The committee believes that some convention procedures have evolved beyond what the Bylaws describe. In addition, some of the sections are routine and administrative and could be better placed in the RI Code of Policies. This would also allow for updating procedures as they change over time.

* * * * *

PROPOSED ENACTMENT 19-

To provide for a uniform process for removing officers and committee members

Proposer(s): RI Board of Directors

*To amend the **BYLAWS** of Rotary International as follows*

in article 5 (page 23 MOP)

Article 5 Board of Directors

5.040. Powers of the Board.

5.040.2. Controls and Supervises Officers and Committees.

The board shall exercise control and supervision over all officers, officers-elect, officers-nominee, officers-nominee-designate, and committees of RI.

5.040.3. Suspension and Removal of Officers and Committee Members

The ~~president or~~ board may ~~remove~~ suspend an officer, officer-elect, officer-nominee, officer-nominee-designate or committee member for cause, following a hearing which may include the inability to fulfill satisfactorily the duties and responsibilities of the office or position as provided in the bylaws. The person ~~to be removed~~ suspended must be provided written notice containing a copy of the charges at least 60 days before ~~the hearing thereon~~ of the suspension, including the basis for the suspension, and shall be given an opportunity to submit to the board, through the general secretary, any relevant information. Such notice shall specify the time and place of such hearing and shall be served personally, by mail, or other rapid means of communication. At the hearing, such person may be represented by counsel. A vote to remove such officer, officer-elect, officer-nominee, or committee member must be passed by a two-thirds vote of the entire board. After considering all pertinent information, the board

shall either remove the person from office or position by a two-thirds vote or withdraw the suspension. The board shall also have the ~~additional~~ powers provided in section 6.120.

A person removed from office shall not be considered a past officer. A vacancy in any office or position shall be filled in accordance with the bylaws.

and in article 14 (page 64 MOP)

Article 14 Nominations and Elections for Governors

14.060. ~~Rejection or Suspension~~ of Governor-nominee.

~~14.060.1. Failure to Meet Qualifications.~~

Any nominee for governor who does not meet the prescribed qualifications and requirements shall be rejected and ~~shall not be~~ presented by the general secretary to the convention for election.

~~14.060.2. Suspension of Nomination.~~

~~Notwithstanding the receipt of a signed statement from a governor nominee, the board may suspend such nomination where it has cause to believe that the nominee would be unable to fulfill satisfactorily the duties and responsibilities of the office as provided in the bylaws. The governor and nominee shall be informed of such suspension and the nominee shall be given an opportunity to submit to the board, through the governor and the general secretary, additional information with reference to the nominee's ability to assume the duties and responsibilities of the office of governor. The board shall consider all pertinent circumstances including such information as may be submitted by the nominee and either reject the nomination of the nominee by a two thirds vote or withdraw the suspension.~~

~~14.060.3. Rejection of Nominee.~~

~~The general secretary shall advise the governor of the district concerned where the nomination of the nominee has been rejected by the board. The general secretary shall provide the reasons for such rejection and the governor shall so advise such nominee. Where time permits, the governor shall conduct a ballot by mail in the district to select another nominee for governor in accordance with the provisions of the bylaws. Where a district fails to select an acceptable and qualified nominee for governor, such nominee shall be selected in accordance with section 14.070.~~

and in article 16 (page 72 MOP)

Article 16 Districts

~~16.110. Removal from Office.~~

~~The president may remove a governor from office for cause where a governor is not performing the duties and responsibilities of the office as deemed sufficient by the president. In such cases, the president shall notify and advise the governor that said officer has 30 days to show reason why the governor should not be removed from office. The president may remove the governor from office at the end of the 30 day period where the governor has failed to provide adequate reason, in the judgment of the president. A governor removed from office under this section shall not be considered to be a past governor.~~

(End of Text)

PURPOSE AND EFFECT

The current bylaws provide multiple procedures for suspending or removing officers for cause. It is recommended that there be one, uniform procedure for suspending and removing RI officers, officers-elect, officers-nominee, officers-nominee-designate, and committee members. The proposed enactment ensures that individuals have an opportunity to provide information to the RI Board, before it decides whether to remove the individual from office or position for cause, or to withdraw the suspension.

APPENDIX J

AMENDMENTS TO THE RI TRAVEL AND EXPENSE REPORTING POLICY (Decision 170)

I. GENERAL POLICY

This policy applies to all Rotarian Volunteers (“Volunteers”) who travel and/or incur expenses on Rotary International or The Rotary Foundation (“Rotary”) business.

Volunteers are responsible for adhering to this policy and taking an active role in being good stewards of the organization’s resources while on Rotary assignments.

Rotary will reimburse funded travelers for reasonable and necessary expenses incurred while traveling on authorized Rotary business. Only authorized travel expenses in the service of Rotary will be paid for or reimbursed. Non-funded travel arrangements are the responsibility of the individual traveler.

In order to be reimbursed for expenses, volunteers whose attendance at a meeting, event, or other activity is funded by Rotary must fulfill their associated duties and obligations as described in the RI constitutional documents, the Rotary/Rotary Foundation Codes of Policies, or the official program of the meeting, event, or activity. Funded travelers who fail to fulfill their duties and responsibilities will not be reimbursed and must return the entire sum paid to them or on their behalf in connection with the travel. Persons who travel at RI expense may be subject to income taxes on the value of the travel if the travel is not for bona fide business purposes. All invitations to participate in travel funded by Rotary will include reference to these requirements.

Rotary assumes no obligation to reimburse volunteers for expenses that do not comply with this policy.

All monetary amounts stated in this policy are in U.S. dollars.

II. TRAVEL

Air Travel:

Rotary Travel Services’ authorized agents/agencies book reasonable routes at the lowest available cost in the entitled class of service, taking into account all en route travel costs, the length of travel time, and Rotary’s

negotiated contracts with certain airline partners. **To secure the lowest cost, you should request airline tickets at least 16 days before domestic travel and at least 24 days before international travel.** In addition:

- Travelers are strongly encouraged to use preferred carriers and routings whenever possible, if such achieves lowest total cost of travel and recognizes the value of the traveler’s time.
- Travelers should accept flights with up to one additional connection if that will significantly reduce the total cost of travel, while recognizing the value of the traveler’s time.
- Flights are booked through the most economical airports so long as the cost of ground transportation does not increase the total cost of travel nor substantially increase the total travel time. A change of airport for flight connections shall be avoided if possible.

* * * * *

Class of Service:

The length of total travel time is defined here as the scheduled departure of the first flight to the scheduled arrival of the last flight.

Rotary funded travelers must make use of the lowest reasonable economy airfare which will serve the RI or The Rotary Foundation purposes of the journey while providing reasonable comfort and taking into account all en route travel costs and the value of the travelers’ time.

Rotary Senior Leaders may make use of upgrades to the class of service for which they are eligible, as listed below, but may always elect to travel at a less expensive class.

First class, if business class sleeper seats are not offered:

- President
- President-elect
- Trustee chair
- Spouses of the above when traveling at Rotary’s expense

Business class or premium cabin equivalent on flights with a total travel time of longer than four hours:

- Rotary International directors

- Rotary Foundation trustees
- President-nominee
- Past Presidents
- Past Trustee Chairs
- General Secretary
- Directors-elect, in conjunction with the Rotary International Convention and Board meetings scheduled around it
- Incoming Trustees in conjunction with their preparation **beginning 1 Jan of the year preceding*
- Aides to the President, President-elect, Trustee Chair, and Trustee Chair-Elect
- Convention speakers invited by the Rotary International President
- Major award recipients invited by the Rotary International President
- Spouses of the above when traveling at Rotary's expense
- * exception: candidates invited to the Nominating Committee for RI President shall be funded to travel in economy class

Past Directors, Trustees, General Secretaries* and their spouses when traveling at Rotary's expense, are eligible for:

- Upgradeable coach class on flights with a total travel time of longer than four hours; Rotary will fund up to 175 percent of the lowest-cost coach ticket as long as the past Director or Trustee pays the additional cost, if any, for the next-highest class of service at the time of booking
- Business class or premium cabin equivalent on flights with a total travel time of longer than eight hours
- * Past General Secretaries when serving as an official representative of Rotary International at the request of the President

Note: *In emergency situations, the general secretary is permitted to authorize purchase of any class of service to secure the safe evacuation of Rotary-funded travelers.*

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Arrival and Departure:

Generally, travelers arriving for official meetings may book their travel so they arrive one day before the first

meeting date. However, there are several exceptions:

- Those traveling 4,000 km or 2,500 miles or further, or whose total travel time is eight hours or more, and whose Rotary-scheduled flight cannot arrive before 15:00 the day before a meeting scheduled to begin at 09:00 or earlier may arrive two days before.
- Travelers arriving from destinations 8,000 km or 5,000 miles or further, or whose total travel time is fourteen hours or more, may arrive two days prior to the first meeting date.
- Committee chairs may arrive two days before.
- Past presidents traveling more than 4,000 km or 2,500 miles, or whose total travel time is eight hours or more, for the Council on Legislation, International Assembly, or Rotary International Convention may arrive two days before the start unless required to arrive earlier for other meetings.

