

HOTEL RESERVATION FORM

2016 Rotary International Convention

Seoul, Republic of Korea

28 May-1 June 2016



Save time . . . book online! Check current availability at www.onpeak.co/rotary.

Rotary International (RI), in conjunction with onPeak, has reserved a block of rooms for Rotarian use during the convention. All reservation requests will be handled by onPeak. Please direct all housing questions and correspondence to onPeak (see contact information below).

Reservations will be filled on a first-come, first-served basis. Return your completed reservation form by 17:00 Central Time (GMT minus five hours) on **15 April 2016**. onPeak may be unable to fill requests received after this date.

Complete one housing form for each room required. For a block of 15 rooms or more, submit the Group Housing Form, available at www.riconvention.org. All efforts will be made to secure a room for you at your preferred hotel. However, onPeak reserves the right to secure alternate accommodations for you if necessary.

Submit this form to onPeak (by ONE of the following methods):

1. **Online:** www.onpeak.co/rotary
2. **Phone:** +1-312-321-7393
1-800-205-6222 (toll-free, North America)
3. **Fax:** +1-312-329-9513
4. **Mail:** onPeak
350 North Clark, Suite 200
Chicago, IL 60654
USA

For all other correspondence, email rotary@onpeakevents.co.

Booking for 2016 RI Convention housing begins on 3 June 2015. Confirmations will be issued beginning July 2015. You will receive a confirmation from onPeak indicating the hotel name, address, room rate per night, room type, dates reserved, and a reservation acknowledgment number. (Note: This is not the hotel confirmation number.)

All housing changes or inquiries must be made directly with onPeak by 15 April 2016. Please refer to your confirmation for full details, which may vary per hotel.

DEPOSITS

All reservations require a credit card guarantee. No reservation will be held without one. Acceptable credit cards are American Express, Visa, and MasterCard. Credit cards will not be charged when the reservation is made. onPeak will forward the credit card information to the relevant hotel, and when the hotel has received all reservation details in April 2016, it will charge the card for a one night's room and tax deposit. Please refer to your confirmation for full details, which may vary per hotel.

CANCELLATIONS/NO-SHOWS/CHANGES

If you need to make changes or cancellations to your reservation, please do so in writing with onPeak. Change and cancellation deadlines vary. Please check your confirmation for the date when final changes and cancellations can be made with onPeak. Changes and cancellations after the date specified must be made directly with the hotel or you will lose your deposit. The hotel contact information is provided on your acknowledgment. All changes are based on availability.

Failure to arrive on the confirmed arrival date will result in forfeiture of the reservation and loss of the deposit to the hotel. Be sure to review the hotel cancellation policy on your housing acknowledgment for more details.

