



Risk Management Exercise

Great Aussie BBQ

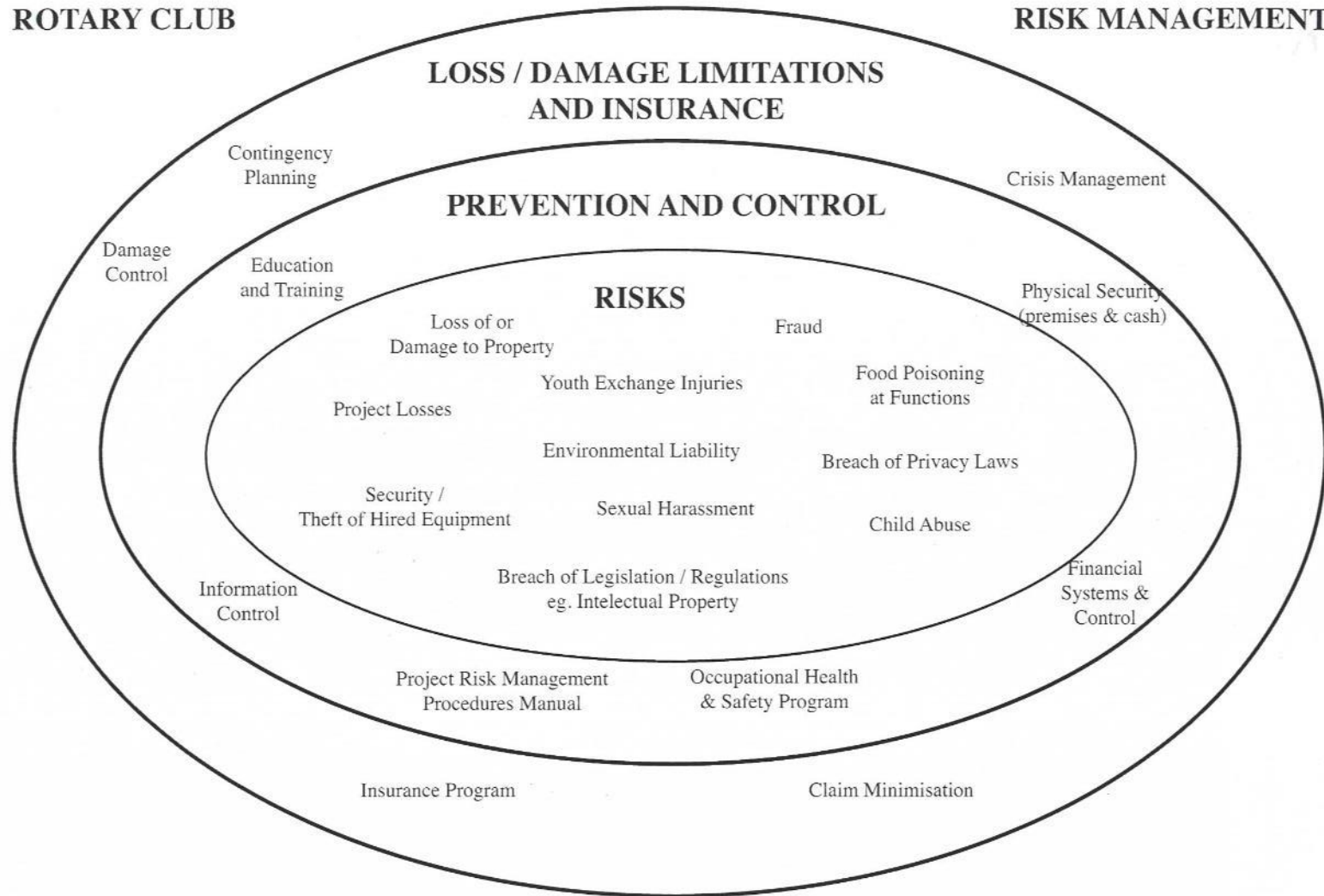
ROTARY CLUB

RISK MANAGEMENT

**LOSS / DAMAGE LIMITATIONS
AND INSURANCE**

PREVENTION AND CONTROL

RISKS





Initial Risk Assessment

- This initial risk assessment should be done before any project is commenced.
- The event will be allocated the following ranking
 - High risk
 - Moderate risk
 - Low risk

Initial Risk Assessment

■ High

- Substantial exposure to the public
- Overseas projects
- Activity has obvious risky elements
- Large amount/s of money involved

■ Moderate

- Some public exposure
- Amount of money is not large but worthy of attention
- Activity has some risks but only limited consequences can be foreseen

■ Low

- Others

Detailed Risk Assessment

- Those events that are rated as a High or Moderate should be reviewed by the Event Coordinator prior to the event taking place. High Risk events should also be discussed with the District Risk Coordinator after the detailed risk assessment has been completed



Great Aussie BBQ

Risk Management Exercise

Objectives & Scope

■ What and Why

- Free barbecue for convention Delegates
- To encourage them to remain in the precinct and have something to do between plenaries

■ Venue/Location

- Cathy Freeman Park, Sydney Olympic Precinct

■ Timing

- 12pm, 1 June 2014, duration 3 hours.

