

## Questions we are often asked

**How much time do the courses take?** On average, each course requires a minimum of 1-2 hours each week. By following the recommended timeline, you will complete each course easily and timely.

**How many meetings are required?** Participants must attend three District meetings: (examples: District Training, the District Conference, or other District Meetings).

### Course Procedure

- Courses are available **ONLY** during their scheduled months.
- Each course deadline is the 25th of the month when discussions and written assignments are due.
- Final course exams are given on the last day of the month. The exceptions are Courses #6 and #7 (The Rotary Foundation), taught in two parts over a 2-month period. The deadline for completing discussions and submitting written assignments for those courses is April 15.

### What equipment and software do I need?

#### Equipment

- Either a PC or a MAC (Desktop or Laptop).
- An iPad or other Tablet with an external keyboard.
- An operating system that is no more than two years old.
- BOTH Google Chrome and Internet Explorer or Edge browsers.
- High speed Internet access.

#### Software

- Microsoft Office Suite: 2013 or later, with Word, Excel, and PowerPoint. You can download the free OpenOffice Suite from <http://download.openoffice.fm/free/>, for both PCs and MACs.
- Adobe Acrobat Reader.

**What assignments will there be?** Each course has a written assignment. Some require you to work with your club leaders/committee members. Upon graduation from the Academy, you will have a complete set of "tools" to help your club become successful. You'll be able to guide your club through implementation of relevant plans.

**Are there exams?** Yes. Once discussion topics are completed and your instructor has received and approved your written assignment(s), you will be provided with the course "Pre-Test", which is identical to the Final Exam. Complete the Pre-Test and use those answers to take your Final Exam online.

**Can I get help if I need it?** If you're having difficulty, contact:

Ron Sekkel, Dean of the 2018-19  
District 5170 Leadership Academy.  
[ronsekkel@aol.com](mailto:ronsekkel@aol.com).



# You're invited to apply for the District 5170 Leadership Academy Class of 2019.



# Preparing the Rotary Leaders of Tomorrow

The Leadership Academy is a six-month advanced educational program for those interested in learning more about Rotary, looking to participate in future leadership positions and to find more effective ways to conduct Rotary work—within clubs or in district Rotary service.

## Who is it for?

It's for all interested Rotarians who aspire to serve as leaders at the Club, District, Zone, or International level: past club presidents, presidents-elect (PE), presidents-nominee, club officers, and directors.

## Why Participate in the Leadership Academy?

1. Gain/Expand in-depth Rotary knowledge
2. Online learning on an individualized schedule
3. Balanced curriculum of Rotary topics
4. Leadership development and personal growth
5. Develop/update Club long-range planning
6. Opportunity to serve and effect change
7. Connect with other Rotarians from throughout District 5170
8. Fellowship, friendship and fun!

All clubs benefit from having more members attend and learn about Rotary outside their club.

## What are the Topics?

- Communications
- Youth Service
- RI Organization
- TRF (Programs and Areas of Focus)
- Membership
- TRF (Grants)
- Public Image

Each course is approximately one month in length with an average of 10 hours per month.

## Who are the Faculty?

The faculty are experienced Rotarians, drawn from all areas of the district. They include past governors, assistant governors, other district leaders and Rotarians with professional experience in adult education.

## What is the Cost?

There is no cost to participants.

## Are there meetings or is it On-Line?

All courses are taught online using Canvas ... the same platform used by colleges and universities. Because we want students to be comfortable using the Canvas Learning System, a required PreCourse on the Canvas system will be taught from August 15-31. Academy courses will begin on September 1.

## How Does Someone Enroll?

For information and enrollment materials contact:

Ron Sekkel, Dean 2018–20, District 5170 Leadership Academy

[ronsekkel@aol.com](mailto:ronsekkel@aol.com)

Applications must be received on or before August 25, 2018.



## Recent Leadership Academy graduates have gone on to prestigious positions.

Back, L-R: PDG Ron Sekkel, Richard Flanders, DG Tim Lundell, PDG Joe Hamilton, PDG Ed Jellen, Phil Dean, Charlie Wasser, Jeboy Koshy, Art Testani, PDG Arley Marley III

Front: PDG Orrin Mahoney, DGE Ramesh Hariharan, Debby Rice, Darlene de la Cerna, PDG Susan Valenta, Kamal Della