Attachment A: – District 9685 - Rotary Youth Protection Incident Report

ROTARY YOUTH PROTECTION INCIDENT REPORT

Instructions: Complete the following report leaving no field blank. If a question does not apply to this situation, please enter "NA." Incident reports should be emailed to RI within 72 hours (email: youthprotection9685@outlook.com). After submitting the report, please continue to update the District Governor and the District Youth Protection Officer as further information develops.

REPORTER INFORMATION

Reporter's Name:		Title/Role:	
District:		Telephone(s):	
Date & time of report:		Email:	

ALLEGED VICTIM INFORMATION

Last Name:		First Name:	
Date of Birth:		Citizenship:	
If incident occurred during a Rotary Youth Exchange, please provide the program details listed below:			
Host District:		Host Club:	
Sponsor District:		Sponsor Club:	
Host Family Name & Address:		Host Family Phone:	

ALLEGED OFFENDER INFORMATION

Last Name:		First Name:	
Relationship to the youth named above:		Title/Role (if applicable:	
Club name (if Rotarian):			
Other Parties Involved: (contact information)			

SUMMARY Facts

Date and time of incident:	
Location of incident:	

Please provide details of the incident- witnesses:

ACTION TAKEN After Reporting

Provide details on the action taken after the incident was reported to you/your organization:

Is the youth currently in a safe place?

Has the alleged offender been removed from youth programs while the investigation is performed?

Please list all individuals or organizations that have been informed of the alleged incident to date? *(Example: districts, clubs, youth participant's parents - legal guardians, district governor, youth protection officer, etc)*

Has the alleged incident been reported to Police - local law enforcement? If not, why?

Are Police - local law enforcement investigating the allegation, or have any official charges been made? If so, please describe:

Have any support services been offered to the youth? If so, please describe the service/provider:

FUTURE STEPS

Provide details on any future action that you/your organization plan to take regarding this allegation – in particular in support of the young person:

Have you received any media inquiries regarding the allegation? If so, please describe:

UPDATE

Provide any additional details or results of investigations relating to this incident since the initial report to RI:

Paul Rogers
District Youth Protection Officer (2021-2022)
M: 0410-531-314
E: p.rogers54@internode.on.net