The costs of lodging, meals, and general travel expenses for travelers observing these arrival requirements are the responsibility of Rotary. Travelers who arrive earlier than provided in these guidelines or who stay longer than one night after their last official meeting must pay their own expenses.¹

Note: *If a committee meeting ends on Friday and a significant amount can be saved on the airfare if the traveler stays until Sunday, Saturday night's lodging, meal, and general expenses will be Rotary's responsibility. The same rule applies to a Saturday arrival for a meeting that begins on Monday.*

Day Rooms/Overnights:

- If your international travel itinerary requires a connection time exceeding seven daytime hours, Rotary's authorized agents/agency will book a day room for you, and the expense is reimbursable.
- If your travel itinerary requires an overnight stay, Rotary's authorized agents/agency will book a reasonably priced hotel room for you, and the expense is reimbursable.

A forced overnight becomes necessary if flight schedules make it impossible for a traveler to arrive or depart at a reasonable date or time before or after the assignment. Also, depending on flight schedules, a forced overnight

¹ These guidelines do not apply to travel to the International Assembly, International Convention, and Council on Legislation, as

travel policy may be modified to best meet the objectives of those meetings.

may occur in a city other than the one where the assignment is located. Forced overnight accommodations do not apply for personal travel before or after the assignment. Certain meetings may have their own policy regarding forced overnights.

Local Purchase:

Travelers may submit a request for local purchase authorization if they believe they can purchase a lower-cost airfare, hotel, or rental car through a non-Rotary-designated travel agency. For air transportation, the authorization request must include a travel request form and an official travel itinerary indicating flight numbers, flight times, airline, and total cost. The traveler will be authorized for local purchase if the airfare offered by a non-Rotary-designated agency is at least \$300 lower than the Rotary designated agency airfare. The traveler will be reimbursed for the authorized amount after completing the trip and submitting applicable receipts with a Rotary expense statement.

Note: *Rotary Travel Services reserves the right to deny a local purchase request based on its evaluation of the routing, seat availability, and airline selected by the non-Rotary-designated agency.*

Frequent-Flyer Programs:

Rotary-funded travelers who use frequent-flyer miles to purchase tickets or upgrades are not eligible for reimbursement by Rotary, except for their out-of-pocket costs (e.g., taxes and service fees). Any frequent-flyer miles earned through tickets purchased by Rotary will be credited to the account(s) of the individual traveler.

Personal Travel:

Travelers are responsible for the cost of any personal travel booked in conjunction with authorized Rotary travel.

Other Forms of Transportation:

- When commercial air service is available, transportation by other means must be authorized. Alternate transportation may not receive authorization if the cost exceeds the round-trip airfare calculated by Rotary Travel Services. Full reimbursement will not be provided for unauthorized travel.
- If air service is not available, travelers should select the most economical form of transportation (e.g., personal vehicle, train, bus, ferry).
 - If anticipated round-trip travel costs exceed

\$350, Rotary Travel Services authorization is required. To determine your travel costs, include parking fees, mileage, tolls, ferry crossing fees, etc.

- Travelers should select the most economical mode of transportation to and from airports. If it is anticipated that roundtrip airport transportation will exceed US\$150, prior approval is required.
- Authorized travel by personal automobile will be reimbursed for the distance driven on a per mile/kilometer rate as set by Rotary on a country-by-country basis. This rate covers the cost of fuel; therefore, fuel costs should not be listed as a separate expense. Round-trip mileage costs exceeding \$350 require Rotary Travel Services authorization. If air or train service is not available but the traveler drives without prior Rotary Travel Services authorization, the round-trip reimbursement will be capped at \$350.

Note: *Mileage rates are subject to change. Please use the most recent rates listed on the Rotary website (see link under Resources below) before requesting authorization.*

- Air travelers will be reimbursed for a car rental at their destination if using a rental car is less expensive than other transportation, such as taxis, airport limousines, and airport shuttles. Rental car reservations must be made through Rotary-designated agents/agencies.

Note: *For more information about using rental cars or personal vehicles during your assignment, please review the Car Rental & Personal Vehicle Information Sheet.*

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III. BUSINESS EXPENSES

Rotary will reimburse volunteers for legitimate and reasonable business expenses incurred on authorized Rotary business assignments. To obtain reimbursement for business expenses, volunteers must submit an expense statement, using the official Rotary Expense Report form, to Rotary Accounts Payable as soon as possible (within 60 days) of completing their Rotary-funded assignment and/or incurring the expense. Exceptions will be made only if there is an acceptable, documented explanation for the delay and authorization from the General Secretary. Expenses cannot be

reimbursed until after the completion of the assignment for which they were incurred. Expense reports must explain the business purpose of each entry and include all required documentation in order to be reimbursed

Documentation is required for any expenses of \$75 or more and for all hotel expenses (refer to the documentation guidelines for more information). * Please note, some countries may have stricter documentation requirements. Please follow your country's requirements for documentation of expenses if stricter than Rotary's. Documentation for expenses should be legible and should show the amount, date, place, general character of each expense, and include valid proof of payment

Eligible Expenses:

Volunteers should use their best judgment to ensure that expenses are as economical as possible.

Some examples of reimbursable expenses are listed below. This list is not exhaustive. Please also refer to the Rotary Codes of Policy as some expenses which may generally be considered as ineligible may be eligible depending upon your role or circumstances. If you're not sure whether something is eligible for reimbursement, please ask your Rotary staff liaison or Rotary's Accounts Payable team before incurring the expense.

Transportation-related Expenses:

- **Airline tickets: Volunteer airfare should be booked through Rotary Travel Service-designated agents/agencies.** *See prior Travel section for details related to air travel.*
- **Baggage fees:** Fees for a maximum of two bags at standard airline weight limit will be reimbursed, with applicable receipts. **Note:** *Charges for overweight and excess baggage will not be reimbursed.*
- **Visa fees** (if required for travel assignment)
- **Transportation to and from airport (or other terminal):** The most economical transportation (personal automobile, train, bus, taxi) will be reimbursed. Limousines, hired drivers, etc., typically would not be the most economical. If driving a personal car is the most economical option for getting to the airport/bus/rail terminal, you can request reimbursement for mileage expenses, tolls, and parking fees in a long-term lot.

- **Taxis, shuttle busses, parking, tolls**
- **Rental cars** when less expensive than other transportation modes (e.g., taxis, airport limousines, airport shuttles). See *Car Rental & Personal Vehicle Information Sheet* for more information on rental cars. Rotary will not reimburse Collision Damage Waiver or Personal Accident Insurance on rental cars. When renting vehicles in the U.S., its territories and possessions, and in Canada, insurance coverage is provided through Rotary's auto insurance, when travel is funded.

- **Mileage:** Authorized travel by personal automobile will be reimbursed for the distance driven on a per mile/kilometer rate as set by Rotary on a country-by-country basis. This rate covers the cost of fuel; therefore, fuel costs should not be listed as a separate expense. Round-trip mileage costs exceeding \$350 require Rotary Travel Services authorization. If air or train service is not available but the traveler drives without prior Rotary Travel Services authorization, the round-trip reimbursement will be capped at \$350.

Note: *Mileage rates are subject to change. Please use the most recent rates listed on the Rotary website (see link under Resources below)*

Other Expenses:

- **Meals:** ²The cost of reasonably priced meals will be reimbursed. It is recommended that meal costs not exceed \$75 per person per day. See section 69.020.13 in the Rotary Code of Policies for more information. If paying for a meal for other individuals, all individuals present must be listed on the expense statement. **Note:** *If attendance at an official function is mandatory and meals are served at that function, Rotary will not reimburse the costs of any other food or beverage.*
- **Hotels:** The cost of moderately priced, standard hotel rooms will be reimbursed at a level appropriate to the area, provided that the rooms are booked by Rotary-designated agents/agencies. Itemized hotel bills are required to document the expense. Refer to the policy above for information about forced overnights/day rooms.

² These guidelines may not apply to meals at the International Assembly International Convention or Council on Legislation, as policy may be modified to best meet the objectives of those meetings.

- **Laundry/dry cleaning:** Reasonable expenses for laundry or dry cleaning. Refer to laundry/cleaning item under the ineligible expenses list for more specifics
- **Tips/gratuities:** Tips for wait staff and taxi drivers are allowable when appropriate and customary. Normally, tips will be no more than 15 percent to 20 percent of the bill, excluding sales tax. Tips for housekeeping, skycaps, bellhops, and valet services are allowable only when necessary.
 - **Telephone/Internet fees:** To avoid high internet charges, please use the free Wi-Fi available at many hotels and other venues.

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Ineligible Expenses:

The following are examples of expenses that are not reimbursable. *(Note that this list is not exhaustive):*

- Airline club memberships
- Local purchase of any airfare; or other forms of transportation over \$350 without Rotary Travel Services' pre-approval
- Frequent-Flyer miles/upgrades: Rotary-funded travelers who use frequent-flyer miles to purchase tickets or upgrades are not eligible for reimbursement by Rotary, except for their out-of-pocket costs (e.g., taxes and service fees). Free tickets obtained by using frequent flyer miles are not reimbursable.
- Travel Medical & Accident Insurance – Rotary provides travel insurance for funded travelers (Senior leaders - Rotary International president, president-elect, president-nominee, directors, directors elect, trustees, incoming trustees, past senior leaders, Committee or resource group members, President's representatives, Cadre of technical advisers, Fiscal agents, Rotary World Magazine Press editors, Rotarian Youth Exchange evaluators, Program planning and performance evaluation team members).
- Travel Medical & Accident Insurance is also provided to Rotarians traveling to International Assembly, COL, and to the International Convention, but only when their travel is funded.
- For any Rotary traveler not included in the above-mentioned list, Rotary provides only limited accident and baggage insurance, provided the traveler's airline ticket was issued by a Rotary-designated agent/agency. Please consult an insurance advisor regarding your travel insurance needs. The cost of any supplemental insurance coverage is the

responsibility of the traveler and will not be reimbursed by Rotary.

