

District 5450 Grant Applications 2022-2023

This application form is for the Rotary Year July 1, 2022 through June 30, 2023.

For ease of submission, companion documents supporting this application will be requested. These are found at the District Grant website (along with the District 5450 Terms and Conditions):

- project budget
- table of cash and DDF contributions by club
- cash and DDF confirmation forms for each contributing club
- cooperating organization MOU template (when indicated)

<https://portal.clubrunner.ca/50085/SitePage/grants>

Download these tools, complete as indicated, save to your personal files, and then attach at the appropriate location as requested within this application.

Email *

jksava867@msn.com

District 5450



Sponsoring Club

A committee of at least two Rotarians from the sponsor (primary) club must be established to oversee the Project for the duration of the project. Any person affiliated with the benefitting entity, a vendor, or a cooperating organization for the grant may not be a committee member.

Club Name (Grant Sponsor) *

Broomfield



Grant Champion

The Grant Champion agrees to assume personal responsibility for submission of any interim reports and the final report, which must be filed upon completion of the Project.

Name *

Kurt Sava

Rotary Position *

Foundation President (Past Club President)

Phone Number *

303-884-8982

email if different from registration above

Grant Champion Attestation

"I have reviewed the District 5450 District Grants Terms and Conditions before completing this Grant Application"

Other:

Sponsoring Club Project Contact #2

Name

Ben Vagher

Rotary Position

Club President

Email

bvagher@gmail.com

Phone

303-435-0570

Project Title

Friends of Broomfield bus project

Project Location

Broomfield, CO

Project Start Date - (Note that the project cannot begin until the grant application is approved).

MM DD YYYY

06 / 01 / 2023

Project End Date (no greater than one year of expected approval date)

MM DD YYYY

12 / 31 / 2023

Project and Community Description**a. What community need will be addressed?**

Friends of Broomfield is a Broomfield based non-profit agency that serves adults with intellectual and developmental disabilities. This bus will help provide transportation for their day program, supported employment program and social activities.

b. Who will benefit from the project (beneficiaries)? Approximately how many? In what way?

The wheelchair accessible bus, which is necessary for many of the individuals Friends of Broomfield serves, is necessary for them to complete their various programs. This will benefit approximately 190 individuals.

c. How was the community involved in identifying the need?

A few of the members of our club volunteer with Friends and at least one has a family member who utilizes their services. Our club has sponsored grants for Friends for several years, and we are in frequent contact with them.

d. Describe briefly how the project works -- who does what, when, where. (50 words)

As a nonprofit provider agency of services for adults with intellectual and developmental disabilities, Friends relies heavily on their ability to provide transportation to ensure program participants have access to each of their programs. "For our Day program we pick up and drop off 60% of participants, as well as transport, on average, 6 classes a day into the community. Participants in our Supported Employment program rely on us to make sure they can get to and from job sites. We are also in the community for 50% of our Social activities, and we take bus loads of travelers to and from the airport, as well as around the state for various weekend get-aways. Without providing transportation, we could not ensure access to much needed services at our site, or offer the unique, skill building experiences necessary to connect and integrate to the greater community".

e. Provide any other essential information about the community or project if needed.

f. Primary Category

Community needs assessment



g. Secondary Category

- Community engagement
- Economic development
- Emergency relief
- Dictionary projects
- Disease prevention
- Food
- Health, general
- Literacy
- Mental health
- Needs assistance
- Peace
- Refugee assistance
- Scholarships
- Veterans assistance
- WASH (water and sanitation)
- Youth activities
- Other:

International Project (if indicated)

Is this project delivered in an international (non-US) location?

- Yes - complete remaining questions in this section
- No - proceed to next section

a. If the project is international, identify the Rotary Club or other organization in the project country that will work with you in implementing the project. If a non-Rotary entity is involved to implement the project, they most likely will qualify as a Cooperating Organization.

N/A

b. How will they be involved?

N/A

c. Do you have a signed agreement with the organization regarding the project implementation?

Yes (provide as attachment)

No (please develop and submit)


d. Who will hold and disperse the grant funds?

Friends of Broomfield

e. How will this partnership enhance the project?

We will mutually promote one another and we have several volunteers who will monitor their progress

MOU / Agreement Document (Rotary international partnership or Cooperating Organization) if needed

 FRIENDS Letter - ...

Sustainability

a. Do you plan to transition support from Rotary to others including specific organizations if known?

Yes (provide detail below)

No

Other:

b. If yes, describe your plan to transition support from Rotary to the others including specific community organizations if known

If I understand the question correctly, the answer is yes. Between the club grant that was recently approved for \$3,000 and the matching grant of the same amount, this will cover only about 7% of the total funding need.
.....

Rotarian Participation

Excluding fundraising, Rotarian participation may include activities before the project start date. Sample activities may include assessment of needs, project planning, implementation support, promotional efforts including media interactions, project status reviews, labor support, purchasing, distribution of goods, community educational presentations, transportation support, etc.

a. List at least two specific activities that your club's Rotarians will do to help implement this project, provide additional detailing as needed:

- assessment of needs
- project planning
- implementation support
- promotional efforts including media interactions
- project status reviews
- labor support
- purchasing
- distribution of goods
- community educational presentations
- transportation support
- Other:

Please provide relevant comments regarding Rotarian participation above as needed

In addition to the promotional efforts listed above, club members (including myself) have volunteered at events to help raise awareness of the need for this bus. Last weekend, Friends hosted an event at Top Golf where I and another member of our club volunteered.
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b. If indicated, what will partner Club Rotarians do?

Our club will request that the grantee attend one of our meetings, present to the club, and promote our sponsorship through social media. We have and will also continue to volunteer to spread the word.
.....