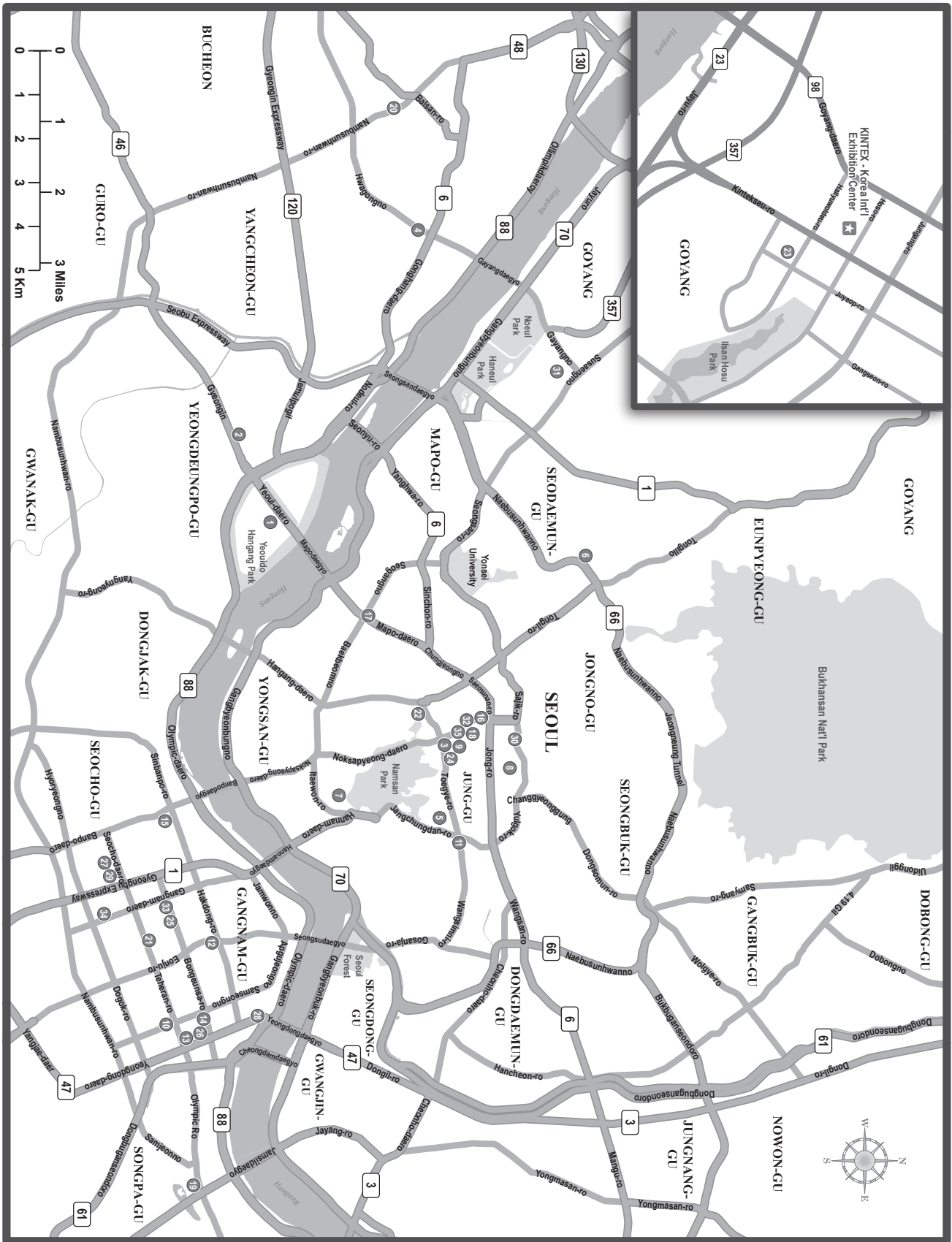
Because unforeseen circumstances may arise, Rotary International strongly recommends that you purchase travel insurance to protect yourself against losses resulting from cancellation. Travel insurance can be obtained through your local travel agency, credit card company, or insurance company. RI and onPeak are not responsible for providing assistance or mediation for hotel cancellation fees.

ADDITIONAL HOTEL FEES

Additional hotel fees may apply. Please refer to your acknowledgment or speak to an onPeak agent for specific information.

ALTERNATE HOUSING

For information on additional housing options (youth hostels, apartments, etc.), email or fax your request to RI Registration Services (ri.registration@rotary.org; +1-847-556-2194) or consult www.riconvention.org.



SEOUL, REPUBLIC OF KOREA
2016 RI CONVENTION, 28 MAY-1 JUNE 2016

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SEOUL ACCOMMODATIONS

Rotary International may continue to add hotels to the official room block as necessary to accommodate demand. For the most up-to-date rates, please consult the onPeak housing website at <https://onpeak.co/rotary>.

Map	Hotel Name
1	□, ♥ Conrad Seoul
2	Courtyard by Marriott Seoul Times Square
3	Days Inn Seoul Myeongdong
4	Golden Seoul Hotel
5	Grand Ambassador Seoul
6	□ Grand Hilton
7	Grand Hyatt Seoul
8	Ibis Ambassador Seoul Insadong
9	Ibis Ambassador Seoul Myeong-dong
10	Ibis Ambassador Seoul Gangnam
11	Ibis Budget Ambassador Seoul Dongdaemun
12	Imperial Palace
13	□ InterContinental Grand Seoul Parnas
14	□ InterContinental Seoul Coex
15	□ JW Marriott
16	Koreana
17	Lotte City Hotel Mapo
18	Lotte Hotel Seoul
19	Lotte World
20	■, ▲ Mayfield Hotel Seoul
21	Mercure Ambassador Seoul Sodowe
22	Millenium Seoul Hilton
23	□, ▲ MVL Hotel Kintex
24	Nine Tree
25	Novotel Ambassador Gangnam
26	Oakwood Premier Coex