- Overweight and excess baggage fees
- Annual fees or late fees for personal credit cards
- Auto repairs
- Child care
- Clothing
- Entertainment/recreational reading materials
- Hairdresser services
- Health club fees
- In-room/in-flight movies
- Laundry/dry cleaning
 - Before or after Rotary travel
 - During an assignment of less than five days
 - On the last day of an assignment
- Luggage purchases
- Parking tickets or traffic violations
- Personal items such as toiletries, medical supplies, personal hygiene products
- Lost or stolen cash
- Pet care
- Saunas, massages, other spa services
- Souvenirs or gifts
- Lost luggage: Rotary does not take responsibility for any lost luggage. A claim should be filed directly with the airline for reimbursement.
- Expenses submitted more than 60 days after they were incurred – will only be reimbursed with an approved exception request and explanation regarding why they were submitted late.
- Expenses submitted more than 1 year after they were incurred –will not be reimbursed.

Note: *Expenses are reimbursable only to the extent that they are not lavish or extravagant under the circumstances, and in compliance with all policies mentioned in this document. Rotary reserves the right to deny or reduce reimbursement of items which do not comply with this policy. If you are unsure whether an expense is reimbursable, please contact Accounts Payable and/or your staff liaison.*

Spouse Expenses:

Rotary will reimburse spouse expenses only if the spouse's travel/expenses are for legitimate Rotary business (with pre-approval from the staff liaison). Use Rotary's Document of Reimbursable Activities of Spouse to substantiate the business purpose of spouse travel, along with the reimbursement amount. Spouse expenses should be authorized by your Rotary staff liaison before they have been incurred. For spouses

accompanying Rotarians on multiple travel segments, spouse travel expenses will only be eligible for reimbursement if the spouse incurred those expenses while conducting official Rotary business on approved and funded Rotary assignments. These expenses will be billed to the cost center authorizing the spouse travel. Any additional costs for spouses accompanying Rotarians on multiple travel assignments beyond the spouse funded portion will be at the personal expense of the Rotarian.

***Note:** Exceptions to this policy can only be approved by the general secretary. Please send written requests to the Rotary Travel Services Manager (travel-related) or Rotary Accounts Payable Manager (expense-related) who will submit them for approval.*

IV. RESOURCES

Your Rotary staff liaison is your first point of contact for questions related to your travel assignment or reimbursement of expenses. Many resource materials related to travel and expense reports are posted on Rotary.org under My Rotary > Manage>Travel and Expense section. Below are links to some helpful documents:

- [Volunteer Travel Request Form](#)
- [Rotary-designated affiliate agencies](#)
- [Expense Statement \(Excel\) \(PDF/IPAD\)](#)
- [Guidelines for Submitting Expense Statements](#)
- [Documentation for Expense Reimbursements](#)
- [Additional Documentation Requirements by Country](#)
- [Guidelines for Using RI Exchange Rates on Expense Statements](#)
- [Rotary Exchange Rates](#)
- [Automobile Reimbursement Rates](#)
- [Reimbursable Activities of Spouse Form](#)
- [Directions for Reimbursable Activities of Spouse Form](#)
- [Rotary Payee Information Form](#)
- [Payment Guidelines for Rotarians](#)
- [Car Rental Information Sheet](#)

APPENDIX K

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING WEAPONS AND ROTARY CLUBS, DISTRICTS, AND OTHER ROTARY ENTITIES (Decision 172)

2.100. Clubs and Districts Events Involving and Guns, Weapons or Other Armaments

~~Rotary clubs, Rotary districts and other Rotary Entities shall not sell or otherwise transfer ownership of guns, weapons or other armaments. may, nor participate in activities where involving the sale, give-away or transfer, including raffles, of such items guns, weapons or other armaments, shall be sold or given away, such as raffles, even if provided they Rotary Entity is not the owner never take ownership of the item(s) and any transfer of ownership of a firearm is handled by a licensed third party in compliance with all applicable laws. Rotary clubs, Rotary districts and other Rotary Entities shall not conduct or sponsor any gun shows or other exhibitions involving guns, weapons or other armaments. or accept sponsorship from any entity whose primary business is the sale or manufactures of guns, weapons or other armaments Any use of the Rotary Marks in connection with such activities shall be in compliance with RI policy, including policy for use of the Rotary Marks.~~

~~Sponsorships are relationships with other organizations which benefit the club or district or their project(s) in image enhancing, promotional, monetary or other ways.~~

2.110. Legal and Insurance Implications of Events Involving WeaponsSport Shooting

~~Rotary clubs, districts and other Rotary Entities that organize events or activities that involve sport shooting activities or activities otherwise involving guns or weapons, including sport shooting activities, other than those described in Rotary Code section 2.100., shall review potential liabilities arising out of such activities and consult with legal and/or insurance professionals to ensure that they are adequately protected.~~

33.030.6. Use of the Rotary Emblem or other Rotary Marks by Rotary Entities

When used by itself, the word “Rotary” or the Rotary Emblem normally refers to the entire organization, Rotary International. It also means the ideals and principles of the organization. All club, district, multidistrict and other Rotary Entity activities, projects and organizations must include identifiers of the club,

district, multidistrict group or other Rotary Entity when using the Rotary Emblem or other Rotary Marks. In limited instances and in RI’s sole discretion, a geographic identifier may be used, provided it accurately represents the interests of each club in that area and appropriate approvals are sought from the district governors and/or the club presidents. Such identifier must be in close proximity to and in equal prominence with the Rotary Emblem or other of the Rotary Marks.

The Rotary Marks must always be reproduced in their entirety. No alterations, obstructions or modifications of the Rotary Marks are permitted. To accommodate digital media and enhance an accurate reproduction of the Rotary emblem, a specially modified emblem may be used for replications smaller than 0.5 inches (1.27 cm), such modified emblem to be used only together with “Rotary” as part of the “digital and small space signature lock-up” or with “Interact” or “Rotaract” as part of the digital and small space simplified signatures for the Programs logos. To accommodate the embroidery medium, the modified Rotary emblem may be used on licensed and other RI authorized articles of clothing in replications greater than 0.5 inches (1.27 cm) but only in sizes too small to accommodate accurate reproduction of the Rotary emblem, provided the modified Rotary emblem is always used together with “Rotary,” “Interact,” or “Rotaract” in the simplified signature format.

~~In no instance shall any of the Rotary Marks be used in any visual that includes guns, weapons or other armaments. The Rotary Marks may not be used in combination with the name or logo of any entity whose primary business is the sale or manufacture of guns, weapons or other armaments.~~

For correct color reproductions of the Rotary emblem or other of the Rotary Marks, current guidelines are found in the Brand Center at <https://brandcenter.rotary.org> and in “Voice and Visual Identity Guidelines,” which give further specifications for reproducing the Rotary emblem and guidelines for maintaining a standardized, coordinated identity for all Rotary materials (547A). Rotarians are reminded that Rotary is both a local and a global organization and even local uses may enjoy global recognition through the use of the Internet and other

electronic communications. Different cultures have different standards and different sensitivities. Any use of the Rotary Marks under these guidelines should attempt to be culturally sensitive and in concert with the Object of Rotary. RI reserves the right to review and approve any uses of the Rotary Marks. The Rotary Marks may not be depicted in combination with images of guns, weapons, or other armaments.

33.030.15. RI and TRF Guidelines for Use of the Rotary Marks by Other Organizations

1. For the limited use granted herein, Rotary International (hereinafter "RI") (or The Rotary Foundation (hereinafter "TRF")) [strike out whichever does not apply] recognizes that [name of sponsor, or other third party organization] (hereinafter "Other Organization") may use the Rotary Marks, as defined below, in the following manner(s) and subject to the following provisions.
2. Other Organization recognizes that RI is the owner of numerous trademarks and service marks throughout the world, including, but not limited to, "Rotary," the Rotary emblem, "Rotary International," "RI," "Rotary Club," "The Rotarian," "The Rotary Foundation," the Rotary Foundation logo, "Rotarian," "Rotaract," "Rotaract Club," the Rotaract emblem, "Interact," "Interact Club," the Interact emblem, "Interactive," "Paul Harris Fellow," the image of Paul Harris, "PolioPlus," the PolioPlus logo, the convention logo, the Presidential Theme logos, "Service Above Self," among others (the "Rotary Marks").
3. Nothing in the limited use granted herein will constitute an assignment or license of any of the Rotary Marks by RI to Other Organization.
4. Other Organization recognizes that RI (or TRF) retains control over where recognition materials are allowed to be displayed in the various venues of RI authorized meetings, RI or TRF events or publicly displayed otherwise in connection with the sponsorship, partnership or other third party relationship.
5. Other Organization recognizes that RI (or TRF) reserves the right to pre-approve publications and other media in which Other Organization wishes to advertise using the Rotary Marks, and to approve all uses of the Rotary Marks in any materials connected with the sponsorship or partnership or other third party relationship in any and all media, including, but not limited to, for publicity and promotional

purposes. Other Organization further recognizes that each use contemplated herein will be subject to a pre-publication review and approval process by Rotary or Rotary's legal counsel. RI retains the sole right to specific denial or authorization of such use or, in the case of alteration (of copy or layout), to be mutually agreed upon by the parties.

