

**Memo To:** Past and Present Officers of Rotary International Zone 8

**From:** Zone 8 2023 Institute Business Session Chair

**Subject:** Notice of Meeting

This is a follow-up to memoranda dated 2<sup>nd</sup> August and 30<sup>th</sup> August 2023 giving notice that the annual business session of the Zone 8 Institute shall be held on Saturday, 28<sup>th</sup> October 2023 at 3:30PM Australian Eastern Daylight Saving Time.

The meeting shall be held online via Zoom. Participants are asked to register via the following link:

<https://us02web.zoom.us/meeting/register/tZYvdeGvpzMjH9T8hqQHYgu8WfEw3GXFxB6H>

Accompanying this memorandum are the agenda and papers as at 15<sup>th</sup> September 2023. These papers, and subsequent updates are also available on the Zone Conference website, link below:

<https://rotaryzone8.org/sitepage/2023-zone-8-virtual-conference/2023-zone-8-virtual-conference>

**Matters to note:**

- The deadline for submissions of proposed resolutions and nominations for committee vacancies closed at 5:00pm AEST Friday 15<sup>th</sup> September 2023. In light of that, the following shall apply:
  - Any proposed resolutions arising between 15<sup>th</sup> September and the date of the business session shall be accepted at the sole discretion of the Chair, having due regard to the time required to circulate said resolution. No resolutions shall be accepted from the floor of the business session unless they are an amendment to a currently proposed resolution and even then, the Chair would appreciate some advance notice.
  - The Chair may allow nominations for committee vacancies from the floor of the business session, only where no nominations have been received by the due date of 15<sup>th</sup> September. Where nominations have been received by the due date, no further nominations shall be accepted.
- There are three proposed resolutions that we ask you to consider, for voting at the business session:

- 5.1. Committee Secondees In the event of no nominations for a committee vacancy, or a casual vacancy arising during the term of a committee, it is proposed that the committee, in consultation with the Convenor, be authorised to second a suitably qualified member of the Zone, who may not necessarily be a past or present officer of RI. This is to enable Institute committees to access relevant expertise from across the Zone, particularly if such expertise doesn't currently reside within the cohort of past or current officers.
- 5.2. Rotaract Learning and Development Liaison Chair This is a simple amendment to align the position title with how the scope of the role has evolved.
- 5.3. Institute Committees Operating with Regional Council This resolution seeks to establish a reporting relationship between Institute committees and the Regional Council, so that the work of the committees can be informed by, and align with, the priorities and direction of the Regional Council. The composition of Institute committees shall continue to be determined by the Institute.
- Status of Institute Rules The Zone 8 Institute Rules were last amended in 2019 and have not been formally endorsed by the Institute, pending clarification of the role of the Institute under the regionalisation structure. Nevertheless, the rules continue to be followed as a matter of goodwill, custom, and practice. Over the duration of the Regionalisation Pilot, the role of the Zone Institute needs to be considered, but in the meantime, the current rules and subsequent amendments should continue to apply.
- The positions of Parliamentarian and Recorder of the business session are presently open. Expressions of interest should be submitted to the Chair.
- Please visit the Conference website closer to the date of the business session to review the most current suite of papers and reports.

**PDG Tony Monley** OAM

Chair, Zone 8 2023 Institute Business Session Chair

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