■ Numbers

- 10,000.
- Attendees register on HOC website and tickets are emailed to them.





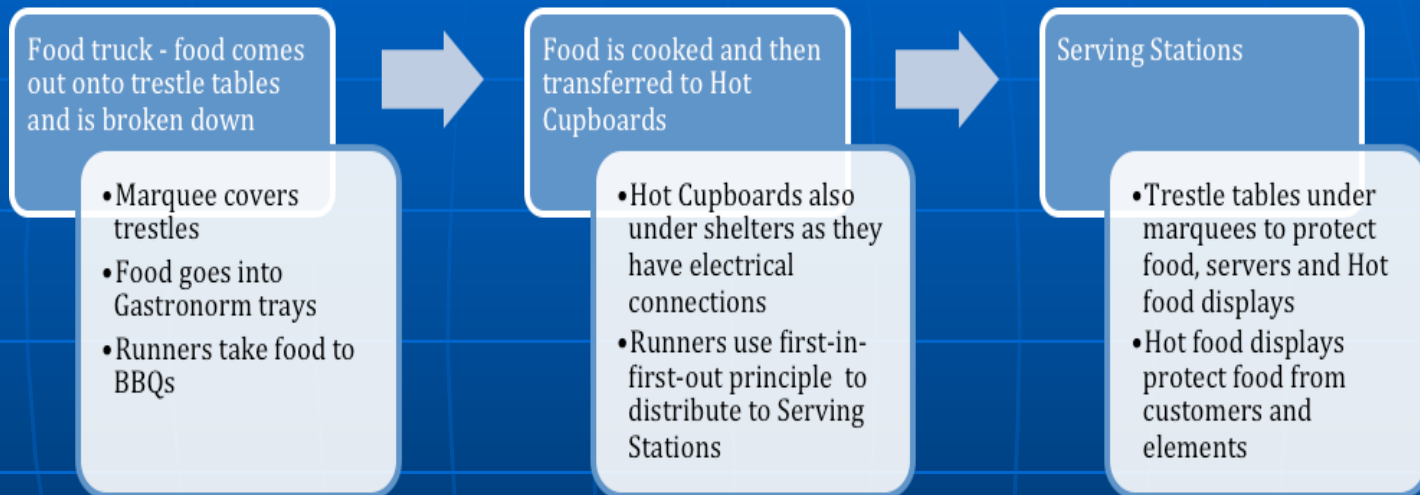




Cathy Freeman Park



Food preparation process



Event	Definition	Definition		
Risk Issue	Severity	Likelihood	Risk Rating	Requirement
Financial				
Fraud	2	0	2	No Action
Theft	2	1	3	Add Risk Mitigation
Loss	2	0	2	No Action
Public				
Food Safety	3	0	3	Add Risk Mitigation
Public Safety	3	1	4	Add Risk Mitigation
Security	2	0	2	No Action
Participants				
OHS	3	1	4	Add Risk Mitigation
Age issues	1	-1	0	No Action
Traffic	3	0	3	Add Risk Mitigation
Reputation				
Failure to achieve objectives	2	0	2	No Action
Detrimental impact on Brand	3	1	4	Add Risk Mitigation
Not in conformance with Rotary test	2	-1	1	No Action
Other adverse publicity	2	1	3	Add Risk Mitigation
Legislation				
Privacy	1	0	1	No Action
Child abuse	1	-1	0	No Action
Liquor Licencing	1	-1	0	No Action
Security				
Crowd Control	2	0	2	No Action
External Security	2	0	2	No Action
Emergency				
Lack of ERP	2	0	2	No Action
Lack of communication	2	0	2	No Action
First Aid	3	2	5	Add Risk Mitigation
Communication				
Communication with stakeholders	2	1	3	Add Risk Mitigation
Risk Management plan not available	2	1	3	Add Risk Mitigation
Written procedures for high risk activities	3	1	4	Add Risk Mitigation
Insurance Cover				
Scope of cover does not cover event	4	0	4	Add Risk Mitigation
Training & Information				
Participants lack of information & training	2	0	2	No Action
Lack of experience	2	0	2	No Action
Weather				
Weather issues	2	2	4	Add Risk Mitigation
Supervision				
Lack of adequate supervision	2	0	2	No Action



	Negligible	Low	Medium	Major	Catastrophic
Frequent	4	5	6	7	8
Reasonably probable	3	4	5	6	7
Occasional	2	3	4	5	6
Remote	1	2	3	4	5
Very unlikely	0	1	2	3	4

Risk Rating	Colour	Action Required
Extreme		Event not to go ahead without discussion with District
High		Written action plan required
Moderate		Existing precautions to be enforced
Low		No action required

Organisation responsible

- Some of the responsibilities are with SOPA
- Sydney Olympic Park Authority is responsible for managing and developing the 640 hectares that comprise Sydney Olympic Park and maintaining it as a lasting legacy for the people of New South Wales

Exercise

- Form into groups in geographical area
- Volunteer a spokesperson
- Identify the 5 highest risks in the area allocated to your group
- Write down what they are, your risk rating, who is responsible, what you would do about it



Thank you for your help