6. Other Organization agrees that any use of its logo in any advertisement or promotional materials directly related to a sponsored Rotary event or project (including, but not limited to, recognition materials such as banners or signs) must be of equal or lesser unit size to the Rotary emblem (or other Rotary Marks, at the sole discretion of RI (or TRF)), unless the Rotary emblem or other Rotary Mark is part of a repetitive background screen. RI allows for overwriting of the Rotary emblem or other Rotary Mark (watermarked, printed, screened or embossed), provided the Rotary emblem or other Rotary Mark is not otherwise partially covered and/or obstructed. RI agrees that in cases where the Other Organization might wish to highlight its role in sponsoring a Rotary event or project in conjunction with its regular advertising, the Rotary emblem may be smaller than the Other Organization's logo.
7. Other Organization recognizes that, without altering the provisions set out in paragraph 6 above, the Rotary Marks may not be altered, modified or obstructed but must be reproduced in their entirety. To accommodate digital media and enhance an accurate reproduction of the Rotary emblem, a specially modified emblem may be used for replications smaller than 0.5 inches (1.27 cm), such modified emblem to be used only together with "Rotary" as part of the "digital and small space signature lock-up" or with "Interact" or "Rotaract" as part of the digital and small space simplified signatures for the Programs logos. To accommodate the embroidery medium, the modified Rotary emblem may be used on licensed and other RI authorized articles of clothing in replications greater than 0.5 inches (1.27 cm) but only in sizes too small to accommodate accurate reproduction of the Rotary emblem, provided the modified Rotary emblem is always used together with "Rotary," "Interact," or "Rotaract" in the simplified signature format.

There should be no overlap between Other Organization's logo and the Rotary emblem or other Rotary Mark; the two images should be clearly spaced so as to be two separate and distinct images.

~~In no instance shall any of the Rotary Marks be used in any visual that includes guns, weapons or other armaments. The Rotary Marks may not be used in combination with the name or logo of any entity whose primary business is the sale or manufacture of guns, weapons or other armaments.~~

8. For correct color reproductions of the Rotary emblem and other of the Rotary Marks, current guidelines are found in the Brand Center at <https://brandcenter.rotary.org> and in “Voice and Visual Identity Guidelines,” which give further specifications for reproducing the Rotary emblem and guidelines for maintaining a standardized, coordinated identity for all Rotary materials.
9. Other Organization recognizes that the Rotary Marks may only be reproduced by a vendor authorized by RI to do so. Whenever possible, reproductions of the Rotary Marks should be done by an RI officially licensed vendor. If the desired goods are not reasonably available from a RI licensee, a release must be obtained from the RI Licensing Section.
10. If goods are being produced in connection with an alcohol industry sponsor, the Rotary emblem should not be included on the labels of the alcohol products.
11. Rotary is both a local and a global organization and even local uses may enjoy global recognition through the use of the Internet. Different cultures have different standards and different sensitivities. Any use of the Rotary Marks under these guidelines should attempt to be culturally sensitive and in concert with the Object of Rotary. RI reserves the right to review and approve any uses of the Rotary Marks. The Rotary Marks may not be depicted in combination with images of guns, weapons, or other armaments.

33.040.6. Use of Name “Rotary,” or other Rotary Marks by Rotary Entities

When used by itself, the word “Rotary” or the Rotary Emblem normally refers to the entire organization, Rotary International. It also means the ideals and principles of the organization. All club, district, multidistrict and other Rotary Entity activities, projects or organizations must include identifiers of the club, district, multidistrict group or other Rotary Entity when using the name “Rotary,” or other Rotary Marks. In limited instances and in RI’s sole discretion, a geographic identifier may be used, provided it accurately represents the interests of each club in that area and appropriate

approvals are sought from the district governors and/or the club presidents. Such identifier must immediately follow or precede “Rotary.” Such identifier must be in close proximity to and in equal prominence with the Rotary Emblem or other of the Rotary Marks.

The Rotary Marks must always be reproduced in their entirety. No abbreviations, prefixes or suffixes such as “Rota” are permitted, except for use in “Interota” for the periodic Interota meetings. No alterations, obstructions or modifications of the Rotary Marks are permitted. To accommodate digital media and enhance an accurate reproduction of the Rotary emblem, a specially modified emblem may be used for replications smaller than 0.5 inches (1.27 cm), such modified emblem to be used only together with “Rotary” as part of the “digital and small space signature lock-up” or with “Interact” or “Rotaract” as part of the digital and small space simplified signatures for the Programs logos. To accommodate the embroidery medium, the modified Rotary emblem may be used on licensed and other RI authorized articles of clothing in replications greater than 0.5 inches (1.27 cm) but only in sizes too small to accommodate accurate reproduction of the Rotary emblem, provided the modified Rotary emblem is always used together with “Rotary,” “Interact,” or “Rotaract” in the simplified signature format.

~~In no instance shall any of the Rotary Marks be used in any visual that includes guns, weapons or other armaments. The Rotary Marks may not be used in combination with the name or logo of any entity whose primary business is the sale or manufacture of guns, weapons or other armaments.~~

For correct color reproductions of the Rotary emblem and other of the Rotary Marks, current guidelines are found in the Brand Center at <https://brandcenter.rotary.org> and in “Voice and Visual Identity Guidelines,” which give further specifications for reproducing the Rotary emblem and guidelines for maintaining a standardized, coordinated identity for all Rotary materials (547A). Rotarians are reminded that Rotary is both a local and a global organization and even local uses may enjoy global recognition through the use of the Internet. Different cultures have different standards and different sensitivities. Any use of the Rotary Marks under these guidelines should attempt to be culturally sensitive and in concert with the Object of Rotary. RI reserves the right to review and approve any uses of the Rotary Marks. The Rotary Marks may not be depicted in combination with images of guns, weapons, or other armaments.

Rotary Entity activities, projects or organizations that are to include the name “Rotary,” or other Rotary Marks without a further qualifier, must first seek an exception to policy from the Board. Rotarians coordinating existing activities, projects and organizations should review and make necessary changes consistent with this policy.

36.010. Guidelines for Sponsorship of RI Meetings, Events, Projects and Programs

The Board, acknowledging that RI meetings, events, projects and programs are supported in part through sponsorships by business entities and governmental agencies, has adopted the following terms for acceptance of sponsorship of RI meetings, events, projects and programs:

1. Sponsorships are relationships with other organizations which benefit RI, TRF, and Rotary projects(s) and Rotary program(s), in image-enhancing, promotional, monetary or other ways. Club and district events, such as conferences, PETS, etc., should be permitted to accept sponsorships; however, the Council on Legislation is not an acceptable sponsorship venue. Each sponsorship relationship should terminate either within a defined period of time or with the completion of the sponsored event. It is important to maintain the appropriate level of decorum at any Rotary event.
2. RI will not accept a sponsorship that:
 - a. Conflicts with Rotary’s ethical and humanitarian values
 - b. Undermines internationally recognized standards for human rights
 - c. Supports the use of addictive or harmful products and activities, including but not limited to alcohol (when inappropriate in a specific cultural context), tobacco, gambling, and guns, weapons or other armaments
 - d. Promotes a particular political or religious viewpoint through the partnership’s activities and results
 - e. Discriminates based on race, ethnicity, color age, gender, language, religion, political opinion, sexual orientation, national or social origin, property, or birth or other status (See Rotary Code section 4.010.1. for Rotary’s Statement on Diversity.)
 - f. Weakens the autonomy, independence, reputation, or financial integrity of Rotary International, The Rotary Foundation, or the specific Rotary club, district or other Rotary Entity
- g. Involves any subject matter which is not in accord with the Object of Rotary
3. Cultural and legal variances in business practices among nations should be identified and honored whenever possible in matters of RI meeting, event, project and program sponsorship. In realization that business practices are not universal, ethical guidelines appropriate to a given culture should be developed, published, and applied by those responsible for the solicitation and/or acceptance of RI meetings, events, projects or programs-related sponsorship.
4. Any sponsorship must comply with relevant laws.
5. Any sponsorship revenue or donations-in-kind (the value thereof, see paragraph 7, below) received will be subject to the terms of any agreement between RI and any local organizing entity.
6. Sponsorships that would appear in revenue projections for RI meetings, events, projects or programs of necessity shall be guaranteed in writing by the intended sponsor. Moreover, such written intent shall clearly state what, if anything, the sponsor expects in return for its assistance.
7. Donations-in-kind shall be considered as sponsorship to the extent of their lowest reasonable fair market financial value.
8. Recognition for sponsorships shall occur--primarily during the actual meeting, event, project or program--in the form of published attribution and acknowledgment of thanks, verbal expression of gratitude, signage anywhere within meeting facilities, and to the extent that the planning committee for that meeting, event, project or program finds acceptable. In no instance, shall a sponsor name be included in the name, title or logo of any meeting, event, project or program. Sponsors of specific events or projects of Rotary may be identified in the following manner “[Rotary event or project name] presented by [sponsor’s name].” ~~In no instance shall any of the Rotary Marks be used in any visual that includes guns, weapons or other armaments. The Rotary Marks may not be used in combination with the name or logo of any entity whose primary business is the sale or manufacture of guns, weapons or other armaments.~~
9. All sponsorship proposals, whether obtained by RI or by a local organizing entity, shall require the

approval of the general secretary in consultation with the president. Such approval shall include but not be limited to the following aspects of each sponsorship proposal:

- a) Appropriateness of the sponsor
- b) Nature of the sponsorship plan
- c) Extent of the sponsorship relationship
- d) Share of the sponsorship revenue between RI and any local organizing entity
- e) Nature of the sponsorship recognition

10. “Official Sponsorship Designations”: The general secretary will review applications and bids for companies that will be designated “official.” For example, an “official” air carrier, and where appropriate, an “official” rental car company and other services, may receive a similar designation. Competitive firms are sought for the designations, and proposals are obtained and analyzed by the general secretary. For the air carrier, the general secretary considers not only the fare proposed but also the capacity of the carrier, the complimentary tickets and freight offered to RI.