Publicity

Describe the specific ways in which this will be seen as a Rotary project. Include the publicity plan and the signage that will be used to identify the project as funded by Rotary.

Friends will promote our club through social media and will attend one of our meetings where we will symbolically present a check and promote that through our channels

Cooperating Organizations

If an organization of any size is involved in the planning, implementation, and/or administration of a Project, then it should be considered a Cooperating Organization (an intermediary essential for the project's success).

A benefiting entity or beneficiary is the end recipient of goods or services and is not considered a cooperating organization.

Is a Cooperating Organization(s) involved with this project?

Yes, please complete the following questions

No

Name of Cooperating Organization

Friends of Broomfield, Inc

Name of primary contact/title at Cooperating Organization

Gina Coufal, founder and CEO

MOU

A Memorandum of Understanding includes:

1. A brief description of the Cooperating Organization (location, mission, 501c3 status);
2. The cooperating organization's responsibilities and how it will interact with Rotarians to implement the grant project;
3. The organization's agreement to participate in any financial review of the project including provision of expense receipts when applicable;
4. A list of all Rotarians associated with the Cooperating Organization.

An MOU / Agreement with the Cooperating Organization has been completed

- Yes (sent to: Grants5450@gmail.com or attached below)
- No (in process and will be provided)

Cooperating Organization Details

Web Address

.....

Street Address


.....

Phone

.....

Email

Cooperating Organization MOU / Agreement as needed

 FRIENDS Letter - ...

Conflict of Interest

Real or perceived conflicts of interest are connections between Rotarians (or family) and the beneficiaries or organizations involved in the project.

Are there any Club Rotarians who have a potential conflict of interest?

- Yes (please provide the Rotarians' names and the roles/responsibilities they have in the organization)
- No

Additional information regarding conflicts of interest for positive attestations.

Payment / Financial Controls

See District 5450 Terms and Conditions. The Club should make purchases if possible. Funds are provided to the sponsoring Rotary Club and should be under their control. All purchases should be made with the goal of getting the best value.

The Rotary Club must retain an inventory of the items purchased with Grant funds. Keep receipts and

photographs if possible. For large or expensive items, documentation should include serial numbers, make and model.

How will clubs oversee financial management?

- The club manages all expenses, makes all purchases assuring best value (comparison shopping, competitive bidding, etc.)
- The international partner organization or Cooperating Organization purchases the items assuring best value
- Both the club and the international partner organization or Cooperating Organization share financial management responsibilities as described below
- Other:

Describe how club or international partner organization / cooperating Organization assures: 1. best value for expenses; 2. and/or shares financial management responsibilities, if applicable; 3. and/or assigns ownership / maintenance of larger or expensive items when indicated

Funds are being raised through a Topgolf Tournament Special Appeal, the 100 Women Who Care of Broomfield quarterly donations, a Channel 7 Gives News story, Rotary Club Grant, and the FRIENDS Participant Action Committee Burrito Sale.

So far approximately \$46,000 has been raised/pledged across all platforms and we are hoping we can raise a total of \$60,000. The remainder of the cost (\$30K) will be matched. We will purchase the bus with cash to avoid debt. Friends will seek a small loan as a last resort.

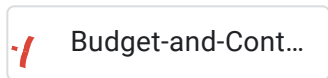
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Project Budget

For detailed information on the activities and items that can be funded, see the District Terms and Conditions and Application instructions. In addition to the total budget listed here, provide details for the line items on the Budget template found at <https://portal.clubrunner.ca/50085/sitepage/district-grants> Attach your saved version below.

TOTAL BUDGET

\$85,000

Budget Upload**Project Financing - Sponsoring & Contributing Clubs**

Provide details of each club's cash and DDF contribution on the "Budget and Contribution" table found at <https://portal.clubrunner.ca/50085/sitepage/district-grants>

The total of cash and DDF contributions must match the attached Budget.

NOTE 1: Attach confirmation of cash contributions and DDF (District Designated Funds) for all clubs supporting the grant including one for your club (sponsoring club).

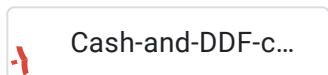
<https://portal.clubrunner.ca/50085/sitepage/district-grants>

NOTE 2: Grant funds must be held in a Club account; preferred but not required is a separate Grant account.

Club Financial Contribution

Attach completed table (see link above) and Cash and DDF Confirmation Forms for each club (see link above)

Attach list of all clubs providing cash and/or DDF contributions (see link above)



All Sources, Cash Total

3000

All Clubs DDF Total

3000

Total Project Amount

85000

Attach Club Cash and DDF Confirmation Forms as needed

Payment Information

This is the information to provide to your District Leadership to send the check payment after the project is approved

Contact Phone Number

303-884-8982

Make Checks Payable to

Broomfield Rotary Foundation

Address

PO Box 332

City

Broomfield

State

CO

Zip

80038

President's Approval

By signing/attesting below the Club president confirms that the Club supports this project and commits the cash and DDF shown in the Financing Section

President Name

Ben Vagher

Email

bvagher@gmail.com

Phone

303-435-0570

Signature / Attestation of President's Approval



Project Champion attests that Club President has reviewed and approved project, including the club's cash and DDF contribution stated above.

Date of President's review and approval

MM DD YYYY

04 / 28 / 2023

Submission

Please confirm status of application

Application status *

- Application still in process of completion (specify draft date)
- Application complete, ready for final submission and review (specify submission date)
- Final application previously submitted, hereby revised (specify revision date)

Date of draft, final submission, or revised final submission, *

MM DD YYYY

04 / 28 / 2023

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