

Here are the steps to register for the Foundation Dinner, and pay by credit card:

1. Go to website, www.rotarydistrict7890.org
2. Scroll down the home page. About half way down, under the "District Events" section, click on "Foundation Dinner"
3. The "Contact Information" page will open
4. If you know your ClubRunner login name and password, enter them at the top *
5. Your information will populate the form, along with your partner as listed in ClubRunner
6. If your partner is not attending, click the "Clear Partner Info" button
7. If someone else is attending with you, you may manually enter their information. The only required fields are last name, first name and email
8. If you are registering non-Rotarians, or Rotarians outside District 7890, then don't log in and enter their last name, first name and email. You may enter two people on the page
9. At the bottom, click on "Select Options"
10. On the "Event Options" page, under "Registration Packages", check the box(es) at the top for the one or two people you are registering.
11. Select one entrée for each person.
12. Click "Continue to Payment Selection" at the bottom
13. The next page will recap the registration information. Click "Pay By Credit Card"
14. Enter your credit card information and click "Submit"

You're registered!!

*If you need help with login name or password, see "Help Logging In" under District Pages