The selection of “official” service firms should be recommended by the general secretary’s staff assigned to convention activities and approved by the general secretary and the president who will preside over the convention. Transparency in the bid process is important.

11. “Exclusive Sponsorship Categories”: Unless permission from RI is sought and obtained in advance of any solicitation on the part of a local organizing entity, RI reserves exclusive rights to solicit and accept sponsorships with airline companies and banking/financial institutions, due to RI’s long term agreements and relationships with such entities.

12. First aid/medical sponsorships: The specifics and details involved with a medical/first aid sponsor must be approved by the general secretary, in consultation with the president, at least three months before the meeting, event, project, or program to ensure that the sponsoring organization can comply with RI’s contractual requirements, including but not limited to insurance and indemnification requirements. First aid/medical sponsors sent to the general secretary later than three months before the meeting, event, project, or program will not be considered.

13. Internet sponsorships: The specifics and details involved with an internet sponsor must be approved by the general secretary, in consultation with the president, at least three months before the meeting, event, project, or program to ensure that the sponsoring organization can provide the internet services RI requires at its events and also comply with RI’s contractual requirements, including but not limited to insurance and indemnification requirements. Internet sponsors sent to the general secretary later than three months before the meeting, event, project or program will not be considered.

14. Each RI sponsorship relationship should terminate either within a defined period of time or with the completion of the sponsored meeting, event, project or program.

15. Except by Board authorization, individual member data must not be used for sponsorship purposes and must stay within the control of RI. However, any determination to allow access to individual member data must respect the individual rights of Rotarians, including relevant legal restrictions. All sponsorships must follow the Rotary Privacy Statement (Rotary Code section 26.100.)

16. All uses of the Rotary Marks for the sponsorship purposes contemplated herein must be governed by the “RI and TRF Guidelines for Use of the Rotary Marks by Sponsors and Cooperating Organizations” (Rotary Code Section 33.030.15.). A copy of these Guidelines must be attached to and incorporated in any contract entered into between RI or any local organizing entity and any Sponsor.

44.020. Guidelines for Rotary Clubs, Rotary Districts and Other Rotary Entities for Interacting with Other Organizations

1. These guidelines govern the actions of Rotary clubs, Rotary districts and other Rotary Entities when interacting with other organizations.
2. Clubs, districts and other Rotary Entities may support and cooperate with other organizations in projects and activities provided that:
 - a) such initiatives are consistent with Rotary ideals and purposes
 - b) the cooperative activity is approved by the club, district or other Rotary Entity membership concerned

- c) the cooperation involves direct participation and responsibility by a committee appointed by a club president, district governor or chair of a Rotary Entity designated for the duration of the activity, with provision for annual review
 - d) club, district or other Rotary Entity autonomy as an independent organization is preserved
 - e) the club, district or other Rotary Entity does not become a member of the cooperating organization
 - f) appropriate recognition for club, district or other Rotary Entity is obtained, to the extent that it is warranted by the nature of the cooperation, in the interest of keeping the public informed about Rotary and its service activities
 - g) the club, district or other Rotary Entity and the cooperating organization share in the responsibility of communicating to the public the nature of the joint project or activity
 - h) the club, district or other Rotary Entity does not accept an ongoing
 1. obligation to participate in the joint project, or
 2. financial obligation to the organization, but provides opportunities for Rotary clubs, Rotary districts or other Rotary Entities to review and decide upon continuing participation or financial support of such projects or activities at board meetings, district conferences, annual meetings or by other appropriate means
 - i) such activity or cooperative agreement entered into by a club, district or other Rotary Entity does not in any way bind or commit Rotary International or The Rotary Foundation to said activity or agreement.
3. Except as may otherwise be set forth in Article 35, Partnerships, these Guidelines govern the use of the Rotary Marks, including the Rotary International emblem (the "Rotary Marks" are defined in paragraph 6, below) by any Rotary club(s), Rotary district(s) or any other Rotary Entity when used in combination with the name or logo of another organization.
 4. "Rotary Entities" includes Rotary International, The Rotary Foundation, a Rotary club or group of clubs, a Rotary district or group of districts (including a multidistrict activity), a Rotary Fellowship, Rotarian Action Group, and administrative territorial units of Rotary International. Entities not included in this definition are not permitted to enter into sponsorship or cooperative relationships which use the Rotary Marks without seeking prior Board approval. Individual RI Programs are not considered Rotary Entities.
 5. The information in these Guidelines should be referenced in any agreement between any Rotary club(s), Rotary district(s) or any other Rotary Entity and another organization, including, but not limited to, a sponsor or other cooperating organization, especially the information contained in paragraphs 6, 8, 10, 11, 12, 13, 14, 15, 16, 17 and 18, below.
 6. RI is the owner of numerous trademarks and service marks throughout the world, including, but not limited to, "Rotary," the Rotary emblem, "Rotary International," "RI," "Rotary Club," "The Rotary Foundation," the Rotary Foundation logo, "Rotarian," "The Rotarian," "Rotaract," "Rotaract Club," the Rotaract emblem, "Interact," "Interact Club," the Interact emblem, "Interactive," "Paul Harris Fellow," the image of Paul Harris, "PolioPlus," the PolioPlus logo, "Service Above Self," "One Profits Most Who Serves Best," and the Rotary Centers for Peace and Conflict Resolution logo (the "Rotary Marks"). RI extends the right to use these Marks to Rotary clubs, Rotary districts and other Rotary Entities under certain limited guidelines for specific authorized uses as further set forth throughout this *Code of Policies* (see Article 33, Rotary Marks, generally).
 7. When interacting with other organizations, such as for sponsorship and other cooperative relationship purposes, RI permits Rotary clubs, Rotary districts and other Rotary Entities to use the Rotary Marks in the following manner(s) and subject to the following provisions.
 8. Nothing in the limited use granted herein will constitute an assignment or license of any of the Rotary Marks to any other organization.
 9. In situations where Rotary clubs, Rotary districts and other Rotary Entities are interacting with other organizations, RI will only allow the use of the Rotary Marks in combination with the name or logo of another organization for the limited and specific purpose of promotional materials for the event or project of, or cooperative relationship with, the Rotary club(s), Rotary district(s) or other Rotary Entity, as further set out in paragraph 10, below. ~~In no instance shall any of the Rotary Marks be used in any visual that includes guns, weapons or other armaments. The Rotary Marks may not be used in~~

~~combination with the name or logo of any entity whose primary business is the sale or manufacture of guns, weapons or other armaments.~~

10. When one of the Rotary Marks is used in combination with the name or logo of another organization, further identifying language of the name of the Rotary club(s), Rotary district(s) or other Rotary Entity must also be used in close proximity to and in equal prominence with the Rotary Marks. (See Sections 33.030.6.; 33.040.12.; 33.040.6.) ~~In no instance shall any of the Rotary Marks be used in any visual that includes guns, weapons or other armaments. The Rotary Marks may not be used in combination with the name or logo of any entity whose primary business is the sale or manufacture of guns, weapons or other armaments.~~
11. Whenever any of the Rotary Marks are used in combination with the logo of another organization for sponsorship or cooperative relationship purposes, including any advertisement or promotional materials directly related to a sponsored Rotary event or project (including, but not limited to, banners or signs) the logo of the other organization must be of equal or lesser unit size to that of the Rotary emblem (or other Rotary Marks, at the sole discretion of the Rotary club(s), Rotary district(s), other Rotary Entity or RI), unless the Rotary emblem or other Rotary Mark is part of a repetitive background screen. RI allows for overwriting of the Rotary emblem (or other Rotary Marks) (watermarked, printed, screened or embossed), provided the Rotary emblem or other Rotary Mark is not otherwise partially covered and/or obstructed. RI agrees that in cases where a sponsor might wish to highlight its role in sponsoring a Rotary event or project in conjunction with its regular advertising, the Rotary emblem may be smaller than the sponsor's logo.
12. The Rotary Marks may not be altered, modified or obstructed in any way but must be reproduced in their entirety. To accommodate digital media and enhance an accurate reproduction of the Rotary emblem, a specially modified emblem may be used for replications smaller than 0.5 inches (1.27 cm), such modified emblem to be used only together with "Rotary" as part of the "digital and small space signature lock-up" or with "Interact" or "Rotaract" as part of the digital and small space simplified signatures for the Programs logos. To accommodate the embroidery medium, the modified Rotary emblem may be used on licensed and other RI authorized articles of clothing in replications greater

than 0.5 inches (1.27 cm) but only in sizes too small to accommodate accurate reproduction of the Rotary emblem, provided the modified Rotary emblem is always used together with "Rotary," "Interact," or "Rotaract" in the simplified signature format.

There should be no overlap between another organization's logo and the Rotary emblem or other Rotary Mark; the two images should be clearly spaced so as to be two separate and distinct images.

