

The NSW Government established THE CHARITABLE FUNDRAISING ACT IN 1991

The act requires that before any organisation may conduct charitable fundraising events and activities it is required to hold a licence to fundraise

The licence to fundraise is obtained by lodging a completed application form with the OFFICE OF LIQUOR, GAMING & RACING

There are no fees

The objective of the act is to promote proper and efficient management and administration of fundraising activities

Proper disclosure is a keystone of the objective

In return for possessing an authority to fundraise an organisation incurs a number of obligations

The authority to fundraise usually will be issued for a specific period normally 5 years

Where an appeal for funds is conducted face to face each person involved MUST wear an identification badge or card which includes the name and contact details of the authorised fundraiser, the name of the bearer and its issue date and expiry date.

Where a collector is being paid the badge or card MUST include the words PAID COLLECTOR

The minimum age for children participating in a fundraising activity as a volunteer is 8 years and a paid collector 13 years

The gross income from any fundraising event or activity must be banked intact to an account maintained exclusively for that purpose

An annual financial report must be audited by a registered company auditor and presented 1 month following the AGM.

Incorporated organisations like Rotary are not required to lodge returns to the OLGR unless required to do so

However all organisations involved in fundraising MUST lodge annual financial statements in the approved forms with the DIRECTOR GENERAL OF Fair Trading within 1 month after their AGM

RESPONSIBILITY

PRESIDENT

Delegate

CLUB SECRETARY AND /OR CLUB TREASURER

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