Map	Hotel Name
27	Provista
28	Hotel Riviera Seoul
29	The Palace Hotel
30	Somerset Palace
31	● Stanford
32	The Plaza
33	The Ritz-Carlton Seoul
34	Urban Place Gangnam
35	Westin Chosun Seoul
✚	KINTEX - Korea International Exhibition Center

- Official participant hotels (available to 2015-16 district governors, district governors-elect, past RI directors, and 2016 committee chairs)
- Official Youth Exchange officers hotel
- Official Rotaract hotel
- ▲ Official Alumni hotel
- △ Official International Institute hotel
- ♥ Arch Klumph Society hotel

Rates (in Korean Won) are for single and double occupancy, unless otherwise noted, inclusive of taxes and 7% commission to onPeak. Additional fees may apply for more than two people sharing a room. Breakfast is included unless otherwise noted.

Note: Room type names may vary, but are equivalent to Standard rooms.

ROTARY INTERNATIONAL HOTEL RESERVATION FORM

DEADLINE 15 APRIL 2016

Limited availability may be possible after this date. Submit one form for each room required. If you are booking 15 rooms or more, use the Group Housing Form, available at www.riconvention.org.

1. SEND CONFIRMATION TO

First Name _____ MI _____

Family Name/Surname _____

Email (preferred method of contact) _____

Street Address or PO Box Number _____

City _____ State/Province _____

Country _____ Postal Code _____

Daytime Phone Number _____
(Indicate Country/City Codes)

Fax Number _____
(Indicate Country/City Codes)

2. ROOM OCCUPANTS

Names of ALL Occupants:

1. First Name _____ Family Name _____
2. First Name _____ Family Name _____
3. First Name _____ Family Name _____

3. DATES

ARRIVAL DATE: ____ / ____ /2016
Day Month

DEPARTURE DATE: ____ / ____ /2016
Day Month

Make airline reservations before completing this part of the form. onPeak may not be able to meet housing requests covering three or more days before or after the convention. If rooms are not available or the rate is higher, onPeak will contact you before finalizing your reservation.

4. HOTEL CHOICES

Rooms are assigned on a first-come, first-served basis. If your choices are not available, onPeak will make every effort to secure a room based on rate, proximity, and availability.

Hotel Choices (in order of preference)

- 1st Choice _____
Hotel Name
- 2nd Choice _____
Hotel Name
- 3rd Choice _____
Hotel Name
- 4th Choice _____
Hotel Name
- 5th Choice _____
Hotel Name

If my choices are not available, please select an alternate hotel for me based on one of the following criteria: Rate Location

Check all that apply:

- Attendee
 Exhibitor
 Licensee
 Youth Exchange officer
 Rotaractor
 Regional magazine editor
 2015-16 district governor
 2016-17 district governor
 2015-16 RI committee chair
 Arch Klumph Society member
 Past RI director _____
Year
- Alumni Seminar participant
 International Institute participant

5. ROOM TYPE

Check the appropriate box in each column

- | | | |
|--|-----------------------------------|---|
| <input type="checkbox"/> Single (1 person) | <input type="checkbox"/> One bed | <input type="checkbox"/> Limited Availability |
| <input type="checkbox"/> Double (2 people) | <input type="checkbox"/> Two beds | <input type="checkbox"/> One-bedroom suite |
| <input type="checkbox"/> Triple (3 people) | | <input type="checkbox"/> Two-bedroom suite |
| | | <input type="checkbox"/> Club room |

onPeak will request room type but cannot guarantee availability. Rates vary by room type and number of guests. If a suite is requested, a representative from onPeak will contact you directly about your request.

SPECIAL REQUESTS (check all that apply):

- Smoking Nonsmoking Wheelchair-accessible

Other: _____

List special needs or other requests:

6. ROOM DEPOSIT

A credit card is required to reserve a room. Credit cards will not be charged when a reservation is made, but will be used to guarantee the reservation. Credit cards must be valid through the dates of the Seoul convention and have an expiration of July 2016 or later. onPeak will forward the credit card information to the relevant hotel. When the hotel receives all reservation details, it will charge the card a deposit of one night's room and tax.

Select one

- American Express Mastercard Visa

Cardholder Name _____

Card Number _____

Expiration Date _____ Security Code _____

Cardholder Signature _____ Date _____

7. BOOKING METHODS (choose ONE)

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