For correct color reproductions of the Rotary emblem, current guidelines are found in the Brand Center at <https://brandcenter.rotary.org> and in "*Voice and Visual Identity Guidelines*," which give further specifications for reproducing the Rotary emblem and guidelines for maintaining a standardized, coordinated identity for all Rotary materials (547A). Rotarians are reminded that Rotary is both a local and a global organization and even local uses may enjoy global recognition through the use of the Internet. Different cultures have different standards and different sensitivities. Any use of the Rotary Marks under these guidelines should attempt to be culturally sensitive and in concert with the Object of Rotary. RI reserves the right to review and approve any uses of the Rotary Marks. The Rotary Marks may not be depicted in combination with images of guns, weapons, or other armaments.

13. The Rotary Marks may only be reproduced by a vendor authorized to do so. Whenever, possible, therefore, reproductions of the Rotary Marks should be done by an officially licensed vendor. If the desired goods are not reasonably available from a RI licensee, a release must be obtained from the RI Licensing Section.
14. Each use of any of the Rotary Marks in combination with the name or logo of another organization should be subject to a pre-publication review and approval process on the part of the Rotary club(s), Rotary district(s) or other Rotary Entity or by RI. RI, the Rotary club(s), Rotary district(s) or other Rotary Entity should retain the sole right to specific denial or authorization or, in the case of alteration (of copy or layout), to be mutually agreed upon by the parties.
15. The Rotary club(s), Rotary district(s) or other Rotary Entity should retain control over where promotional materials are published in any medium, including where banners or signs are allowed to be displayed when any of the Rotary Marks are used in

combination with the name or logo of another organization.

16. The Rotary club(s), Rotary district(s) or other Rotary Entity should reserve the right to approve publications or other media in which any other organization wishes to advertise or otherwise promote a relationship using the Rotary Marks.
17. Membership lists, except by Board authorization, must stay within the control of RI, the district(s), the club(s), and/or other Rotary Entity(ies) involved. However, any determination to allow access to membership lists must respect the individual rights of Rotarians, including relevant legal restrictions.
18. Any use of the Rotary Marks in combination with the name or logo of another organization should
 - a. be consistent with Rotary's values and local cultural norms
 - b. be in accord with the Object of Rotary, and
 - c. enhance Rotary's public image and reputation.

APPENDIX M

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING PRECONVENTIONS (Decision 176)

57.120.3. Other Activities

a) Rotaract Preconvention

The annual Rotaract preconvention, as part of the official convention program, should occur all day the Friday and Saturday before the convention commences. The preconvention shall be conducted in accordance with RI policy regarding convention operations and procedures. The preconvention shall include a separate district Rotaract representative training session. The general secretary is requested to provide staff support for such meeting. The program shall be arranged and implemented by RI and should include discussion of issues identified by the Rotaract and Interact Committee.

b) Youth Exchange Officers Preconvention

The annual Youth Exchange officers preconvention, as part of the official convention program, should occur all day the Friday and Saturday before the convention commences. The preconvention shall be conducted in accordance with RI policy regarding convention operations and procedures. The general secretary is requested to provide staff support for such meeting. The program shall be arranged and implemented by RI and should include discussion of issues identified by the Youth Exchange Committee.

[text omitted]

41.040.4. Rotaractors at Conventions

There shall be provision for participation by registered Rotaractors at the international conventions, including opportunities for attendance at all plenary, ticketed and discussion group sessions.

~~As a part of the official program of the convention, there should be a Rotaract preconvention prior to the commencement of the convention, to be arranged and implemented by RI and to include discussion of issues identified by the RI Rotaract and Interact Committee as important to Rotaractors. The preconvention shall be conducted in accordance with RI policy regarding convention operations and procedures. The general secretary should ensure that Rotaractors have opportunities to participate in the development of the Rotaract preconvention program. The preconvention shall include a separate district Rotaract representative training session.~~

41.070.27. Youth Exchange Officers Preconvention Meeting

~~The annual Youth Exchange officers preconvention, as part of the official convention program, should be conducted in accordance with RI policy regarding convention operations and procedures. The general secretary is requested to provide staff support for such meeting.~~

APPENDIX N

AMENDMENTS TO THE ADULT HARASSMENT POLICY (Decision 177)

2.120. Conduct for Rotary Events and Activities

Rotary is committed to maintaining an environment that promotes safety, courtesy, dignity, and respect. All Rotary club members and individuals attending or participating in Rotary events or activities have the right to an environment free of harassment, including unwelcome physical contact, advances, or comments.

Rotarians and their guests shall demonstrate good character, integrity, and leadership by fostering a professional environment at club events and activities.

Allegations of unwelcome physical contact, advances, or comments at Rotary events or activities shall be reviewed by the club board and responded to within a reasonable timeframe. If the offending individual is a member of the club board, he or she is expected to recuse himself or herself from the discussion.

Any allegation of criminal behavior should be referred to local law enforcement.

Failure to adequately address allegations of inappropriate behavior may be referred to the district governor.

19.010.1. District Governor Code of Ethics

1. Governors will adhere to applicable laws and regulations while conducting Rotary business. In addition, in conducting their private lives, governors will adhere to applicable laws in order to preserve and protect the positive image of Rotary.
2. Governors will adhere to the provisions of the RI Constitution and Bylaws.
3. Governors will adhere to the provisions established by the RI Board as documented in the *Rotary Code of Policies*.
4. Governors will serve for the benefit of Rotarians and the purposes of RI. Governors should put the interests of the district first and avoid even the appearance of any impropriety in their conduct.

5. Governors will foster an environment in the district that promotes safety, courtesy, dignity, and respect and shall refrain from performing or tolerating unwelcome physical contact, advances, or comments.

56. Governors will not use their office for personal prestige or benefit or for the benefit of family members.

67. Governors will exercise due care in the diligent performance of their obligations to the district.

78. Governors will act based on fairness to all concerned.

89. Governors will promote transparency of financial information and will ensure compliance with all local and national laws relating to financial management.

910. Governors will prohibit and restrict the disclosure, communication, and use of confidential and proprietary information. Governors should use this information only for intended purposes, never for personal ones, and take precautions against accidental disclosure.

1011. Governors will comply with Rotary's expense reimbursement policies.

19.010.2. Allegations of Unwelcome Behavior

Allegations of unwelcome physical contact, advances, or comments at Rotary events or activities shall be reviewed by the governor, or a committee appointed for this purpose, and responded to within a reasonable timeframe. If the district governor is the offending individual, the immediate past district governor (or most recent past governor), directly or by appointment of a committee for this purpose, shall review and respond to the allegation.

Any allegation of criminal behavior should be referred to local law enforcement.

The president shall be informed of any allegations of unwelcome physical contact, advances, or comments by

district governors, governors-elect, and governors-nominee.

Failure to adequately address allegations of inappropriate behavior may be referred to the president.

APPENDIX O

AMENDMENTS TO THE ROTARY CODE OF POLICIES REGARDING DISTRICT COMMITTEES (Decision 181)

17.030.2. District Committees

District committees are charged with carrying out the goals of the district as formulated by the governor with the advice of the assistant governors. The governor-elect, governor, and immediate past district governor should work together to ensure continuity of leadership and succession planning. The governor-elect is responsible for appointing committee members to fill vacancies, appointing committee chairs and conducting planning meetings prior to the start of the year in office.

Committees shall be appointed to address the following administrative functions:

~~Membership Attraction and Engagement~~
~~New Club Development~~
Finance
District Programs, including
 Interact
 Rotaract
~~Rotary Community Corps~~
~~Rotary Fellowships~~
Rotary Friendship Exchange
Rotary Youth Exchange
Rotary Youth Leadership Awards (RYLA)
Public Image
District Conference
The Rotary Foundation
Convention Promotion
District Training
Service, including
 ~~Club Service~~
 Community Service
 International Service
 ~~New Generations (Youth) Service~~
 ~~Vocational Service~~
Alumni
~~Member Benefit~~

Additional district committees are appointed when they serve a *specific* function as identified by the governor and the district leadership team.

[text omitted]

A. ~~Membership Attraction and Engagement~~ Committee

1. *Purpose:*

Under the direction of the governor, the committee will identify, promote and implement membership strategies that will result in membership growth, and develop and implement a plan to organize new Rotary clubs within the district.

The chair must have significant knowledge of, commitment to, and experience with membership attraction and engagement activities. ~~In addition, the chair shall attend a training session that may be conducted by the Rotary coordinator as appropriate.~~

2. *Additional Qualifications of Members:*

- a) Preference should be given to Rotarians who have been successful in inviting new members to join Rotary, implementing membership programs and who are members of clubs that have diversified membership.
- b) Consideration should be given to those who have served as chairs of club committee(s) related to membership attraction and engagement.
- c) Preference should be given to past district governors who have been active and successful in establishing new clubs.

3. *Duties and Responsibilities:*

- a) Plan, promote and conduct a district membership seminar in consultation with the governor and district trainer.
- b) Work with the governor and club leaders to ensure that ~~the~~ each club achieves its membership goal.
- c) Be familiar with Rotary Club Central and other membership development resources.
- d) Utilize Rotary Coordinators as resources.
- e) Coordinate district-wide membership development activities.
- f) Encourage clubs to participate in RI or presidential membership recognition programs.
- g) Maintain communication with other district committees to coordinate activities that will aid membership attraction and engagement efforts.
- h) Identify committee members to all clubs and indicate that members of the committee are available to help them.
- i) Encourage clubs to develop and implement an effective membership attraction plan.

- j) Assist club membership development chairs in carrying out their responsibilities.
- k) Visit clubs to speak about successful membership attraction and engagement activities; share information on successful activities.
- l) Identify communities without Rotary clubs that have a population capable of meeting the requirements for chartering a new club.
- m) Identify communities where additional Rotary clubs could be established without detracting from service provided to the community by existing clubs.
- n) Assist in organizing and establishing new clubs.
- o) Identify communities without Rotary clubs that have a population capable of meeting the requirements for chartering a new club.
- p) Identify communities where additional Rotary clubs could be established without detracting from service provided to the community by existing clubs.
- q) Assist in organizing and establishing new clubs.

[text omitted]

B. New Club Development Committee

~~1. Purpose:~~

~~Under the direction of the governor, the new club development committee shall develop and implement a plan to organize new Rotary clubs within the district. Preference for the position of chair should be given to past district governors or district governors nominee.~~

~~2. Additional Qualifications of Members:~~

~~Preference should be given to past district governors who have been active and successful in establishing new clubs.~~

~~3. Duties and Responsibilities:~~

- ~~a) Identify communities without Rotary clubs that have a population capable of meeting the requirements for chartering a new club.~~
- ~~b) Identify communities where additional Rotary clubs could be established without detracting from service provided to the community by existing clubs.~~
- ~~c) Assist in organizing and establishing new clubs.~~

~~4. Additional Training Requirements:~~

~~In addition to the chair, as many committee members as possible should attend a training meeting conducted by the Rotary coordinator as appropriate.~~

~~5. Appointment of Chair~~

~~To be effective, the district new club development committee must have continuity of leadership; therefore, the committee chair shall be appointed for a three-year term, subject to review, with documented agreement of the governor, governor elect and governor nominee for their term of service.~~

~~The district governor (if selected) for each of the years of the three year term of the new club development committee chair will participate in the selection of the committee chair. This selection should take place and be reported to Rotary International no later than 31 December before taking office on 1 July of the same calendar year.~~

~~Any removal for cause must have the prior approval of all the district governors (if selected) for each of the remaining years of the three year term.~~

[text omitted]

D.C. District Program Committees

1. Purpose:

Several program-related committees are responsible for promotion and administration of programs at the district-level and provide specific support and guidance to the clubs involved with the particular program in the district including:

Interact
Rotaract
Rotary Community Corps
Rotary Fellowships
Rotary Friendship Exchange
Rotary Youth Exchange
Rotary Youth Leadership Awards (RYLA)

[text omitted]

D. District Community Service Committee

All governors are encouraged to appoint a district Community Service committee. The role and responsibilities of this committee are to:

- 1) help identify new trends, issues or problems within the district that clubs may want to address
- 2) visit clubs within the district to speak about successful Community Service projects and provide information on Rotary programs and emphases to help strengthen their projects

- 3) encourage and assist club Community Service chairs in carrying out their responsibilities
- 4) encourage clubs to organize a Rotary Community Corps (RCC) if appropriate, and encourage district-level RCC meetings to exchange project development ideas
- 5) maintain intercommittee communication with other district committees
- 6) organize district-level club Community Service chair meetings, in connection with the district conference, district training assembly and other meetings, to exchange ideas and promote projects
- 7) identify areas for cooperation between club Community Service projects and local non-Rotary service organizations, by sharing information and helping clubs to set goals
- 8) request regular reports on successful Community Service projects from club Community Service chairs, for promotion through the governor's monthly letter, Rotary Showcase, and report to RI for possible publication
- 9) organize exhibits of outstanding Community Service projects at district and zone meetings
- 10) organize district-wide Community Service activities.
- 11). Promote resources for service and engagement, inclusive of Rotary Fellowships and Rotarian Action Groups.
- 12) facilitate district recognition for clubs and/or individuals who advance the principles of Rotary, including vocational service and empowering and engaging young people.

B. District International Service Committee

It is recommended that districts and clubs establish an International Service Committee to help enhance the quality of the district's humanitarian efforts by identifying and promoting resources and experts to advise on international service projects and global grants. The district international service committee chair shall be concerned with promoting greater awareness of resources and strategies for project planning, implementation, identifying key local subject matter experts, and establishing direct lines of

communication and accountability for all types of international service, with a special emphasis on improving global grant applications and the development of partnerships between international Rotary clubs and districts. The district international service committee chair will confer and cooperate with other leaders from across the district including but not limited to the district Rotary Foundation, grants subcommittee, community service, and alumni committees, to identify and promote resources for improved projects and grants. The district international service committee will also collaborate with district Rotaract representatives, Rotarian Action Groups, the The Rotary Foundation Cadre of Technical Advisers, and other experts interested in assisting with global grant applications.

To be effective, the district international service committee chair must have continuity of leadership and success planning. A district's governor-elect, in consultation with the immediate past district governor and district governor-nominee, is encouraged to appoint a past district governor, past regional Rotary Foundation coordinator, or a past assistant regional Rotary Foundation coordinator to chair this committee, serving a recommended term of three years without reappointment limits.

J. District Alumni Committee

1. Purpose

To develop and implement a plan to manage an ongoing relationship with alumni in the district and assist clubs with respect to their alumni.

2. Additional qualifications

Preference should be given to those who are alumni or have professional experience working with alumni.

3. Duties and Responsibilities

- a) Work in conjunction with other district committees, particularly membership, Foundation, and New Generations programs committees (e.g. Interact, Rotaract, RYLA, Rotary Youth Exchange), to identify alumni and their skills (speaker, project skills, potential to be a member, contributor to Foundation and Rotary programs, etc.) and connect these individuals to clubs and district activities.
- b) Lead cross-promotion efforts between programs and promote service opportunities.
- c) Create awareness of how to work with alumni to maintain their relationship with Rotary.

- ed) Encourage alumni to report their data to RI and work with fellow district chairs to ensure program participants are properly reported to RI.
- de) Abide by privacy and youth protection policies and local law.
- ef) Support and coordinate alumni events and associations, where appropriate.

K. Member Benefit Committee

The committee will market and promote Rotary Global Rewards to clubs.

17.030.3. Additional Committees

[text omitted]

B. International Service Committee

~~It is recommended that districts and clubs establish an International Service Committee to help enhance the quality of the district's humanitarian efforts by identifying and promoting resources and experts to advise on international service projects and global grants. The district international service committee chair shall be concerned with promoting greater awareness of resources and strategies for project planning, implementation, identifying key local subject matter experts, and establishing direct lines of communication and accountability for all types of international service, with a special emphasis on improving global grant applications and the development of partnerships between international Rotary clubs and districts. The district international service committee chair will confer and cooperate with other leaders from across the district including but not limited to the district Rotary Foundation, grants subcommittee, community service, and alumni committees, to identify and promote resources for improved projects and grants. The district international service committee will also collaborate with district Rotaract representatives, Rotarian Action Groups, the The Rotary Foundation Cadre of Technical Advisers, and other experts interested in assisting with global grant applications.~~

~~To be effective, the district international service committee chair must have continuity of leadership and success planning. A district's governor elect, in consultation with the immediate past district governor and district governor nominee, is encouraged to appoint a past district governor, past regional Rotary Foundation coordinator, or a past assistant regional Rotary Foundation coordinator to chair this committee,~~

~~serving a recommended term of three years without reappointment limits.~~

[text omitted]

D. District Community Service Committee

~~All governors are encouraged to appoint a district Community Service committee. The role and responsibilities of this committee are to:~~

- ~~1) help identify new trends, issues or problems within the district that clubs may want to address~~
- ~~2) visit clubs within the district to speak about successful Community Service projects and provide information on Rotary programs and emphases to help strengthen their projects~~
- ~~3) encourage and assist club Community Service chairs in carrying out their responsibilities~~
- ~~4) encourage clubs to organize a Rotary Community Corps (RCC) if appropriate, and encourage district-level RCC meetings to exchange project development ideas~~
- ~~5) maintain intercommittee communication with other district committees~~
- ~~6) organize district level club Community Service chair meetings, in connection with the district conference, district training assembly and other meetings, to exchange ideas and promote projects~~
- ~~7) identify areas for cooperation between club Community Service projects and local non-Rotary service organizations, by sharing information and helping clubs to set goals~~
- ~~8) request regular reports on successful Community Service projects from club Community Service chairs, for promotion through the governor's monthly letter, Rotary Showcase, and report to RI for possible publication~~
- ~~9) organize exhibits of outstanding Community Service projects at district and zone meetings~~
- ~~10) organize district wide Community Service activities.~~
- 11). Promote resources for service and engagement, inclusive of Rotary Fellowships and Rotarian Action Groups.

~~12) facilitate district recognition for clubs and/or individuals who advance the principles of Rotary, including vocational service and empowering and engaging young people.~~

~~E. District Rotary Fellowships Committee~~

~~It is recommended that governors appoint a district Rotary Fellowships committee with a chair and at least three members to be responsible for encouraging participation in Rotary Fellowships among the clubs of the district. District governors should appoint a Rotarian who is a member of a Rotary Fellowship to serve as the district Rotary Fellowships chair to coordinate the following activities within the district:~~

- ~~a) Schedule club visits to present information on Rotary Fellowships~~
- ~~b) Invite current fellowship members within the district to attend presentations~~
- ~~c) Communicate with individual fellowship officers listed in the *Official Directory* and the *Global Networking Groups Directory* to gather information on upcoming events and publicize these in the district governor's newsletter and/or the district website~~
- ~~d) Arrange for a presentation during the district conference highlighting Rotary Fellowship activities within the district and obtain booth space to exhibit at the district conference~~
- ~~e) Distribute the electronic flyer for Rotary Fellowships to Rotarians in the district and encourage them to contact these groups regarding prospective membership.~~
- ~~f) Encourage participation at Rotary Convention with various Rotary Fellowships.~~

~~F. District New Generations (Youth Service) Committees~~

~~District governors shall appoint a district New Generations (Youth Service) committee, providing for continuity and leadership development. The committee shall work with district Interact, Rotaract, RYLA, Youth Exchange, and any other committees as determined appropriate by the governor to share expertise across the district, lead cross promotion between programs, promote service opportunities, and coordinate efforts between district committees. District New Generations (Youth Service) committees are encouraged to facilitate district recognition for clubs and/or individuals who advance the principles of New Generations and empower and engage young people.~~

APPENDIX P

AMENDMENTS TO JANUARY 2017 BOARD DECISION REGARDING DISTRICTING IN BRAZIL (Decision 183)

121. Districting Committee Report: Brazil and Argentina

DECISION: The Board

1. noting that District 4651 (Brazil) is under 1,100 members and has been experiencing negative membership growth, reorganizes the clubs in District 4651 with District 4650, effective 1 July 2019 as follows:

District 4652~~0~~—BRAZIL (~~part of Santa Catarina~~) Part of Santa Catarina state. West border, municipalities: Rio Preto do Sul, Itápolis, Santa Terezinha, Rio do Campo, Taió, Mirim Doce, Pouso Redondo, Agrolândia, Petrolândia, Bom Retiro, Bocaina do Sul, Rio Rufino, Urupema, Urubici and Bom Jardim da Serra. North and South borders of the district are the same as the boundaries of Santa Catarina state.

and requests the general secretary to notify Districts 4650 and 4651 of this decision;

2. noting that Districts 4750 (Brazil) and 4410 (Brazil) are under 1,100 members and have been experiencing negative membership growth, reorganizes the clubs in District 4750 with District 4410, effective 1 July 2019 as follows:

District 4751~~0~~—BRAZIL (~~part of Minas Gerais, part of Rio de Janeiro, and part of Espírito Santo~~) — West border, municipalities: Porciúncula, Itaperuna, Laje do Muriaé, Miracema, Santo Antonio de Paula, Cantagalo, Carmo, Sapucaia, Teresópolis, Magé, Guapimirí, São Gonçalo and Niterói in the states of Rio de Janeiro and Espírito Santo.

and requests the general secretary to notify Districts 4750 and 4410 of this decision;

3. noting that District 4610 (Brazil) is under 1,100 members and has been experiencing negative membership growth, reorganizes the clubs in District 4610 with District 4430, effective 1 July 2019 as follows:

District 4431~~0~~—BRAZIL (~~part of São Paulo~~) Part of São Paulo state: west border, municipalities: Cananéia, Parquera-Açu, Registro, Sete Barras. North border, municipalities: Sete Barras, Juquiá, Miracatu. West border, municipalities: Juquitiba, São Lourenço da Serra, Cotia, Vargem Grande Paulista, Itapevi, Santana de Parnaíba, Pirapora do Bom Jesus. North border, municipalities: Pirapora do Bom Jesus, Santana de Parnaíba, part of the perimeter by the city of São Paulo formed by Av. Candido Portinari, Caieiras (north end), Mairiporã, Nazaré Paulista and Igaratá. East border, municipalities: Igaratá, Santa Isabel, Guararema, Moji das Cruzes. South border, municipalities: Moji das Cruzes, Suzano, part of the city of São Paulo (at the north side). Av. dos Estados, Santos-Jundiaí railroad, São Carlos viaduct, Av. Presidente Soares Brandão, Av. do Estado, Rua Almirante Pestana, Rua da Independência, Largo do Cambucí, Rua Lavapés, Rua Scuvero, Rua Parecis, Rua Pires da Mota, Rua Castro Alves, Av. Liberdade (at the east side). West side of the following streets/avenues: Rua Pio XII, Rua 13 de Maio, Av. Brigadeiro Luís Antônio, Av. Santo Amaro, Rua Afonso Brás, Av. República do Líbano, Av. Indianópolis, Av. Rubem Berta, Av. dos Bandeirantes, Rua Antônio Gomide, av. Prof. Ataliba de Oliveira, Rua Ceci, Viaduto Jabaquara, Av. Eng. Armando de Arruda Pereira, Rua das Pérolas, Rua Eulália, Rua Godofredo Braga, Av. Eng. Armando de Arruda Pereira, Av. Cupecê, Av. Vereador João de Lucca, Av. Vicente Rao, Av. Roque Petroni Junior, Rio Pinheiros, Av. João Dias e Itapecerica da Serra Road. The south border of the district is the same as the boundaries of São Paulo state.

and requests the general secretary to notify Districts 4610 and 4430 of this decision;

4. noting that District 4310 (Brazil) is under 1,100 members and has been experiencing negative membership growth, reorganizes the clubs in District 4310 with District 4620, effective 1 July 2019 as follows:

District 4621~~0~~—BRAZIL (~~part of São Paulo~~) Part of São Paulo State. West border, municipalities: Ourinhos, São Pedro do Turvo, Ribeirão do Sul, Campos Novos Paulista and Ocaçu. North border,

municipalities: Ocaçu, Lupércio, Alvinlândia, Ubirajara, Lucianópolis, Cabralia Paulista, Paulistânia, Agudos, Lençóis Paulista, Macatuba, Igaracu do Tiête, São Manuel, Botucatu, Anhembi, Piracicaba, Santa Barbara D'oeste, Americana. West border, municipalities: Americana, Nova Odessa, Sumaré, Hortolândia, Monte Mor, Indaiatuba, Itupeva, Cabreúva, Araçariguama, São Roque, Ibiuna, Tapiraí. Boundaries of the following municipalities: Tapiraí, São Miguel Arcanjo, Capão Bonito, Eldorado, Jacupiranga, Barra do Turvo. South border of the district is the same as the boundaries of São Paulo state.

and requests the general secretary to notify Districts 4310 and 4620 of this decision;

5. noting that District 4600 (Brazil) is under 1,100 members and has been experiencing negative membership growth, reorganizes the clubs in District 4600 with District 4570, effective 1 July 2019 as follows:

District 45710—BRAZIL (~~part of Rio de Janeiro~~) Part of Rio de Janeiro state. East border, municipalities: São José do Vale do Rio Preto, Petrópolis and Duque de Caxias. Part of São Paulo state, West border, municipalities: São Sebastião, Salesópolis, Biritiba-Mirim, Santa Branca, Jacareí, São José dos Campos and Joanópolis. North and South borders of the district are the same as the boundaries of Rio de Janeiro and São Paulo.

and requests the general secretary to notify Districts 4600 and 4570, of this decision;

6. noting that District 4550 (Brazil) is under 1,100 members and has been experiencing negative membership growth, reorganizes the clubs in District 4550 with District 4390, effective 1 July 2019 as follows:

District 4391550—BRAZIL (~~States of~~ Alagoas, Sergipe, and Bahia)

and requests the general secretary to notify Districts 4550 and 4390 of this decision;

7. noting that District 4580 (Brazil) is under 1,100 members and has been experiencing negative membership growth, reorganizes the clubs in District 4580 with District 4520, effective 1 July 2019 as follows:

District 45210—BRAZIL (~~part of Minas Gerais~~) – Part of Minas Gerais State. West border, municipalities: Montezuma, Santo Antonio do Retiro, Rio Pardo de Minas, Fruta de Leite, Padre Carvalho, Josenópolis, Cristália, José Gonçalves de Minas, Leme do Prado, Turmalina, Veredinha, Capelinha, Aricanduva, São Sebastião do Maranhão. North border, municipalities: Frei Lagonegro, Colina, Rio Vermelho, Felício dos Santos, Couto de Magalhães de Minas, Diamantina, Augusto de Lima, initiating the West border of the district, starting at this point at BR 135 until BR 040, continuing up to the ring road, and at the East side of Av. Raja Gabaglia, Av. Alvares Cabral, Av. Barbacena, Av. Amazonas, Praça Raul Soares, Av. Olegário Maciel, Av. do Contorno, Av. Antônio Carlos and Av. Pedro I, in the city of Belo Horizonte. West border, municipalities: Igarapé, Itatiaiuçu, Itaguará, Piracema, Passa Tempo, São Tiago, Conceição da Barra de Minas, São João Del Rei, Madre de Deus de Minas, São Vicente de Minas, Serranos, Seritinga, Aiuruoca, Bocaiana de Minas. East border of the district is the same as the boundaries of Minas Gerais state.

and requests the general secretary to notify Districts 4580 and 4520 of this decision;

8. noting that Districts 4920 and 4930 (Argentina) are under 1,100 members and have been experiencing negative membership growth, reorganizes the clubs in District 4920 with District 4930, effective 1 July 2019 as follows:

District 4921—ARGENTINA (part of Buenos Aires, Neuquen, Río Negro, Chubut, Santa Cruz, La Pampa and the province of Tierra del Fuego, Antártida e Islas del Atlantico Sur);

and requests the general secretary to notify Districts 4920 and 4930 of this decision.

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